

MILWAUKEE COUNTY
HOUSE OF CORRECTION

DATE: April 14, 2021

TO: Supervisor Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

FROM: Chantell Jewell, Superintendent, Milwaukee County House of Correction

SUBJECT: From the Superintendent, House of Correction requesting authorization to enter into a Professional Service Contract extension with Aramark Correctional Services LLC to extend the term for commissary, trust accounting, and kiosk services for the period of January 1, 2022 to December 31, 2022 to ensure continuity in commissary services while the County's new kitchen master plan is being developed and implemented

Background

To help the Criminal Justice Facility (CJF) in their transition to the same trust accounting system and commissary kiosk services as the House of Correction, a contract with Aramark Correctional Services LLC (Aramark) was extended in File 19-362 for one year, which now is set to expire on December 31, 2021. Although separate from food service this contract has related, ancillary services such as a program called Fresh Favorites. The Fresh Favorites program is very popular with clients housed at the HOC and also the Criminal Justice Facility (CJF). Basically, special meals are prepared in the HOC's kitchen and can be purchased via the commissary. As stated in File 21-395, a capital project, led by the Milwaukee County Department of Administrative Services (DAS), is underway primarily dealing with the House of Corrections, Criminal Justice Facility, and Vel Philips Juvenile Justice Center. DAS indicates that the food service master planning project will extend into the month of June at a minimum. **The HOC would like to ensure that any future Request for Proposal (RFP) related to the master plan incorporates recommendations from that design project.**

Discussion

Generally, the RFP process requires 6-8 months or longer to award, so HOC staff is looking for a one-year extension that will maintain the current 30-day termination clause to exit the contract based on the results of a new RFP and contract award. Aramark is amenable to such extension using existing contract language, including the 30-day termination.

Fiscal Effect

If a contract extension is approved, there is no fiscal effect; the HOC and CJF will continue to generate revenue from Aramark commissary sales, including Fresh Favorites, without interruption. A fiscal note form is attached.

Recommendation

I, as Superintendent of the House of Correction, respectfully submit this action item to request the authority to enter an additional, one-year contract period, with Aramark Correctional Services, LLC. Should this item be referred to committee, presenters from the House of Correction in addition to myself, will be Assistant Superintendent Anthony Dodd. Representatives from Aramark will be present as well: Namely, Jake Sweeney – District Manager, Charles Schuster – General Manager, Brad Meyer – General Manager, and Ryan Dolan – Food Service Director.

Respectfully submitted,



Chantell Jewell, Superintendent
Milwaukee County House of Correction