

2-1-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 D CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee
 Majority County Board

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2017 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WP63201-Washington Park Multi-Use Field</u>		
8527	– Land Improvements (CAP)	\$75,000
9706	– Pro Serv Div Services	\$15,000
<u>WP60301-Smith Pavilion Wall Imp/Maint</u>		
8509	– Other Building Improvements (CAP)	\$90,000

Existing Project, + Included in 5-Year Plan, * New Project

A 2017 appropriation transfer of \$90,000 is requested by the (interim) Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services AE&ES to add expenditure authority of \$90,000 to WP632 Washington Park Multi-Use Field. Expenditure authority is requested to be transferred from surplus funding in WP603 Smith Pavilion Wall Imp/Maint.

The 2016 Adopted Capital Improvements Budget provided an appropriation of \$210,000 in tax levy for Capital Improvement Project WP61701- Washington Park West Baseball Field. In April of 2017, File No 17-264 was approved by the County Board to transfer funding to finance Multi-Use Soccer Field Upgrades (File No 17-264). The original appropriation was intended to make improvements to the existing baseball field. When the project scope was changed and the funds were transferred, the goal was to be able to complete the soccer field improvements with the originally appropriated funds.

The soccer field improvement project was structured in two parts: Contract 1- Baseball Infrastructure Demolition and Contract 2 -Site Grading and Turf Restoration. Contract 1 included the removal of field lighting, asphalt pavement, and fencing. Contract 2 included minor storm sewer improvements, re-grading the site to create one large playing surface and re-establishing turf grass for the soccer fields.

The project was bid in July with Contract 1 receiving only one bid and Contract 2 initially receiving zero bids. After extending the bid date by a week 1, Contract 2 received three bids, ranging from \$192,000- \$377,000. Contract 1 was awarded in August and the work was completed in September. Contract 2 was not awarded due to insufficient funds. There are still issues associated with the uneven field surfaces left from the old baseball fields, restricting the total area that is suitable as a soccer field playing surface. There are also existing manholes and drain inlets within the playing area that need to be addressed to reduce tripping and slipping hazards.

The estimated cost to complete Contract 2 is approximately \$220,000. The remaining project budget is approximately \$130,000, requiring a fund transfer request of \$90,000. Rebidding the project early in the year should increase interest from contractors resulting in more competitive bidding. The total area involved is approximately eight acres. Additional funding would provide for a competitive, sustainable multi-use recreation fields at Washington Park.

Surplus funding is being requested from substantially completed capital project WP603 Smith Pavilion Wall Improv/Maint.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE DEC 21, 2017

2)	<u>From</u>	<u>To</u>
<u>WP17218 - MLK Community Center Roof Replacement</u>		
8527 – Land Improvements (CAP)		\$30,590
<u>WP36802 - Greenfield Pavilion Roof</u>		
8509 – Other Building Improvement (CAP)	\$25,000	
9706 – Pro Serv Div Services	\$5,590	

Existing Project, + Included in 5-Year Plan, * New Project

A 2017 appropriation transfer of \$30,590 is requested by the (interim) Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services AE&ES to add expenditure authority

of \$30,590 to WP17218 - MLK-Skylight Replacement project. Expenditure authority is requested to be transferred from surplus funding in WP36802- Greenfield Pavilion Roof project. The Greenfield Pavilion Roof Project was financed by 2015A general obligation bonds.

Bids were received on November 15, 2017 for the Martin Luther King - Skylight Replacement project, with the apparent low bid of \$183,563. The current funds available in the MLK – Skylight Replacement project budget is \$167,662. To reconcile the project budget deficit, future budget shortfall, and award a construction contract to the apparent low bidder AE&ES requests a fund transfer. This fund transfer will alleviate the shortfall of 1) the difference between the bid and funds currently available; 2) future field coordinator hours needed; 3) future construction observation required by the project manager.

The Greenfield Pavilion Roof project (WP36802) is now complete and funds are available.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE DECEMBER 21, 2017

3)	<u>From</u>	<u>To</u>
<u>WP620-Wahl Park Pavilion Improvement</u>		
8502 – Major Maint Bldg – (EXP)		\$26,480
<u>WP603 – Smith Pavilion Wall Imp/ Maint</u>		
6146 – Prof. Serv – Cap/ Major Maint	\$6,480	
8509 – Other Building Improvements – (CAP)	\$20,000	

Existing Project, + Included in 5-Year Plan, * New Project

A 2017 appropriation transfer of \$26,480 is requested by the (interim) Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services AE&ES to add expenditure authority of \$26,480 to WP620-Wahl Park Pavilion project. Expenditure authority is requested to be transferred from surplus funding in WP603-Smith Park Pavilion Imp/Maint project.

Bids were received on November 15, 2017 for the Wahl Park Pavilion project, with the apparent low bid of \$162,193. The current funds available in the Wahl Park Pavilion project budget is \$148,689. To reconcile the project budget deficit, future budget shortfall, and award a construction contract to the apparent low bidder AE&ES requests a fund transfer. This fund transfer will alleviate the shortfall of 1) the difference between the bid and funds currently available; 2) future field coordinator hours needed; 3) future construction observation required by the project manager.

The Smith Park Pavilion Imp/Maint project (WP603) is now complete and funds are available.

This fund transfer has no tax levy impact.

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