



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 201
Milwaukee, WI 53233

Meeting Minutes Committee on Personnel

Chairperson: Supervisor Patti Logsdon

Vice Chairperson: Kathleen Vincent

Supervisor Willie Johnson, Jr.

Supervisor Sheldon A. Wasserman

Supervisor Felesia A. Martin

Committee Coordinator: Clarence H. Kinnard, (414) 278-4073

Director of Research and Policy: Steve Cady, (414) 278-4347

Tuesday, September 3, 2024

2:30 PM

Room 201-B and Microsoft Teams
County Legislative Information Center

HYBRID MEETING

This meeting was held in Room 201-B, and was live-streamed on the County Legislative Information Center: <https://milwaukeecounty.legistar.com/Calendar.aspx>

Call To Order

Roll Call at 2:43 p.m.

Present 4 - Johnson Jr., Wasserman, Martin and Logsdon

Excused 1 - Vincent

Supervisor Kathleen Vincent was not present at the time the roll was called, but appeared virtually later in the meeting.

Supervisor Kathleen Vincent appeared virtually for today's meeting.

OFFICE OF THE CLERK OF CIRCUIT COURT - 2

- 1 [24-588](#) Report from the Milwaukee County Clerk of Circuit Court (Agency 200) requesting approval to abolish 2.0 FTE Sr. Assistant Clerical positions (paygrade NR14), and create 2.0 FTE Clerical Specialist positions (paygrade NR 14).

Attachments: [24-588 DEPARTMENTAL REQUEST](#)
 [24-588 DEPARTMENTAL RESOLUTION](#)
 [24-588 DEPARTMENTAL FISCAL NOTE](#)
 [24-588 DHR REPORT](#)
 [24-588 OSBP REPORT](#)
 [24-588 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Anna Maria Hodges, Clerk of Circuit Court, Office of the Clerk of Circuit Court, Combined Court Related Operations

Supervisor Vincent was not present at the time the roll was called on this Action Report, but later requested unanimous consent to be recorded as voting with the majority. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Martin that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

- 2 [24-711](#) From the Chief Human Resources Officer, Department of Human Resources, requesting approval of the classification of two, Full Time Equivalent, Clerical Specialist position (pay grade NR14) at the Milwaukee County Department of Courts. **(09/03/24: Laid Over to the Call of the Chairperson)**

Attachments: [24-711 DEPARTMENTAL REQUEST](#)
 [24-711 DEPARTMENTAL RESOLUTION](#)
 [24-711 DEPARTMENTAL FISCAL NOTE](#)
 [24-711 DHR REPORT](#)

APPEARANCE:

Clarence H. Kinnard, Committee Coordinator, Legislative Services, Office of the County Clerk

Supervisor Vincent was not present at the time the roll was called on this Action Report, but later requested unanimous consent to be recorded as voting with the majority. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Johnson, Jr., that this Action Report be LAID OVER TO THE CALL OF THE CHAIRPERSON. The motion PREVAILED by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

OFFICE OF THE COMPTROLLER - 1

- 3** [24-743](#) From the Comptroller, requesting to abolish 1.0 FTE Payroll Specialist (PR 20) and create 1.0 FTE Employee Expense Management Specialist (PR 20)

Attachments: [24-743 DEPARTMENTAL REQUEST](#)
[24-743 DEPARTMENTAL RESOLUTION](#)
[24-743 DEPARTMENTAL FISCAL NOTE](#)
[24-743 DHR REPORT](#)
[24-743 OSBP REPORT](#)
[24-743 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Elizabeth "Liz" Sumner, Milwaukee County Comptroller, Office of the Comptroller

Supervisor Vincent was not present at the time the roll was called on this Action Report, but later requested unanimous consent to be recorded as voting with the majority. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Wasserman that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

OFFICE OF THE MEDICAL EXAMINER - 1

- 4 [24-696](#) From the Medical Examiner, Office of the Medical Examiner, requesting retroactive approval to extend the Temporary Assignment to Higher Classification (TAHC) for Greg Wallace

