

# DRAFT

## Action Required

Finance, Personnel and Audit Committee  
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2013 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2014 capital improvement appropriations:

1)		<u>From</u>	<u>To</u>
	<u>WA186 HVAC Retrocommissioning *</u>		
	8527 – Land Improvements (CAP)		\$578,900
	9706 – Prof Serv Div Services		\$60,800
	6146 – Prof. Serv-CAP/Major Maintenance		\$115,800
	4707 – Contribution from Reserves (ADF)	\$650,500	
	4999 – Misc Reimbursement	\$105,000	

## # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$755,500 is requested by the Director of the Department of Transportation to create expenditure authority and revenue for new Project WA186 HVAC Retrocommissioning.

The Airport completed a major HVAC replacement project in 2012 (WA108). This project was established to provide replacement of major components of the Airport’s HVAC system including (phased) budget appropriations. The scope of the project included new ductwork, controls, hot and chilled water piping, and the replacement of 22 air handling and air conditioning units throughout the entire terminal, except the bag claim building. The specific areas include the terminal mall, ticketing, all three concourses and the administration building. Airport staff has indicated that the original project scope was substantially completed in 2012.

## WA186 HVAC Retrocommissioning Project Request

In 2013, Airport staff issued a Request for Proposal (RFP) for professional services to provide retrocommissioning services in accordance with the Wisconsin Focus on Energy (WFOE) program Retrocommissioning Service Provider Manual. This program provides incentives to organizations if they complete and implement a retrocommissioning of existing energy using systems.

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Retrocommissioning is a process which optimizes existing building systems to operate as efficiently and effectively as designed. The process identifies operational and maintenance improvements to bring buildings up to the design intentions of current usage. The final report issued by the consultant recommends that six (6) Facility Improvement Measures (FIMs) be undertaken. The Facility Improvement Measures (FIMs) numbers 1 - 6 from the Retrocommissioning Report including 56.45% of the work consisting of Focus Incentive based FIMs, and 42.55% of the work consisting of non-Focus Incentive based FIMs of Indoor Quality relating to outside air and relief control in the Main Terminal and Concourse D. No credit was taken in savings or payback for non-Focus Incentive based FIMs.

The consultant's estimate for completing the project to enact the recommendations from the report is \$755,500. When complete, the project will generate an estimated savings of \$146,040 per year for electric and natural gas use for HVAC systems. Once the work is completed and inspected by Focus on Energy, GMIA will qualify for and receive a Focus Incentive of \$105,000 for completing this project. This will result in a payback for the entire project of 5.17 years and 2.92 years for Focus Incentive based FIMs. Besides offering a financial return on investment, the Retrocommissioning will also streamline the entire HVAC operation at the Airport by providing an efficient operation of all HVAC systems and improving interior air quality.

This appropriation transfer will create new capital project WA186 – HVAC Retrocommissioning and establish budget authority of \$755,500 to optimize existing building systems by identifying operational and maintenance improvements to bring buildings up to the design intentions of current usage and augment the HVAC replacements (made through project WA108). Airport staff anticipates that this project will be completed no later than the 3<sup>rd</sup> quarter of 2015.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 25, 2014.

# DRAFT

2)		<u>From</u>	<u>To</u>
	<u>WP275012 – Menomonee River Parkway Wetlands #</u>		
	8528 – Major Maintenance Land Imp (EXP)		\$150,000
	1221 – Excav Tren & Curb Permit	\$150,000	

## # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$150,000 is requested by the Director of Parks, Recreation & Culture to realize funds from the City of Milwaukee in support of the rehabilitation of the storm water detention pond located in the Menomonee River Parkway.

Milwaukee County (County) in the 1930s and 1940s was acquiring parkway property along the Menomonee River in the Cities of Milwaukee (City) and Wauwatosa. As land was subdivided and developed in the City, a storm sewer system needed to be constructed that crossed the parkway property north of Burleigh Street. In November 1947, County and City executed an easement to develop a lagoon and outfall structure on the property. A condition of that easement was that the City agreed to bear the cost of removing any silt deposits caused by the storm sewer.

In 2011, the City diverted 75 percent of storm sewer area into a new detention basin in Hartung Park which is City property. During this process, the County and City determined that the Menomonee River lagoon was partially filled with silt deposits and needs to be removed.

The County is preparing to modify the lagoon into a stormwater wetland. The Fund for Lake Michigan provided \$220,000 to fund the project. Instead of removing the silt deposits, the City has agreed to contribute \$150,000 to construct a permanent stormwater wetland area (City legislative file No. 131124). As part of this work the City and County have agreed to amend the current easement.

There is no tax levy impact from this transfer.

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# DRAFT

3)		<u>From</u>	<u>To</u>
	<u>WC081 – Safety Building Cooling Tower Replacement #</u>		
	8502 – Major Maintenance Bldg (EXP)		\$50,000
	<u>WC086 – City Campus Cooling Tower Replacement #</u>		
	8509 – Other Bldg Improvement (CAP)	\$50,000	

## # Existing Project, + Included in 5-Year Plan, \* New Project

An appropriation transfer of \$50,000 is requested by the Director of Administrative Services to transfer \$50,000 of expenditure Authority from capital project WC086 – City Campus Cooling Tower Replacement to capital project WC081 – Safety Building Cooling Tower Replacement.

Capital project WC086 – City Campus Cooling Tower Replacement was originally approved as part of the 2013 Adopted Capital Improvements Budget. This project has been placed on hold based on the recommendations of the CBRE Consolidated Facilities Plan Implementation Phase 1 report presented to the County Board in January 2014. The report to concluded that the City Campus facility should be closed and County staff be moved elsewhere as soon as possible.

Capital project WC081 – Safety Building Cooling Tower Replacement was approved as part of the 2013 Adopted Capital Improvements Budget. The capital project, managed by DAS-Facilities Management, was delayed due to adjacent active construction projects at the Safety Building. Bids were received in March of 2014 but the low responsive responsible bid came in above the budgeted funding by \$50,000, and as a result, award of the contract has been temporarily placed on hold. In order for the project to proceed additional funding will be needed.

This appropriation transfer will reduce expenditure authority in capital project WC086 – City Campus Cooling Tower Replacement by \$50,000 and increase expenditure authority by \$50,000 in capital project WC081 – Safety Building Cooling Tower Replacement.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE APRIL 25, 2014.

**2014 BUDGETED CONTINGENCY APPROPRIATION SUMMARY**

**UNALLOCATED CONTINGENCY ACCOUNT**

2014 Budgeted <b>Unallocated</b> Contingency Appropriation Budget	\$4,344,544
Approved Transfers from Budget through April 25, 2014	
Corporation Counsel Positions	\$ (57,428)
County Board Crosscharge Fix	\$ (84,030)
Comptroller Living Wage Positions	\$ (78,374)
Govt Affairs Constituent Services Rep	\$ 41,386
Corporation Counsel Transit Legal Services	\$ (50,000)
Unallocated Contingency Balance March 28, 2014	\$4,116,098
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through April 25, 2014	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
<b>Net Balance</b>	<b>\$ 4,116,098</b>

**ALLOCATED CONTINGENCY ACCOUNT**

2014 Budgeted <b>Allocated</b> Contingency Appropriation Budget	\$3,314,130
Approved Transfers from Budget through March 28, 2014	
UWM Land Sale	\$ 3,750,000
Innovation Fund Allocation	\$ (3,750,000)
Sheriff Absconder Unit	\$ (338,130)
Allocated Contingency Balance March 28, 2014	\$2,976,000
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through April 25, 2014	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
<b>Net Balance</b>	<b>\$ 2,976,000</b>

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