

**COUNTY OF MILWAUKEE  
INTER-OFFICE COMMUNICATION**

**DATE:** November 8, 2021

**TO:** Marcelia Nicholson, Chairperson, County Board of Supervisors

**FROM:** Chief Judge Mary Triggiano

**SUBJECT:** **Request for permission for the Chief Judge to the issuance of a Request for Proposals (RFP) for programs included in Org. Unit 2900-Pretrial Services, for a period of one year, and to continue the existing professional services contracts with Wisconsin Community Services, Inc. and JusticePoint, Inc. in 2023.**

BACKGROUND

In 2019, a request for proposals for programs included in Org. Unit 2900-Pretrial Services was issued. Wisconsin Community Services, Inc. and JusticePoint, Inc. were unanimously selected as the service providers for the period of January 1, 2020 to December 31, 2022. The programs are normally subject to a competitive bid every three years. Due to the ongoing COVID-19 pandemic and various criminal justice system changes and analysis putting together an accurate request for services is not feasible in the time required to release the RFP in 2022.

The criminal justice system stakeholders are currently looking at how operations were changed to mitigate the spread of COVID-19 and the impact on public safety. The Milwaukee Community Justice Council is working on a strategic plan and priority areas. Org. Unit 2900 is receiving technical assistance to update its recommendation policies. Any and all of these activities have the potential to significantly impact the Org. Unit 2900 program operations.

At this time it is best to delay the issuing of the RFP for one year so when it is issued it can accurately reflect the needs of the system, the community, and the work completed in 2022.

The delay for one year will allow for appropriate budgets to be included in the 2024 budget requests. Postponing the RFP will have no fiscal impact. Pretrial Services will submit a 2023 budget request for all current programs in Org. 2900 and will request permission to execute professional services contracts with the existing providers in the 2023 budget process.

RECOMMENDATION

The Chief Judge recommends that the postponement of the RFP for Org. Unit 2900 and to continue the existing professional service contracts with Wisconsin

Community Services, Inc. and JusticePoint, Inc. for a period of one year (2023)  
be authorized.

Prepared by: Stephanie Garbo, Judicial Operations Manager

Approved by:

*Mary Triggiano*

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Chief Judge Mary Triggiano  
First Judicial District