

# COUNTY OF MILWAUKEE

## INTEROFFICE COMMUNICATION

**DATE:** July 1, 2016

**TO:** Theodore Lipscomb, Sr., Chairman, Milwaukee County Board of Supervisors

**FROM:** Héctor Colón, Director, Department of Health and Human Services  
*Prepared by James Mathy, Administrator, Housing Division*

**SUBJECT:** **Report from the Director, Department of Health and Human Services, requesting authorization to amend the contract date for the Guest House purchase of service contract to administer the Milwaukee County Safe Haven Program for homeless adults for the period of October 1, 2015 through September 30, 2016**

### Issue

The Housing Division is requesting an amendment to the contract date for the purchase of service agreement for the Guest House to administer the Milwaukee County Safe Haven program.

### Background

The Guest House of Milwaukee has been the contracted provider with Milwaukee County for the administration of its Safe Haven Program since 1996. The Safe Haven program is a soft-entry program that takes homeless individuals directly off the streets and offers shared housing and on-site services. The goal of the program is to move individuals into permanent housing as well as offer wraparound services. The program is staffed primarily by Resident Managers. These staff members are formerly homeless individuals that have received training by the Guest House to become on-site managers of the Safe Haven locations.

### Discussion

The contract for Guest House was previously approved in December 2015 by the County Board within the calendar year - January 1, 2016 through December 31, 2016. The fiscal year for this Housing and Urban Development (HUD) grant, however, reflects the federal fiscal year which begins on October 1<sup>st</sup> and ends September 30. Amending the dates of this contract allows Milwaukee County to be consistent with the federal fiscal year in its contract with Guest House.

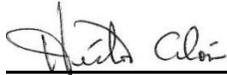
### Recommendation

It is recommended that the Milwaukee County Board of Supervisors authorize the Director of DHHS, or his designee, to amend the contract dates of the purchase of service contract with the Guest House for the term of October 1, 2015 to September 30, 2016.

**Fiscal Impact**

There is no tax levy impact associated with approval of this request. A fiscal note form is attached.

Respectfully Submitted:



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Héctor Colón, Director  
Department of Health & Human Services

cc: County Executive Chris Abele  
Raisa Koltun, County Executive's Office  
Kelly Bablitch, County Board  
County Supervisor Peggy Romo-West, County Board  
Teig Whaley-Smith, Director, DAS  
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