

(ITEM) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to create one position of Project and Development Manager (title code TBD, pay range 38M), by recommending adoption of the following:

A RESOLUTION

WHEREAS, the Department of Parks, Recreation, and Culture (DPRC) seeks to increase capacity in the Planning and Development Division; and

WHEREAS, the Planning and Development Division contains five full-time positions; and

WHEREAS, the position in question is partially responsible for DPRC's comprehensive capital program, the development of planning and policy recommendations, grant administration, and inventory of assets; and

WHEREAS, the Project and Development Manager position will also assist in the management of skilled trades and other planning staff and contribute to the annual budgeting process; and

WHEREAS, many of these duties are currently performed by the Chief of Planning and Development; and

WHEREAS, a review by the Department of Human Resources of the duties assigned to the new position resulted in the recommended title code and pay range; and

WHEREAS, the Department of Administrative Services, Office of Performance, Strategy, and Budget recommends that the request to create 1.0 Full Time Equivalent (FTE) Planning and Development Manager (title code TBD, pay range 38M [\$84,512 to \$102,266]) in the Department of Parks, Recreation, and Culture effective April 24, 2014, be approved; now, therefore,

BE IT RESOLVED, that the following position action is approved for the Department of Parks, Recreation, and Culture:

Org Unit 8000 – Department of Parks, Recreation, and Culture

<u>Action</u>	<u>Title</u>	<u>No. of FTEs</u>	<u>No. of Positions</u>
Create	Planning and Development Manager	1.0	1