



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 201
Milwaukee, WI 53233

Meeting Agenda

Committee on Personnel

Chairperson: Supervisor Patti Logsdon
Vice Chairperson: Kathleen Vincent
Supervisor Willie Johnson, Jr.
Supervisor Sheldon A. Wasserman
Supervisor Felesia A. Martin

Committee Coordinator: Clarence H. Kinnard, (414) 278-4073
Director of Research and Policy: Steve Cady, (414) 278-4347

Tuesday, September 3, 2024

2:30 PM

Room 201-B and Microsoft Teams
County Legislative Information Center

REVISION #1

Please note the location change from Room 203-R to Room 201-B.

HYBRID MEETING

This meeting will be held in Room 201-B, and will be live-streamed on the County Legislative Information Center: <https://milwaukeecounty.legistar.com/Calendar.aspx>

PLEASE NOTE: This meeting will convene at 2:30 p.m., or upon adjournment of the Committee on Parks and Culture, whichever occurs later.

This meeting is being conducted in a hybrid format. In addition to in-person attendance in Room 201-B, per Section 1.01(d) of the Milwaukee County Code of General Ordinances, this meeting is also being conducted remotely via Microsoft Teams.

Anyone who would like to speak to Committee members during a hybrid meeting is welcome to provide public comment by:

- Filling out a Public Comment Card in Room 201-B, or
- Visiting: milwaukee.gov/PublicComment and following the instructions provided to participate via Microsoft Teams.

Individuals may submit a written eComment via the County Legislative Information Center (CLIC) at: <https://milwaukeecounty.legistar.com>, upon publication of a committee agenda.

The Office of the County Clerk collects eComments via CLIC, and appends these official public records to Reference File No. 24-15 at the conclusion of each meeting.

Public Notice

PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors (County Board) who are not members of this committee may attend this meeting to participate or to gather information.

Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board and/or a meeting of one or more of the County Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.

NOTICE: The Committee may consider and vote to recommend County Board adoption of a resolution related to the subject of any "information only" item listed on this agenda. The public will be offered the opportunity to comment on any such proposal at this meeting.

In accordance with Section 1.13(f) of the Milwaukee County Code of General Ordinances, items may be taken out of order.

Call To Order

Roll Call

OFFICE OF THE CLERK OF CIRCUIT COURT - 2

- 1 [24-588](#) Report from the Milwaukee County Clerk of Circuit Court (Agency 200) requesting approval to abolish 2.0 FTE Sr. Assistant Clerical positions (paygrade NR14), and create 2.0 FTE Clerical Specialist positions (paygrade NR 14).
Attachments: [24-588 DEPARTMENTAL REQUEST](#)
[24-588 DEPARTMENTAL RESOLUTION](#)
[24-588 DEPARTMENTAL FISCAL NOTE](#)
[24-588 DHR REPORT](#)
[24-588 OSBP REPORT](#)

- 2 [24-711](#) From the Chief Human Resources Officer, Department of Human Resources, requesting approval of the classification of two, Full Time Equivalent, Clerical Specialist position (pay grade NR14) at the Milwaukee County Department of Courts.
Attachments: [24-711 DEPARTMENTAL REQUEST](#)
[24-711 DEPARTMENTAL RESOLUTION](#)
[24-711 DEPARTMENTAL FISCAL NOTE](#)
[24-711 DHR REPORT](#)

OFFICE OF THE COMPTROLLER - 1

- 3 [24-743](#) From the Comptroller, requesting to abolish 1.0 FTE Payroll Specialist (PR 20) and create 1.0 FTE Employee Expense Management Specialist (PR 20)

Attachments: [24-743 DEPARTMENTAL REQUEST](#)
[24-743 DEPARTMENTAL RESOLUTION](#)
[24-743 DEPARTMENTAL FISCAL NOTE](#)
[24-743 DHR REPORT](#)
[24-743 OSBP REPORT](#)

OFFICE OF THE MEDICAL EXAMINER - 1

- 4 [24-696](#) From the Medical Examiner, Office of the Medical Examiner, requesting retroactive approval to extend the Temporary Assignment to Higher Classification (TAHC) for Greg Wallace

Attachments: [24-696 REPORT](#)
[24-696 RESOLUTION](#)
[24-696 FISCAL NOTE](#)
[24-696 HIRING PROCESS](#)

DEPARTMENT OF HEALTH AND HUMAN SERVICES - 3

- 5 [24-746](#) A report from the Director, Department of Health and Human Services (DHHS), requesting the creation of 1.0 FTE Program Manager -SRCCCY in Children, Youth and Family Services (CYFS)

Attachments: [24-746 DEPARTMENTAL REQUEST](#)
[24-746 DEPARTMENTAL RESOLUTION](#)
[24-746 DEPARTMENTAL FISCAL NOTE](#)
[24-746 DHR REPORT](#)
[24-746 OSBP REPORT](#)

- 6 [24-747](#) A report from the Director, Department of Health and Human Services (DHHS) requesting the abolishment of 4.0 FTE Child Support at pay grade NR17 and the creation of 4.0 FTE Lead Child Support Specialist at pay grade NR20 within the Child Support Services

Attachments: [24-747 DEPARTMENTAL REQUEST](#)
[24-747 DEPARTMENTAL RESOLUTION](#)
[24-747 DEPARTMENTAL FISCAL NOTE](#)
[24-747 DHR REPORT](#)
[24-747 OSBP REPORT](#)

- 7 [24-748](#) A report from the Director, Department of Health and Human Services (DHHS), requesting the abolishment of 1.0 FTE Community Intervention Specialist Lead and creation of 3.0 FTE Community Intervention Specialist in Housing Services

Attachments: [24-748 DEPARTMENTAL REQUEST](#)
[24-748 DEPARTMENTAL RESOLUTION](#)
[24-748 DEPARTMENTAL FISCAL NOTE](#)
[24-748 DHR REPORT](#)
[24-748 OSBP REPORT](#)

MILWAUKEE COUNTY ZOO - 1

- 8 [24-700](#) From the Executive Zoo Director requesting approval to create 1.0 FTE Maintenance Supervisor and abolish 1.0 FTE Zoo Maintenance Worker

Attachments: [24-700 DEPARTMENTAL REQUEST](#)
[24-700 DEPARTMENTAL RESOLUTION](#)
[24-700 DEPARTMENTAL FISCAL NOTE](#)
[24-700 DHR REPORT](#)
[24-700 OSBP REPORT](#)
[24-700 JOB EVALUATION QUESTIONNAIRE](#)

DEPARTMENT OF TRANSPORTATION / OFFICE OF EMERGENCY MANAGEMENT - 1

- 9 [24-735](#) From the Director, Department of Transportation the Airport Director, Department of Transportation, Airport Division, and the Director, Office of Emergency Management requesting the approval to transfer 1 FTE Emergency Management Coordinator from OEM to the airport.

Attachments: [24-735 REPORT](#)
[24-735 RESOLUTION](#)
[24-735 FISCAL NOTE](#)

**PROCUREMENT DIVISION
DEPARTMENT OF ADMINISTRATIVE SERVICES - 1**

- 10 [24-764](#) Request to Abolish 1.0 FTE Analyst Business Solutions and Create 1.0 FTE Purchasing Analyst in Department of Administrative Services, Procurement Division

Attachments: [24-764 DEPARTMENTAL REQUEST](#)

[24-764 DEPARTMENTAL RESOLUTION \(received 08/27/24\)](#)

[24-764 DEPARTMENTAL FISCAL NOTE](#)

[24-764 DHR REPORT \(received 08/27/24\)](#)

[24-764 OSBP REPORT \(received 08/26/24\)](#)

[24-764 COMPENSATION CHANGE FORM I](#)

[24-764 COMPENSATION CHANGE FORM II](#)

DEPARTMENT OF HUMAN RESOURCES - 3

- 11 [24-727](#) From the Director of Total Rewards, Department of HR Requesting Reallocation of Manager Program Leave ADA Compliance 114 -HR, Department)

Attachments: [24-727 REPORT](#)

[24-727 RESOLUTION](#)

[24-727 FISCAL NOTE](#)

- 12 [24-754](#) 2024 Milwaukee County Pension Contributions. **(Considered by the Committees on Personnel; and Finance) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [24-754 REPORT](#)

- 13 [24-16](#) From the Chief Human Resources Officer, Department of Human Resources, providing an informational report regarding: Reclassification of Existing positions (classified and unclassified); Advancements within the Pay Range; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [24-16 SEPTEMBER REPORT \(received 08/16/24\)](#)

[24-16 REVISED SEPTEMBER REPORT \(received 08/29/24\)](#)

E-COMMENTS - 1

- 14 [24-15](#) eComments submitted to the Committee on Personnel via the County Legislative Information Center (CLIC).

*The Office of the County Clerk collects eComments via CLIC, and appends these official public records to Reference File No. 24-15 at the conclusion of each meeting.

Adjournment**Deadline for the next meeting:**

The next regular meeting for the Committee on Personnel is Tuesday, December 3, 2024, at 2:30 p.m.

Approval Tracking System review must be completed in Legistar on or before WEDNESDAY, November 13, 2024, at 5:00 p.m., for the December meeting cycle.

Americans with Disabilities Act (ADA) accommodation requests:

ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.