



MILWAUKEE COUNTY  
Department on Aging

## Milwaukee County Commission on Aging Executive Committee Meeting September 13, 2021

A quorum of Executive Committee members convened virtually on Monday, September 13, 2021. Members and attendees joined the virtual meeting hosted on Microsoft Teams with video conference and conference call options (computer or telephone).

Chairwoman Rodgers took roll call and confirmed attendance by calling each person invited to the meeting.

### **Members Present:**

Bettie Rodgers, *Chairwoman*  
Amber Miller, *Vice Chair*

### **Members Not Present**

John Griffith, *Secretary*  
Elliot Moeser, *Legislative Officer*

### **Milwaukee County Staff Present:**

Jon Janowski, *Interim Director, DHHS, DOA*  
Schinika Fitch, *County Executive's Office*  
Pam Matthews, *DAS*  
Vonda Nyang, *DHHS, Division on Aging*

## MINUTES

- I. **Call to Order and Roll Call:** Chairwoman Rodgers called the meeting to order at 11:05 a.m.
- II. **Review and approve the August 2, 2021, Executive Committee meeting minutes.**

MOTION: To approve the August 2, 2021, Executive Committee meeting minutes.  
ACTION: Motion prevailed by unanimous consent (A. Miller Moved, Rodgers Second)

### III. **Discussion and Action Items:**

#### A. **Discussion Items:**

- a) **Update on Commission on Aging Vacancies:** Schinika Fitch, Director of Community Relations for the County Executive's Office. Currently, there are no new updates on Commission appointments. The County Executive's Office continues to search for candidates to fill the last two

Commission vacancies, someone from the Asian-American Pacific Islanders (AAPI) community and another individual from the health care field. Ms. Fitch asked the Chair to remind the Commission to forward any potential candidates to her.

- b) **Additional COA meeting in September or October to discuss and recommend ARPA funding Allocations:** Jon Janowski, Interim Director of DHHS Division on Aging, informed the Executive Committee that the Division on Aging is still waiting to receive their formal notice from the State for the American Rescue Plan Act (ARPA) funds. The Director now expects he will receive the formal notification letter **by October 1, 2021**. So, if the Commission decides to hold a special meeting to discuss the ARPA funds, it will need to be scheduled in mid-October. The State will disburse the ARPA funds in two allocations, with an expiration date for fund expenditures being the end of 2024. The Executive Committee asked questions about how the funds can be spent, will the County have to match the funds. The Director mentioned that once the letter is received, he should have the answers to those questions. The Chair wants a report given to the Commission on the status of the ARPA funds. The Director stated that the State should be able to provide that update at the September COA meeting.
- c) **Schedule the Remaining 2021 COA Presentations:** The Executive Committee discussed the length of the COA agendas and the possibility of having a special assembly before the end of 2021. Due to the urgency for approving and finalizing the Area Plan as well as the ADRC integration and 2022 budget updates, the Executive Committee decided to postpone any outside organizational presentations. However, the Executive Committee did select topics they would like to have when they resume outside presentations -the first one being the Roberts Rules of Order at the January 2022 COA meeting. The Chair stated she wants to have the following presentations added before the end of the year: demographics of Milwaukee County, and an overview of Family Care, ISIS, and PACE programs as well as information on functional screens.
- d) **Non-Commission appointments to the COA standing committees:** The Executive Committee identified the committee and council members that the Commission Chair recently appointed to a Committee and/or Council that need to be approved by the full Commission; they are Amanda Weiler to the Advisory Council and Martha Collins to the Wellness and Advocacy Committees. Kelsey Lyons expressed interest in the Wellness Committee; however, the Vice-Chair has not heard back from Ms. Lyons about her interests in a committee or council. The Vice-Chair will follow-up with her to see if she is still interested in becoming a COA Committee or Council member. Also, the Commission Chair

appointed Commissioner Swenson to the Wellness Committee and Commissioner Leonor Rosas to the Advisory Council.

**B. Action Items:**

- a) **Setting the September 24, 2021 Commission on Aging meeting agenda:** The Executive Committee discussed the September 24, 2021 Commission on Aging agenda and voted to keep the agenda as drafted.

- IV. Adjournment:** A motion was made by Chairwoman Rodgers and seconded by Commissioner A. Miller to adjourn the meeting at 11:53 p.m.

The next Executive Committee meeting is scheduled for October 4, 2021, at 11 a.m. (virtual and audio) on Microsoft Teams and a teleconference phone.

Respectfully submitted,

Vonda Nyang  
Executive Assistant