



*Milwaukee County*  
**Department of Human Resources**  
INTER-OFFICE COMMUNICATION

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Date: February 26, 2018  
To: Theodore Lipscomb Sr., Chairman, County Board of Supervisors  
Supervisor James (Luigi) Schmitt, Chair, Personnel Committee  
From: Kerry J. Mitchell, Chief Human Resources Officer *Km*  
Subject: **Resolution Regarding the Temporary Assignment to a Higher Classification (TAHC) for James Martin**

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**Issue**

Chapter 17.085 of the Milwaukee County Code of General Ordinances requires that an extension of temporary assignment beyond 180 days be approved by the Milwaukee County Board of Supervisors.

The Department of Human Resources is requesting adoption of a resolution approving a TAHC extension for Mr. James Martin to continue to serve her as Interim Director of the Department of Transportation (DOT) until a permanent appointment is made.

**Background**

Mr. Martin, was temporarily assigned into the position of Interim Director of DOT upon the transfer of Brian Dranzik to the Airport. DOT is a diverse Department charged with developing and maintaining Milwaukee County's vast infrastructure needs based on the diverse talent and qualifications of its staff. There are five distinct divisions within the Department and each is charged with a unique role in serving the needs of the County. The Department consists of the Director's Office, the Transportation Services Section, Highway Maintenance, Fleet Management and Transit Services.

A recruitment search is ongoing and interviews have started for this position. The County Executive's office is hopeful to have this position filled soon. Until the position is filled, it is necessary to have a qualified, capable and knowledgeable person in this position. Mr. Martin has provided invaluable service to the County while in this role.

**Requested Action**

Please refer the attached resolution and fiscal note, together with this report for approval to extend the TAHC of Mr. Martin until a permanent director has been appointed.

**Attachments**

Cc: County Executive Chris Abele  
Raisa Koltun, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board of Supervisors  
Steve Cady, Research & Policy Director, Office of the Comptroller