

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 19, 2024

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: From the Executive Director of Milwaukee of County Parks, requesting authorization to enter into a Lease Agreement with UW-Extension for community gardens within Oak Creek Parkway, Kohl, Rainbow, Cupertino, and Underwood Parkway Parks.

FISCAL EFFECT:

- No Direct County Fiscal Impact Increase Capital Expenditures
- Existing Staff Time Required Decrease Capital Expenditures
- Increase Operating Expenditures Increase Capital Revenues
(If checked, check one of two boxes below)
- Absorbed within Agency's Budget Decrease Capital Revenues
- Not Absorbed within Agency's Budget
- Decrease Operating Expenditures Use of contingent funds
- Increase Operating Revenues
- Decrease Operating Revenues

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
 - B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
 - C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
 - D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
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- A. A Lease Agreement with the UW-Extension community garden program for the management of five existing community garden locations in Forest Hill, Kohl, Rainbow, Cupertino, Underwood Parkway Parks. If adopted, Milwaukee County Parks would continue to have no formal management obligations of these locations.
 - B. Milwaukee County would not be obligated for any costs associated with managing these community gardens. UW-Extension provides funds to employ staff, manage and maintain Milwaukee County land designated for the community garden program, pay for equipment maintenance and purchases, and offer educational programs to gardeners. UW-Extension is also required to return revenue to the County annually to pay for water costs and tractor depreciation associated with the gardens.
 - C. None. These garden locations have been managed by UW-Extension in prior growing seasons under the 2018 agreement. This proposed action would establish a new Lease Agreement that would continue this formalized agreement.
 - D. None

Prepared by: Saji Villoth, Contracts Services Manager, Parks

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

