

**COUNTY OF MILWAUKEE**  
Inter-office Communication

**DATE:** August 14, 2025

**TO:** Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

**FROM:** John Rodgers, Interim Director, Department of Transportation  
Brian Dranzik, Airport Director, Department of Transportation

**SUBJECT:** From the Interim Director, Department of Transportation and the Airport Director, Department of Transportation seeking authorization to enter into a Service Agreement for Unarmed Security Services.

**FILE TYPE:** Action Report

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**REQUEST**

The airport is seeking authorization to enter into a Service Agreement with Covenant Aviation Security, LLC for Unarmed Security Services at Milwaukee Mitchell International Airport.

**POLICY**

Milwaukee County Code of Ordinances Chapter 32 defines the procedure for purchase of services by competitive solicitation. Per Wisconsin Statutes, 59.52 (31), approval by the County Board is required for multi-year budget agreements.

**BACKGROUND**

The agreement is needed to meet and maintain compliance with applicable federal, county, and other aviation regulations, including those governing civil aviation security, through the implementation of the Airport Security Program. Duties covered in this agreement include personnel responding to access control alarms in the terminal, inspecting vehicles and occupants entering the airfield through vehicle checkpoints and conducting random aviation worker screening as required by the TSA.

As a result of ongoing performance challenges, the Airport has identified the need to replace its current service agreement that expires in April 2026 with an updated service agreement that addresses position changes, enhances liability protections and ensures sufficient staffing levels required to remain compliant.

A Request for Proposal (RFP) was issued on May 29, 2025 by the Airport through the Department of Administrative Services, Procurement Division that requested competitive proposals from qualified firms to provide unarmed security officers, supervisors and a program manager to assist in executing the Airport Security Program. The RFP review panel recommended that an agreement be awarded to Covenant Aviation Security, LLC. The RFP included an 11% Targeted Business Enterprise goal.

**ALIGNMENT TO STRATEGIC PLAN**

3B: Enhance the County's fiscal health and sustainability

**FISCAL EFFECT**

The estimated cost of the agreement is \$1,940,433 plus a 4% increase annually for contract years two and beyond and is included in the Airport's budget for 2025 and the requested 2026 budget. A fiscal note is attached.

**TERM**

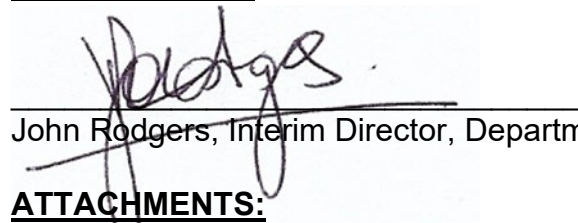
The term of the agreement October 15, 2025 (estimated) through December 31, 2028 with up to two (2) optional one-year renewal terms,

**VIRTUAL MEETING INVITES:**

John Rodgers, Interim Director, Department of Transportation  
Brian Dranzik A.A.E., Airport Director, Department of Transportation

**PREPARED BY:**

Brian Dranzik A.A.E., Airport Director, Department of Transportation

**APPROVED BY:**A handwritten signature in dark ink, appearing to read "Rodgers", is written over a horizontal line. The signature is fluid and cursive.

John Rodgers, Interim Director, Department of Transportation

**ATTACHMENTS:**

- Fiscal Note
- Resolution
- Draft Agreement
- Request for Proposal RFP-2025-025
- RFP-2025-025 Award Letter

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk