



Milwaukee County

County Courthouse
901 N. 9th Street, Rm.
203R
Milwaukee, WI 53233

Meeting Agenda Finance, Personnel and Audit Committee

*Co-Chairman: Supervisor Willie Johnson, Jr.
and Co-Chairman: Supervisor David Cullen
Clerk: Carol Mueller, 278-4228
Research Analyst: Steve Cady, 278-4347*

Thursday, March 14, 2013

9:00 AM

Room 203R

Call To Order

The Committee will take a brief recess near noon for lunch, if necessary.

***Please Note:** The time listed below any individual agenda item is merely an estimate of the time at which the Committee might reach and consider each item. However, although the Committee usually considers the agenda items in the order listed, the committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.

- 1 [13-234](#) From the County Executive, appointing Mr. Don Tyler to the position of Director, Department of Administrative Services.

Attachments: [Appointment](#)
 [Resume](#)

9:00 a.m.

- 2 [13-154](#) From the Clerk of Circuit Court, reporting projected revenue deficits for 2013. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Projected Deficits Jan 2013](#)

9:05 a.m.

- 3 [13-149](#) From the Milwaukee County Treasurer, an informational report regarding 2012 annual Public Fund. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Report](#)
 [2012 Public Funds Listing](#)

9:15 a.m.

- 4 [13-253](#) From the Interim Director, Department of Parks, Recreation and Culture, requesting approval of the criteria for the establishment and administration of the Parks Amenities Matching Fund. **(Referred to the Committees on Parks, Energy and Environment and Finance, Personnel and Audit)**

Attachments: [REPORT](#)
 [RESOLUTION](#)
 [FISCAL NOTE](#)

9:25 a.m.

- 5 [13-251](#) From the Pension Obligation Bond Workgroup, requesting authorization to tendering existing Notes and issue Taxable General Obligation Pension Refunding bonds, Series 2013B of Milwaukee County in an aggregate principal amount not-to-exceed \$283,000,000, providing details, prescribing the form of bond, awarding the bonds, levying taxes and related matters.

Attachments: [Report](#)
 [Fiscal Note](#)
 [Authorizing Resolution](#)
 [Initial Authorizing Resolution](#)

9:35 a.m.

- 6 [13-259](#) From the Comptroller requesting authorization and delegation of the approval to issue a not-to-exceed amount of \$10.0 million in Taxable Qualified Energy Conservation Bonds (QECBs)

Attachments: [Report](#)
 [Resolution](#)
 [Fiscal Note](#)

- 7 [13-238](#) From the Office of the Comptroller, requesting authorization to select Bank of America Merrill Lynch as lead book-running underwriter and Siebert Brandford Shank & Company as co-senior manager for Underwriter Services for 2013-2014 General Airport Revenue Bond Issuances.

Attachments: [Report](#)
 [Resolution](#)
 [Fiscal Note](#)

- 8 [13-236](#) From the Office of the Comptroller, submitting a Power Point presentation on the results of the sale of the General Obligation Pension (POBs) Notes, Series 2013. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [Report](#)
 [POB Power Point](#)
- 9 [13-237](#) From the Office of the Comptroller, submitting the Professional Service Contracts report for 2011. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [Report](#)
 [2011 Attachment](#)
- 10 [13-239](#) From the Comptroller submitting the 1st and 2nd Quarter 2012 Professional Services Report.
Attachments: [Report](#)
 [Attachment](#)
- 11 [13-233](#) From the Office of the Comptroller, submitting a February 2013 Fiscal Projection for Milwaukee County. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [2013 February Projection](#)
- 12 [13-275](#) From the Director, Department of Health and Human Services, an informational report, regarding the surplus in excess of the amount budgeted in the 2012 Budget. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [Report](#)
- 13 [13-250](#) From the Office of the Comptroller, submitting the monthly update of the 2012 Fiscal Projection (February 2013 Report). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [Report](#)
- 14 [13-226](#) From the Director of Audits, an informational report regarding Froedtert Memorial Lutheran Hospital Lease Payments [File No. 94-801(a)(e)]. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**
Attachments: [Report](#)

10:40 a.m.

- 15 [13-185](#) From the Director of Audits, submitting a status report on the Audit of County Preventive Maintenance Program. **(To the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [REPORT](#)
[2013 FACILITY ASSESSMENT PROGRAM STATUS REPORT](#)
[STATUS REPORT - FACILITIES R&M](#)
[PROPERTY MANAGEMENT INSPECTION MANUAL](#)
[2013 SCHEDULE](#)
[VFA ASSESSMENT DRAFT REPORT REVIEW](#)
[MANAGING ARCHITECT](#)
[ELECTRICAL MECHANIC](#)
[HEATING MECHANIC](#)
[TEMPERATURE CONTROL MECHANIC](#)

- 16 [13-229](#) From the Director of Audits, an audit report titled “2012 Annual Report Audit Hotline and Audit Activity Related to Fraud, Waste and Abuse”. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Audit](#)

- 17 [13-235](#) 2013 Appropriation Transfer Packet - March 2013 Cycle

Attachments: [Draft Packet](#)
[Dept Receipt of Rev \(Requires 2/3 vote\)](#)
[Unallocated Contingency \(Requires 2/3 vote\)](#)
[Departmental \(FPA approval only\)](#)
[Contingency Summary](#)

11:00 a.m.

- 18 [13-230](#) From the Director of the Department of Transportation, requesting authorization to abolish one position of Assistant Director-Public Works and create one position Fiscal and Budget Administrator-DOT.

Attachments: [Dept Request](#)
[DAS Report](#)
[Resolution](#)
[Fiscal Note](#)
[HR Report](#)

11:05 a.m.

- 19 [13-169](#) From the Interim Director, Department of Transportation, requesting authorization to accept land sale proceeds from Zoo Interchange Parcels 49, 4, and 11; have the Department of Administrative Services (DAS) process a 2013 administrative fund transfer to increase expenditure authority and recognize revenue for costs to cure Zoo Interchange items; and have DAS process a 2012 administrative fund transfer to increase expenditure authority and recognize land sale proceeds in the appropriation for contingency. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Audit, and Personnel.**

Attachments: [REPORT](#)
 [RESOLUTION](#)
 [FISCAL NOTE](#)
 [WisDOT MEMOS AND MAPS](#)
 [Audio TPWT 03/06/13](#)

- 20 [13-177](#) From the Director, Facilities Management Division, Department of Administrative Services (DAS), requesting authorization to enter into a Memorandum of Understanding (MOU) with the Wisconsin Department of Transportation to reimburse Milwaukee County for expenses associated with the newly created Capital Project WO224 Zoo Interchange Utilities Relocation established through an administrative fund transfer by DAS-Fiscal Affairs. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.)**

Attachments: [REPORT](#)
 [RESOLUTION](#)
 [FISCAL NOTE](#)
 [Audio TPWT 03/06/13](#)

11:20 a.m.

- 21 [13-173](#) From the Director of Administrative Services recommending approval of the Department of Administrative Services, Facilities Management Division (DAS-FM) staff and consultant use plan for 2013 Adopted Capital Projects. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.)**

Attachments: [REPORT](#)
 [RESOLUTION](#)
 [FISCAL NOTE](#)
 [STAFFING 2013 ADOPTED CAPITAL AE&ES](#)
 [Audio TPWT 03/06/13](#)

11:35 a.m.

- 22 [13-181](#) **2013 Adopted Budget Amendment 1B002:** From the Director, DAS-Information Management Services Division, submitting the recommended Five Year Capital Improvements Program plan to the Capital Improvement Committee. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Report](#)

11:45 a.m.

LUNCH BREAK

- 23 [13-156](#) From the Employee Benefits Administrator, Department of Human Resources, submitting an informational report regarding the Dependent Verification Project. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Report](#)

12:35 p.m.

