

1 From the Committee on, Reporting on:

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File No.

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5 (ITEM NO.) From the Clerk of Circuit Court, requesting a review of the Department of
6 Human Resources- Compensation Division pay grade assignment and approval of an
7 equitable (Interim) pay grade and compensation for the position of Deputy Court Clerk
8 Job Code 8780, from pay grade 19Z to 25K , effective when adopted by board:

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A RESOLUTION

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12 WHEREAS, the Clerk of Circuit Court requests the following position actions; and

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14 WHEREAS, the position of Deputy Court Clerk is critical to courtroom operation; and

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16 WHEREAS, All positions in the service of the county shall be compensated and
17 classified in accordance with the duties and responsibilities assigned to the position;
18 and

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20 WHEREAS, on May 1, 2015 the Compensation Division conducted a market analysis
21 and, anticipating approval of a new compensation structure, assigned a pay range of
22 \$44,364.94 - \$62,111.92 to the position of Deputy Court Clerk; and

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24 WHEREAS, a new compensation plan having not yet been approved, Combined Court
25 Operations requested that the Compensation Division review the position for interim
26 placement into Pay Grade 25K, a comparable pay grade;

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28 WHEREAS, the Compensation Division denied the request for an interim assignment of
29 the Deputy Court Clerk position to Pay Grade 25K and the parties have been unable to
30 agree on an appropriate pay grade;

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32 WHEREAS, the 2016 County Budget, approved by the Board, earmarked funds to move
33 designated positions to the wage "step" grade at or above the new minimum salary
34 unless a new compensation plan is approved

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36 BE IT RESOLVED, that the following position actions are approved, for Combined
37 Courts Related Operations, effective when adopted:

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39 Assign pay grade 25K to the position of Deputy Court Clerk, Job Code 8780 until re-
40 evaluated or a new compensation structure is approved and implemented.

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42 Allocate money earmarked by the County Board in the 2016 Budget to raise the hourly
43 rate of all Deputy Court Clerks to the minimum recommended by the Department of
44 Human Resources.

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