Attachments: [24-696 REPORT](#)
 [24-696 RESOLUTION](#)
 [24-696 FISCAL NOTE](#)
 [24-696 HIRING PROCESS](#)
 [24-696 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Karen Domagalski, Operations Manager, Office of the Medical Examiner

Supervisor Vincent was not present at the time the roll was called on this Action Report, but later requested unanimous consent to be recorded as voting with the majority. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Johnson, Jr., that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

DEPARTMENT OF HEALTH AND HUMAN SERVICES - 3

- 5 [24-746](#) A report from the Director, Department of Health and Human Services (DHHS), requesting the creation of 1.0 FTE Program Manager -SRCCCY in Children, Youth and Family Services (CYFS)

Attachments: [24-746 DEPARTMENTAL REQUEST](#)
 [24-746 DEPARTMENTAL RESOLUTION](#)
 [24-746 DEPARTMENTAL FISCAL NOTE](#)
 [24-746 DHR REPORT](#)
 [24-746 OSBP REPORT](#)
 [24-746 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

David Muhammad, Deputy Director, Department of Health and Human Services (DHHS) (virtually)

Daryl Burmeister, Assistant Superintendent, Vel R. Phillips Juvenile Detention Center, DHHS (virtually)

Supervisor Vincent was not present at the time the roll was called on this Action Report, but later requested unanimous consent to be recorded as voting with the majority. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Johnson, Jr., that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

- 6 [24-747](#) A report from the Director, Department of Health and Human Services (DHHS) requesting the abolishment of 4.0 FTE Child Support at pay grade NR17 and the creation of 4.0 FTE Lead Child Support Specialist at pay grade NR20 within the Child Support Services

Attachments: [24-747 DEPARTMENTAL REQUEST](#)
[24-747 DEPARTMENTAL RESOLUTION](#)
[24-747 DEPARTMENTAL FISCAL NOTE](#)
[24-747 DHR REPORT](#)
[24-747 OSBP REPORT](#)
[24-747 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

David Muhammad, Deputy Director, Department of Health and Human Services (DHHS) (virtually)

Artis Landon, Administrator, Child Support Services, DHHS (virtually)

Supervisor Vincent was not present at the time the roll was called on this Action Report, but later requested unanimous consent to be recorded as voting with the majority. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

- 7 [24-748](#) A report from the Director, Department of Health and Human Services (DHHS), requesting the abolishment of 1.0 FTE Community Intervention Specialist Lead and creation of 3.0 FTE Community Intervention Specialist in Housing Services

Attachments: [24-748 DEPARTMENTAL REQUEST](#)
[24-748 DEPARTMENTAL RESOLUTION](#)
[24-748 DEPARTMENTAL FISCAL NOTE](#)
[24-748 DHR REPORT](#)
[24-748 OSBP REPORT](#)
[24-748 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

David Muhammad, Deputy Director, Department of Health and Human Services (DHHS) (virtually)

James "Jim" Mathy, Administrator, Housing Services, DHHS (virtually)

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

MILWAUKEE COUNTY ZOO - 1

- 8 [24-700](#) From the Executive Zoo Director requesting approval to create 1.0 FTE Maintenance Supervisor and abolish 1.0 FTE Zoo Maintenance Worker

Attachments: [24-700 DEPARTMENTAL REQUEST](#)
[24-700 DEPARTMENTAL RESOLUTION](#)
[24-700 DEPARTMENTAL FISCAL NOTE](#)
[24-700 DHR REPORT](#)
[24-700 OSBP REPORT](#)
[24-700 JOB EVALUATION QUESTIONNAIRE](#)
[24-700 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Amos Morris, Director, Milwaukee County Zoo (virtually)

A motion was made by Supervisor Martin that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

**DEPARTMENT OF TRANSPORTATION /
OFFICE OF EMERGENCY MANAGEMENT - 1**

- 9 [24-735](#) From the Director, Department of Transportation the Airport Director, Department of Transportation, Airport Division, and the Director, Office of Emergency Management requesting the approval to transfer 1 FTE Emergency Management Coordinator from OEM to the airport.

