

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46

Report from the Director, Procurement, requesting American Rescue Plan Act (ARPA) funding from the Revenue Loss Recovery Expenditure Category for Procurement Administrative Support, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the Federal American Rescue Plan Act (ARPA) of 2021 was signed into law by President Biden on March 11, 2021, in efforts to support individuals, families, businesses, and governments impacted by the Coronavirus Disease pandemic; and

WHEREAS, Milwaukee County (the County) will receive \$183.7 million in ARPA funding, through the ARPA State and Local Fiscal Recovery Fund; and

WHEREAS, the Milwaukee County Board of Supervisors adopted File No. 21-555: “A resolution to create a Task Force (ARPA Task Force) to review and recommend funding allocations to the Milwaukee County Board of Supervisors for monies received by the County in the Federal American Rescue Plan Act of 2021”; and

WHEREAS, of the County’s \$183.7 million of ARPA aid, approximately \$129,933,003, has been recommended by the ARPA Task Force for Revenue Loss Recovery, to provide government services to the extent of the reduction in revenue experienced due to the pandemic; and

WHEREAS, in March of 2023, the Revenue Loss Recovery Subgroup recommended the Procurement Division (Procurement), Department of Administrative Services (DAS), receive \$263,644 in Revenue Loss Recovery funding, based on criteria set forth by the ARPA Task Force; and

WHEREAS, Procurement, DAS, is responsible for supporting County ARPA projects; and

WHEREAS, the funded administrative position will maintain reliable planning, monitoring, evaluation, accountability, and reporting of these projects County-wide to include:

- (1) preparation or Purchase of Service, Professional Service, and other contracts/contractual documents necessary for the implementation of each project
- (2) payment of invoices, expense tracking and monitoring, and a timely reporting
- (3) collection of relevant and appropriate impact data needed to monitor strengths and weaknesses and gaps in purchasing activities and services

; and

47 WHEREAS, the Milwaukee County Board of Supervisors approved the creation  
48 of one Full-Time Equivalent Purchasing Analyst position at the October 27, 2022,  
49 Committee on Finance – Budget; and

50  
51 WHEREAS, the Committee on Personnel, at its meeting of April 12, 2023,  
52 recommended adoption of File No. 23-437 (vote 4-0); and

53  
54 WHEREAS, the Committee on Finance, at its meeting of April 13, 2023,  
55 recommended adoption of File No. 23-437 (vote 7-0); now, therefore,

56  
57 BE IT RESOLVED, the Milwaukee County Board of Supervisors (County Board)  
58 authorizes the salary and fringe benefit cost to fund one Full-Time Equivalent (FTE)  
59 Purchasing Analyst position supported by American Rescue Plan Act (ARPA) revenue,  
60 in the amount of \$263,644 to the Procurement Division (Procurement), Department of  
61 Administrative Services (DAS); and

62  
63 BE IT FURTHER RESOLVED, the County Board hereby authorizes the Office of  
64 Strategy, Budget, and Performance and the Office of the Comptroller to process an  
65 administrative appropriation transfer of \$263,644 to direct funds to Procurement, DAS,  
66 for one FTE Purchasing Analyst position starting May 1, 2023, and continuing while  
67 ARPA funds remain available for use; and

68  
69 BE IT FURTHER RESOLVED, the County Board authorizes the administrating  
70 department, DAS, the Office of Corporation Counsel, Risk Management Division, DAS,  
71 Office of Economic Inclusion, DAS, Office of the Comptroller, Office of Strategy, Budget,  
72 and Performance, and County Executive, to prepare, review, approve, and execute all  
73 contracts and other documents, and take all actions as required for the purpose of  
74 administering the above-referenced position funded by the ARPA grant allocation  
75 framework.

76  
77  
78 srb  
79 04/13/2023  
80 \\Fi01wpchc\comclerk\$\Committees\2023\April\FINANCE\Resolutions\23-437 Procurement - ARPA Funding for  
81 Purchasing Analyst Position.docx