COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: February 15, 2021

TO: Marcelia Nicholson, County Board Chair

FROM: Joseph Lamers, Director, DAS-PSB

SUBJECT: Request to Abolish 1.0 FTE IT Applications Analyst III and Create 1.0 FTE IT Manager Applications Data Service Applications in Department of Administrative Services, Information Management Services Division

REQUEST: The Department of Administrative Services, Information Management Services Division requests to abolish 1.0 FTE IT Applications Analyst III Pay Grade 28D and Create 1.0 FTE IT Manager Applications Data Service Applications Pay Grade 917E.

BACKGROUND: The Department of Administrative Services - Information Management Services Division (DAS-IMSD) has routinely received requests for use of data from County supported systems. These requests are handled in a one-off manner and not as a holistic data analytics program. Milwaukee County must develop an environment that maximizes business value while employing proven practices to exploit data and analytics assets. To support data driven decision making and to assist Milwaukee County in achieving racial equity, provide COVID-19 pandemic data, support ongoing Re-Opening Steering Committee (ROSC) reporting, and daily operational needs, DAS-IMSD is developing a data warehouse/data analytics environment to provide dashboard reporting to sustain Milwaukee County's decision making capabilities. The goal is to provide Milwaukee County Departments with access to rich and expansive electronic information to create metrics, provide indicators, and develop best practices through data analytics strategies and policies. This environment will continue to impact the entire County and is critical to everyday operations. Through this focus on making Milwaukee County's electronic information available, we can provide an Open Data portal to provide access to Milwaukee County data for our constituents and other pertinent entities.

IMSD has determined the need for a dedicated IT Manager Applications, Data Service Applications to improve the vision, establish best practices, and set appropriate software standards to continuously improve the use of Milwaukee County's data for decision making purposes. This position is the focal point for managing production run teams, governance, and support for Data Analytics at Milwaukee County. The position is responsible for effectively analyzing, planning, organizing, and leading teams in support of Data Analytic applications while managing risk, workload, scope, capacity, schedule, and budget. This position will work closely with project sponsors, business and technical partners, subject matter experts, end users, technical resources (internal and third-party vendors), senior management, and executives in the delivery and support of data analytics that ensure that the needs of business users are fully addressed, and continuous improvement is being achieved.

The IT Director of Business Applications, the IT Manager, Applications Public Safety, and EDS Project Manager have been co-managing the initiative and ongoing support since March 2020. This co-management methodology can no longer be sustained as we continue to increase managed data, dashboard reporting, while maintaining current processes.

The Department of Administrative Services, Information Management Services Division, has requested that the currently vacant IT Applications Analyst III position be abolished. The requested creation of the IT Manager Applications Data Service Applications ($108,654) can be partially funded from the savings from abolishing

the IT Applications Analyst III ($98,972). The remaining balance ($9,682) is proposed to be funded from org 1164 (Network Application), object 6147 (Professional Services – Data Process).

Action	Title	No. of Positions	Title Code	Pay Grade
Abolish	IT Applications Systems Analyst III	1.0 FTE	10847	28D ($80,207 - $98,972) including Social Security
Create	IT Manager Data Service Applications	1.0 FTE	12013032	917E ($92,471 - $120,213) including Social Security

RECOMMENDATION: The Department or Administrative Services – Performance, Strategy, and Budget recommends that 1.0 FTE IT Applications Analyst III be abolished, and 1.0 FTE IT Manager Applications Data Service Applications be created in the Department of Administrative Services, Information Management Services Division. There is no tax levy impact to this request.

JOSEPH LAMERS
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Joseph Lamers, Director, Office of Performance, Strategy, and Budget