



# ARCHITECTURE, ENGINEERING, & ENVIRONMENTAL SERVICES SECTION

## CONSULTANT FEE REVISION APPROVAL FORM

Fee Revision #:

### I. PROJECT DESCRIPTION:

Project Title:

Consultant Name:

Project #:

### AGREEMENT TYPE:

Lump Sum – Not-to-Exceed *Type "A" or "D" Agreement*

Lump Sum – Not-to-Exceed *Type "B" Agreement - Annual*

Actual Cost – Not-to-Exceed Fee *Type "B" Agreement – Annual*

Actual Cost – Not-to-Exceed Fee *Type "C" Agreement*

**Fee Revision Type:** Actual Cost – Not-to-Exceed  
*(if other type, justify in "Reason" section, below)*

### II. FEE REVISION REASON:



**III. APPROVED FEE BREAKDOWN:**

**A. Original Fee, Plus Allowance**

1. Fee
2. Reimbursable Allowance \_\_\_\_\_
3. Fee Plus Allowance

**B. Previously Approved Fee Revision plus Allowance (NTE)**

1. Fee
2. Reimbursable Allowance (NTE) \_\_\_\_\_
3. Total

**C. This Fee Revision plus Allowance (NTE)**

1. Fee Revision
2. Reimbursable Allowance (NTE) \_\_\_\_\_
3. Total

**D. Revised Maximum Allowable Fee Plus Allowance:**

1. Fee
2. Allowance (NTE) \_\_\_\_\_
3. Fee Plus Allowance (NTE)



Department of Administrative Services  
Facilities Management Division

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PROJECT TITLE:

PROJECT NO.:

FEE CHANGE NO.:

**IV. D/TBE UTILIZATION**

Approved D/TBE Participation Form (D/TBE-12 Form) and "D/TBE" Utilization Plan (D/TBE-14 Form) are attached.

**V. FISCAL NOTE**

Prepared By: \_\_\_\_\_  
(Date)

Attachments: Consultant Scope of Work w/Task-Hours Matrix  
Approved D/TBE Participation Form  
1684 Form

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