

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : April 19, 2024

TO : Supervisor Marcelia Nicholson, Chairwoman, County Board of Supervisors

FROM : Pamela Bryant, Director of Capital Finance, Office of the Comptroller

SUBJECT : Project Completion Status Report as of December 31, 2023 **(Informational Only)**

BACKGROUND

The purpose of this report is to provide Policymakers with information on the completion status of capital projects. In addition, the report will provide a tool for the County to monitor the timely completion of projects and provide early identification of areas of concern.

The Infor system - Project reporting presents project financial information in a “Life to Date” format. This means that budget and actual amounts shown for each project will include all budget amounts and actual expense amounts since each project was created. The conversion from Advantage to Infor was done in 2021 and two years of financial history from Advantage was converted into Infor; as a result, projects that started prior to 2019 will not have all historical budget and actual amounts. Encumbrance amounts for each project represent a snapshot of funds under contract as of December 31, 2023, including adjustments for accruals.

The attached report includes the following information, provided both by County Departments and the Office of the Comptroller:

- A list of all capital projects
- Financial data for each project
- Estimated project completion percentage
- Substantial completion dates or estimated substantial completion date (if available)

Defined Terms

Below is a list of terms included in the attached report.

Active Projects: Active Projects in Infor include any projects that are currently being worked on or completed projects where financial and/or project management closeout still needs to occur.

Project: the projects in this report are presented at the 8-digit summary project level.

Budget: the budget amounts include the 2018 carryover amount, 2019-2023 Adopted budget amounts and 2019-2023 appropriation transfers.

Expended: 2019-2023 expenditures.

Encumbered: Encumbrances amounts for each project represent a snap shot of funds under contract as of December 31, 2023.

Percentage Complete: the percent of the project work scope that has been completed.

Substantial Completion Date: the date in which the project can be used for its intended purposes. All operating parameters must be within specifications and no major construction is on-going that would prevent the agreed upon use or occupancy of the project work. Project may have unresolved issues due to circumstances beyond the control of the contractor and/or project manager. Job authorization may still be open and accumulating charges. Majority of funds have been spent. Warranties on workmanship and equipment commence.

Departmental Project Completion Results

Based on financial information as of December 31, 2023, the total life to date (“LTD”) project budget amount for active projects in Infor was \$821,434,684 compared to \$630,014,006 at the end of 2022. The total number of active projects has increased by 21 from 327 to 348. The total amount LTD expended as of December 31, 2023, for active projects in Infor was \$239,775,149 compared to \$254,895,088 at the end of 2022. The amount encumbered in Infor as of December 31, 2023, was \$227,634,473 compared to \$64,557,842 at the end of 2022.

The table below summarizes the data by area. See Attachment 1 for a presentation of the financial data for active capital projects as of December 31, 2023.

Project Completion Status Report
Office of the Comptroller

Page 3
April 19, 2024

Balances as of 12.31.2023					
Active Projects	Name	Budget	Actual	Encumbrances	Remaining Budget
35	Highways	\$ 46,784,794	\$ 23,531,350	\$ 13,272,659	\$ 23,253,444
25	Transit	\$ 125,820,628	\$ 62,059,293	\$ 25,919,951	\$ 63,761,335
1	Fleet	\$ 7,232,014	\$ 3,299,008	\$ 3,608,362	\$ 3,933,006
39	Airport	\$ 134,149,378	\$ 39,404,814	\$ 19,269,633	\$ 94,744,564
12	Environmental	\$ 4,361,006	\$ 2,299,071	\$ 947,830	\$ 2,061,935
78	Parks	\$ 77,703,486	\$ 36,203,813	\$ 5,723,051	\$ 41,499,673
4	Culturals	\$ 2,420,033	\$ 835,078	\$ -	\$ 1,584,956
4	MPM	\$ 48,265,900	\$ 2,965,987	\$ 95,755	\$ 45,299,913
9	Zoo	\$ 27,035,748	\$ 3,857,103	\$ 1,007,859	\$ 23,178,645
1	BHS	\$ 8,803,386	\$ 6,220,139	\$ 1,193,386	\$ 2,583,247
12	DHHS	\$ 43,014,313	\$ 3,877,283	\$ 1,856,305	\$ 39,137,030
1	County Grounds	\$ 1,539,182	\$ 1,461,553	\$ 8,109	\$ 77,629
18	Courthouse Complex	\$ 148,007,477	\$ 9,580,925	\$ 107,605,068	\$ 138,426,552
2	IMSD	\$ 914,951	\$ 425,330	\$ 102,246	\$ 489,621
4	CRC	\$ 4,800,801	\$ 1,809,333	\$ 166,408	\$ 2,991,468
1	OPD	\$ 52,229	\$ 43,172	\$ 2,464	\$ 9,057
40	# Other Agencies	\$ 34,087,434	\$ 24,350,540	\$ 3,681,609	\$ 9,736,895
62	*ARPA	\$ 106,441,924	\$ 17,551,359	\$ 43,173,777	\$ 88,893,090
348		\$ 821,434,684	\$ 239,775,149	\$ 227,634,473	\$ 581,662,059

* ARPA Projects include some WY projects that are financed by non-ARPA sources.

Other Agencies is being phased out. Other Agencies primarily includes Fleet, IMSD, and Sheriff.

Committee Action

This is an informational report only. This report should be referred to and reviewed by the Finance Committee.

Pamela Bryant _____

Pamela Bryant
Director of Capital Finance
Office of the Comptroller

Project Completion Status Report
Office of the Comptroller

Page 4
April 19, 2024

cc: David Crowley, County Executive
Liz Sumner, Milwaukee County Comptroller
Chairperson, Committee on Finance
Kelly Bablitch, Chief of Staff, County Board
Mary Jo Meyers, Chief of Staff, County Executive's Office
Joe Lamers, Director, Office of Performance, Strategy and Budget
Vince Masterson, Capital Budget Coordinator, PSB
James Martin, Deputy-Director Milwaukee Mitchell International Airport
Stu Carron, Director, DAS-Facilities Management
Sean Hayes, Director, DAS-Facilities Management – AE&ES
Donna Brown Martin, Director, Department of Transportation
Andrea Weddle-Henning, Director, MCDOT-Transportation Services
Steve Anderson, Project Manager, DAS-IMSD- Project Management Office
Justin Rodriguez, Capital Projects Manager, Office of the Comptroller
Stephen Cady, Research Director, Office of the Comptroller