

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: 8/12/2022
To: Supervisor Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors
From: Lynn J. Fyhrlund, Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services
Subject: **Informational report on File 22-420 requesting steps taken to expand the Open Data initiative and resources that might be needed to facilitate the effort**
File Type: **Informational Report**

REQUEST

Department of Administrative Services-Information Management Services Division (DAS-IMSD) was requested to provide an informational report to the County Board of Supervisors for consideration no later than the September 2022 meeting cycle on the steps taken to expand the Open Data initiative and resources that may be needed to facilitate the effort.

POLICY

Milwaukee County Board file 22-420: "A resolution to commit Milwaukee County to the principles of open, accessible, efficient, and transparent government by supporting and expanding the pursuit of Open Data that promotes civic engagement."

BACKGROUND

The Committee on Finance, in its meeting on March 17, 2022 (File No. 22-420), requested DAS-IMSD, to provide an informational report requesting steps taken to expand the Open Data initiative and resources needed to facilitate the effort. The objective is to commit Milwaukee County to the principles of open, accessible, efficient, and transparent government by supporting and expanding the pursuit of Open Data that promotes civic engagement.

The following sections detail steps we have taken, and the additional resources needed to facilitate open data efforts.

STEPS IN PROGRESS

In April 2022, DAS-IMSD engaged an external business partner to provide thought leadership and provide a data workshop with DAS-IMSD and other County departments (e.g., OEM, MCSO, HR, DHHS, etc.). The output of this effort was to develop the data strategy for Milwaukee County to define data ownership. This will define the path forward to work with the Strategy team in defining Data Governance.

Unfortunately, shortly after the passage of the resolution, the position of the Enterprise Data Services Manager position became vacant.

In May, DAS-IMSD initiated monthly Open Data meetings. These internal DAS-IMSD meetings are to design and develop Milwaukee County's Open Data website.

DAS-IMSD identified and hired candidates to fill both two open positions (Enterprise Data Services Manager and Data Architect) in July. Additionally, DAS-IMSD began working with HR's Learning and Development team to develop a data literacy training program.

RESOURCES NEEDED

DAS IMSD has analyzed resources needed to facilitate Open Data. The following positions have been identified.

Position Title
Business Intelligence Analyst (4)
Business Analyst (1)

2.0 FTE Business Intelligence Analysts and 1.0 FTE Business Analyst are added to replace current contractors developing and supporting the initiatives and projects within Enterprise Data Services.

2.0 FTE Business Intelligence Analysts are added to be responsible for the architecture and designing comprehensive digital solutions specifically for the Open Data portal.

As the Open Data initiative progresses, additional resources may be needed. These additional resources may include software, hardware, personnel, and third party.

Related File No's:	22-420
Associated File No's (Including Transfer Packets):	
Previous Action Dates(s):	Finance 4/17/2022, Board 4/24/2022

ALIGNMENT TO STRATEGIC PLAN

The Open Data program aligns to the County Strategic Plan:

- 1A: Reflect the full diversity of the County at every level of County government
- 1B: Create and nurture an inclusive culture across County government
- 2A: Determine what, where, and how we deliver services to advance health equity
- 2B: Break down silos across County government to maximize access to and quality of services
- 2C: Apply a racial equity lens to all decisions
- 3A: Invest "upstream" to address root causes of health disparities
- 3C: Dismantle barriers to diverse and inclusive communities

FISCAL EFFECT

For 2022 there is no fiscal effect. For 2023, there is request for additional positions / contractors as part of the 2023 budgeting process.

VIRTUAL MEETING INVITES

- Aaron Hertzberg – Director, Department of Administrative Services
- Lynn Fyhrlund – Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services

- Jacqueline Bobo – IT Director Business Applications, Information Management Services Division, Department of Administrative Services
- Shannon Gramann – IT Manager, Enterprise Data & Analytics, Information Management Services Division, Department of Administrative Services

PREPARED BY:



Lynn J. Fyhrlund
Director and Chief Information Officer
DAS – Information Management Services Division

APPROVED BY:



Aaron Hertzberg
Director of Administrative Services
Department of Administrative Services

ATTACHMENTS:

- Resolution 22-420
- Fiscal Note for Resolution 22-420

CC: David Crowley, County Executive

- Liz Sumner, Chairperson Committee on Finance
- Sequanna Taylor, Vice-Chairperson, Committee on Finance
- Mary Jo Meyers, Chief of Staff, County Executive's Office
- Kelly Bablitch, Chief of Staff, County Board of Supervisors
- Janelle M. Jensen, Legislative Services Division, Office of the County Clerk
- Aaron Herzberg, Director of Administrative Services
- Margaret Daun, Corporation Counsel
- Scott B. Manske, Comptroller
- Joseph Lamers, Director of Performance, Strategy & Budget
- Amy McKinney, Sr. Budget and Management Analyst
- Elena LaMendola, Financial Manager, Central Business Office
- Steve Cady, Director of Research & Policy, Office of the Comptroller
- Shanin Brown, Committee Coordinator, Office of the County Clerk