Attachments: [24-735 REPORT](#)
[24-735 RESOLUTION](#)
[24-735 FISCAL NOTE](#)
[24-735 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

James Martin, Director of Administration, Airport Division, Department of Transportation (virtually)

Christopher McGowan, Deputy Director, Office of Emergency Management (virtually)

A motion was made by Supervisor Martin that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

**PROCUREMENT DIVISION
DEPARTMENT OF ADMINISTRATIVE SERVICES - 1**

- 10 [24-764](#) Request to Abolish 1.0 FTE Analyst Business Solutions and Create 1.0 FTE Purchasing Analyst in Department of Administrative Services, Procurement Division

Attachments: [24-764 DEPARTMENTAL REQUEST](#)
 [24-764 DEPARTMENTAL RESOLUTION \(received 08/27/24\)](#)
 [24-764 DEPARTMENTAL FISCAL NOTE](#)
 [24-764 DHR REPORT \(received 08/27/24\)](#)
 [24-764 OSBP REPORT \(received 08/26/24\)](#)
 [24-764 COMPENSATION CHANGE FORM I](#)
 [24-764 COMPENSATION CHANGE FORM II](#)
 [24-764 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Regina Flores, Director, Procurement Division, Department of Administrative Services (virtually)

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

DEPARTMENT OF HUMAN RESOURCES - 3

- 11 [24-727](#) From the Director of Total Rewards, Department of HR Requesting Reallocation of Manager Program Leave ADA Compliance 114 -HR, Department)

Attachments: [24-727 REPORT](#)
 [24-727 RESOLUTION](#)
 [24-727 FISCAL NOTE](#)
 [24-727 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Tony Maze, Director of Total Rewards, Department of Human Resources

Supervisor Vincent was not present at the time the roll was called on this Action Report, but later requested unanimous consent to be recorded as voting with the majority. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 5 - Vincent, Johnson Jr., Wasserman, Martin and Logsdon

- 12 [24-754](#) 2024 Milwaukee County Pension Contributions. **(Considered by the Committees on Personnel; and Finance) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [24-754 REPORT](#)

APPEARANCES:

Erika Bronikowski, Director of Retirement Plan Services, Department of Human Resources (virtually)

Scott F. Brown, Corporation Counsel, Office of Corporation Counsel

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

- 13 [24-16](#) From the Chief Human Resources Officer, Department of Human Resources, providing an informational report regarding: Reclassification of Existing positions (classified and unclassified); Advancements within the Pay Range; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [24-16 SEPTEMBER REPORT \(received 08/16/24\)](#)

[24-16 REVISED SEPTEMBER REPORT \(received 08/29/24\)](#)

APPEARANCES:

Tony Maze, Director of Total Rewards, Department of Human Resources (DHR)

Christine Carlson, Manager of Compensation and Total Rewards, DHR

Margo Franklin, Chief Human Resources Officer, DHR

The September 2024 Report associated with this Reference File was DISCUSSED WITH NO ACTION TAKEN.

E-COMMENTS - 1

- 14 [24-15](#) eComments submitted to the Committee on Personnel via the County Legislative Information Center (CLIC).

*The Office of the County Clerk collects eComments via CLIC, and appends these official public records to Reference File No. 24-15 at the conclusion of each meeting.

Attachments: [24-15 eComments \(09/03/24\)](#)

There were no appearances for Item 14.

The September 3, 2024, record of eComments is attached to this file as "24-15 eComments (09/03/24)."

The September 3, 2024, record of eComments was **DISCUSSED WITH NO ACTION TAKEN.**

The foregoing items were not considered in agenda order.

Length of meeting: 2:43 p.m. to 3:46 p.m.

Adjourned,

**Clarence H. Kinnard
Committee Coordinator
Legislative Services, Office of the County Clerk
Committee on Personnel**

Deadline for the next meeting:

The next regular meeting for the Committee on Personnel is Tuesday, December 3, 2024, at 2:30 p.m.

Approval Tracking System review must be completed in Legistar on or before WEDNESDAY, November 13, 2024, at 5:00 p.m., for the December meeting cycle.