

MILWAUKEE COUNTY  
***HOUSE OF CORRECTION***

DATE: August 20, 2020

TO: Supervisor Marcelia Nicholson., Chairwoman, Milwaukee County Board of Supervisors

FROM: Jose Hernandez, Interim Superintendent, Milwaukee County House of Correction

SUBJECT: From the Interim Superintendent, House of Correction, requesting authorization to execute a one-year contract extension in the amount of \$794,244 with Wisconsin Community Services, Inc. to manage the Milwaukee County Day Reporting Center for the period of January 1, 2021 to December 31, 2021 to ensure continuity in programming services

**BACKGROUND**

The Milwaukee County House of Correction conducted RFP #98150015 which was awarded to WCS. Board Resolution #719 approved a Professional Services contract with an initial term of three years (2016-2018) and two additional one-year extensions (2019 and 2020). The contract is set to expire on December 31, 2020.

RFP #98150015 included a provision that vendors handle the move to a new multi-purpose building when it was ready for occupancy. The multi-purpose building was developed in partnership with Milwaukee County Economic Development, the Milwaukee County Board of Supervisors, the HOC, and Heartland Housing, Inc. and consists of the Milwaukee County DRC, low-income housing, and a clinic run by St. Bens. Construction was delayed and the building was recently moved into in early January 2020. Despite the recent move and the COVID pandemic, the DRC has remained operational with some services now being conducted by virtual sessions.

It is requested that the Milwaukee County Board of Supervisors approve the House of Correction's request to enter in this contract with Wisconsin Community Services, Inc. for one more year. While an RFP has been drafted, the HOC believes this additional year will best ensure there is no interruption of DRC and deferred prosecution services. This is especially important since the HOC is in the process of entering into an agreement with the Department of Correction to allow their inmates housed at the HOC to participate in DRC programming for a daily fee. Estimated revenue is \$230,000 annually.

**RECOMMENDATION**

I, as Interim Superintendent of the House of Correction, respectfully submit this action item to request the authority to enter a one-year contract period at a cost of \$794,244, with Wisconsin Community Services, Inc. Should this item be referred to committee, presenters from the House of Correction in addition to me, will be Captain Brandon Hutchins, and the HOC's Fiscal

Administrator, June Jackson. Representatives from WCS will be present, as well. Namely, Sara Carpenter, Associate Executive Director.

**FISCAL NOTE**

Wisconsin Community Services, Inc., has agreed to manage the Day Reporting Center for another year for the same annual price of \$794,244 as in 2020. The HOC's 2021 budget request includes sufficient funds for this contract. A Fiscal Note form was completed with further details.

Respectfully submitted,



Jose Hernandez, Interim Superintendent  
Milwaukee County House of Correction

*P.P. David Ryger Assistant Superintendent*