



**ADVISORY COUNCIL BYLAWS COMMITTEE MEETING  
MINUTES  
DECEMBER 15, 2025**

The Milwaukee County Aging Advisory Council Bylaws Committee convened virtually on Zoom.

**Members Present**

Ellen Pimentel, *Chair*  
Nancy Simuel  
Roland Dittus-Plath  
Julia Means

**Members Excused**

Deborah Lewis  
Megan Newman  
Jennifer Bliese

**Staff Present**

Emily Petersen, *DHHS*

**MINUTES**

**I. CALL TO ORDER AND ROLL CALL**

Advisory Council Chair, Ellen Pimentel, called the meeting to order at 3:00 p.m., and Emily Petersen, AAA Advocacy and Policy Manager took the roll call. A quorum of members was not present. The Committee decided to proceed with the informational items on the agenda only.

**II. REVIEW AND APPROVAL OF NOVEMBER 20, 2025 ADVISORY COUNCIL BYLAWS COMMITTEE MINUTES.**

No action was taken on this item because the Committee did not have a quorum. The Committee discussed including an update to item #3 on the minutes to include which bylaws were reviewed by the Committee.

**III. REVIEW AND DISCUSS ADVISORY COUNCIL BYLAWS DRAFT DOCUMENT.**

The Committee reviewed the attached document and proposed additional changes to be incorporated by staff. No action was taken.

**IV. FUTURE MEETING SCHEDULE.**

The Committee will meet again in January at a date to be determined.

**V. ADJOURNMENT**

Advisory Council Bylaws Committee Meeting Minutes

December 15, 2025

Page 2 of 2

**MOTION:** To adjourn

**ACTION:** Motion prevailed by unanimous consent (Simuel Moved, Dittus-Plath Second).

Meeting Adjourned at 4:00 p.m. The next Advisory Council Bylaws Committee meeting is Wednesday, January 14, 2025 at 11 a.m.

Sincerely,

Emily Petersen  
Advocacy and Policy Manager