- 24 [13-213](#) From the Employee Benefits Administrator, an informational report regarding the renewal of the MetLife Contract for basic and supplemental life insurance. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Report](#)

- 25 [13-224](#) **2013 Adopted Budget Amendment 1C013:** From the Employee Benefits Administrator, Department of Human Resources, on behalf of the Employee Benefits Work Group, an informational report regarding Wellness initiatives. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Report](#)

- 26 [13-162](#) **2013 Adopted Budget Amendment 1B002:** From the Director of Human Resources, submitting the recommended Five Year Capital Improvements Program plan to the Capital Improvement Committee. **(INFORMATIONAL UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Report](#)

12:50 p.m.

- 27 [13-225](#) From the Director, Department of Human Resources, recommending adoption of a resolution/ordinance to amend Chapter 19 of the Milwaukee County Code of General Ordinances - Fingerprinting of County Employees.
Attachments: [Report](#)
 [Ordinance](#)
 [Fiscal Note](#)
- 28 [13-227](#) From the Director, Department of Human Resources, requesting authorization to grant a Temporary Assignment to a Higher Classification (TAHC) for Mr. Jim Keegan to serve as Interim Director of the Department of Parks, Recreation, and Culture; Ms. Jill Organ to serve as the Chief of Planning and Development; and Ms. Charlotte Kurzawa to serve as Senior Executive Assistant, all until a permanent appointment is made for the position of Director of Parks, Recreation, and Culture.
Attachments: [Report](#)
 [Resolution](#)
 [Fiscal Note](#)
- 29 [13-232](#) From the Director, Department of Human Resources, requesting authorization to double fill the position of Employment Relations Manager (title code 76520, Pay Range 915E) for up to six weeks.
Attachments: [Report](#)
 [Resolution](#)
 [Fiscal Note](#)
- 30 [13-214](#) From the Deputy Director, Department of Human Resources, relative to reclassification of existing positions, reallocations of non-represented positions, advancement within the pay range, and all revisions to Executive Compensation Positions (ECP). **(Recommendations to be implemented unless Supervisor(s) object)**
Attachments: [Report](#)
- 31 [13-215](#) From the Deputy Director, Department of Human Resources, relative to appointments at an advanced step of the pay range. **(INFORMATIONAL ONLY)**
Attachments: [Report](#)

- 32 [13-217](#) From the Director of Human Resources, an adopted resolution/ordinance amending Chapter 17.16(1)(b) of the Milwaukee County Code of General Ordinances regarding overtime compensation to make them consistent with the provisions of the Fair Labor Standards Act (FLSA). **(Quarterly reports due.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Report](#)

- 33 [13-223](#) From the Deputy Director, Department of Human Resources, relative to dual employment, temporary assignments to a higher classification, temporary appointments, and emergency appointments. **(INFORMATIONAL ONLY)**

Attachments: [Report](#)

CLOSED SESSION

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(e), (g) for the purpose of the Committee deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; And for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.

- 34 [13-4](#) From the Department of Labor Relations reports related to deliberation, negotiation or renegotiation of collective bargaining agreements.

1:30 p.m.

- 35 [13-6](#) From Corporation Counsel, submitting an informational monthly report providing an update on the Status of Pending Litigation. **(To the Committees on Judiciary, Safety and General Services and Finance, Personnel and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [JANUARY REPORT](#)

[Audio FPA 01/31/13](#)

[MARCH REPORT](#)

- 36 [12-1011](#) From the President & CEO of the Marcus Center for the Performing Arts, providing a verbal update on the Status of Negotiations between Milwaukee County and the Marcus Center for the Performing Arts for the proposed new parking structure project and other building developments at the Marcus Center for the Performing Arts. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [Audio PARKS 12/11/12](#)

Adjournment

Deadline for the next meeting:

The next regular meeting for this Committee is April 18, 2013. All items must be in the Committee Clerk's possession by the end of the business day on Monday, April 1, 2013.

ADA Requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 278-3937 (TTY), upon receipt of this notice.