

COUNTY OF MILWAUKEE
DAS - Department of Human Resources
INTER-OFFICE COMMUNICATION

DATE : May 26, 2011

To : Committee on Personnel

FROM : Candace M. Richards, Interim Director of Human Resources



SUBJECT : **Informational Report for 6/17/2011
Personnel Committee Meeting**

Attached are a series of informational reports listing various personnel transactions that the Director of Human Resources intends to approve for implementation.

These reports (*reclassifications, advancements within the pay range, reallocations, and revisions to ECP*) are provided in accordance with the provisions of Chapter 17 and may be included on the agenda of the June 17, 2011 Personnel Committee Meeting for informational purposes.

In the event the Personnel Committee takes no action, the transactions noted on the reports will be implemented.

CMR:bdv

Copy: HR Managers

Personnel Committee Meeting Date: June 17, 2011

Reclassification Report

In accordance with the provisions of 17.05 of the Milwaukee County General Ordinances, the Director of Human Resources intends to reclassify the position noted below. The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with this action.

Requestor	Org	Position	Current Classification (Title)	Current Pay range	Proposed Classification (Title)	Proposed Pay range	Current Year Impact (Top Step)	Annual Year Impact	Reason
Parks	9430	40220	Park Unit Coordinator 2	24M	Maintenance Services Coordinator	25M	\$373	\$692	Changes in Duties
Parks	9046	40220	Park Unit Coordinator 1	22M	Organized Sports Coordinator	26M	\$850	\$1,579	Changes in Duties
Parks	9031	79550	Regional Operations Manager	915E	Assistant Chief of Recreation and Business Operations	916E	\$634	\$1,178	Change in Duties
TOTAL							<u>\$1,857</u>	<u>\$3,449</u>	

Personnel Committee Date: June 17, 2011

ADVANCEMENT WITHIN THE PAY RANGE REPORT

In accordance with the provisions of 17.10 of the County General Ordinances, the Director of Human Resources intends to approve the advancement within the pay range for the positions noted below. The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with these actions.

REQUESTOR	DEPT ORG UNIT	TITLE CODE NO POS	CURRENT CLASSIFICATION	PAY RANGE	CURR YEAR	SUB YEAR	REASON
Parks	9020	55732000001	Contract Services Officer	30M	\$6,823	\$11,871	Retention

Personnel Committee Date: June 17, 2011

REALLOCATION REPORT

In accordance with the provisions of 17.055 of the County General Ordinances, the Director of Human Resources intends to reallocate the positions noted below. The Department of Administration has verified that funds are available within the adopted budget to cover the cost associated with these actions. Fiscal note only reflects costs of wages and social security.

<u>DEPT</u>	<u>DEPT</u>	<u>TITLE</u>	<u>AUTH</u>	<u>FILLED</u>	<u>CURRENT CLASSIFICATION</u>	<u>CURRENT</u>	<u>RECOMMENDED</u>	<u>CURR</u>	<u>SUB YEAR</u>	<u>MAX YEAR</u>	<u>REASON</u>
<u>ORG</u>	<u>POS</u>	<u>POS</u>	<u>POS</u>	<u>POS</u>		<u>PAY RANGE</u>	<u>PAY RANGE</u>	<u>YEAR</u>			

No Reallocations this Period

REVISIONS TO ECP REPORT
Personnel Committee Meeting
June 17, 2011

Currently, there are no "Revisions to ECP" to report.