

-COUNTY OF MILWAUKEE-

INTEROFFICE COMMUNICATION

DATE : July 2, 2012

TO : Supervisor Marina Dimitrijevic, Chairwoman, Board of Supervisors
Supervisor Willie Johnson, Chairman, Finance & Audit Committee
Supervisor David Cullen, Chairman, Personnel Committee

FROM : Craig Kammholz, Fiscal and Budget Administrator, DAS-Fiscal

SUBJECT : Department of Administrative Services – Information Management Services Division (DAS-IMSD) request for mid-year personnel action.

REQUEST

DAS-IMSD is requesting to unfund 1.0 FTE vacant Network Technical Specialist IV (Title Code 00065641, pay range 28D), unfund 1.0 FTE vacant IT Client Support Specialist (Title Code 00065678, pay range 18D) and create 1.0 FTE Technical Architect (Title Code TBD, pay range 38M).

BACKGROUND/ANALYSIS

The Network Technical Specialist IV and IT Client Support Specialist positions are both currently vacant. The IT Client Support Specialist is an entry level position that acts as a liaison between staff departments and vendors while also providing basic troubleshooting services to County staff. There are currently 4.0 FTE funded IT Client Support positions, of which 3.0 FTE are filled. The Network Technical Specialist IV position spends a significant amount of time on basic troubleshooting and network administration tasks in addition to developing IT standards and coordinating network maintenance/upgrades. There are currently 11.0 FTE funded Network Technical Specialist positions, of which 8.0 FTE are filled. DAS-IMSD has indicated that two Network Technical Specialist positions are being held vacant pending a restructuring plan that will be presented to the County Board in September 2012. While filling the two vacant positions would benefit DAS-IMSD, staff has identified greater needs related to the long-term security of Milwaukee County infrastructure.

The Technical Architect will specialize in the design, implementation, and operations of local, wide area and wireless networks, Voice over IP (VoIP) technologies and public safety radio. These communication technologies are foundational in nature and their managed growth is essential to the operations of Milwaukee County.

One focus of DAS-IMSD over the next several years is the strengthening of information security compliance for County networks. The Technical Architect position will define, design and implement major infrastructure components and provide technical oversight to help ensure that all projects fit into the current IT infrastructure of Milwaukee County. The newly created position will also develop solutions to highly complex issues while working with stakeholders both inside the outside Milwaukee County.

The requested action is aligned with DAS-IMSD's primary mission of providing secure cost-effective solutions to the needs of Milwaukee County. Due to the essential nature

of the Technical Architect position, the department is requesting immediate action.

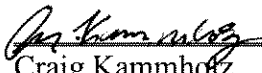
RECOMMENDATION

The Department of Administrative Services, Fiscal Affairs recommends that 1.0 FTE Network Technical Specialist IV and 1.0 FTE IT Client Support Specialist be abolished, and 1.0 FTE Technical Architect be created, effective July 26, 2012.

FISCAL NOTE

Approval of this recommendation would result in a tax levy decrease of \$13,099 in the current year, assuming the created position is filled for the final 8 pay periods of the year. The annualized savings at 2012 fringe benefit rates is \$42,573.

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Craig Kammholz
Fiscal and Budget Administrator

cc: Chris Abele, County Executive
Amber Moreen, Chief of Staff, County Executive's Office
Chris Lindberg, Director, DAS-IMSD
Kerry Mitchell, Director, Human Resources
Steve Cady, County Board Fiscal and Budget Analyst
Pat Farley, Director, Department of Administrative Services