

**DRAFT**

Fiscal Year 2019

12-13-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS  
A UNALLOCATED CONTINGENCY FUND

Action Required

Finance and Audit Committee  
County Board (2/3 Vote)

WHEREAS, your committee has received from the Department of Administration, Fiscal Affairs, the following department requests for transfer to the 2019 appropriations from the allocated contingency fund and finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2019 appropriations from the unallocated contingency fund:

1)	<u>From</u>	<u>To</u>
<u>4500 – District Attorney</u>		
5199 – Salaries - Wages		\$13,631
5312 – Social Security Taxes		\$1,130
<u>1945 – Appropriation for Contingency</u>		
8901 – Unallocated Contingency	\$14,761	

An appropriation transfer is requested by the District Attorney’s office in the amount of \$14,761 from 2019 Unallocated Contingency.

In 2017, the County Executive supported setting the compensation for the position of Financial Manager (Job Code 12011024) in the District Attorney’s Office at Pay Grade 35M rather than its present range of 31M. This lower pay grade was established in the course of committee hearings in early 2017.

In 2017, the Executive supported creation of the position of Financial Manager and HR determined the appropriate initial compensation level for this newly created position was (equivalent to current) Pay Range 35M. Subsequently, a proposal (File 17-301) was submitted to the county board for the creation of the Financial Manager position at the Pay Grade 35M.

In the course of hearings on 17-301, at the suggestion of a Finance Committee member, District Attorney John Chisholm agreed to accept a modification of the pay grade to a lower level, 31M, for the new position.

The position remained vacant through the first part of 2018. July 2018, applications for the position were solicited. With an advertised Pay Grade of 31M, the response to the solicitation was unsatisfactory, save one applicant.

That applicant was hired after an agreement was made to hire this individual at the top of Pay Range 31M (\$76,899), an amount actually equal to Step 1 of Pay Grade 35M (\$76,889).

Less than ninety days after his hiring, the new Financial Manager gave notice so as to accept a better paying position in the private sector. He left November 16, 2018. This transfer seeks to fund the Financial Manager position at the level of 35M inasmuch as provisions for funding the Financial Manager position at 35M were not made in the 2019 budget process.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE NOVEMBER 16, 2018

## 2019 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

<b>UNALLOCATED CONTINGENCY ACCOUNT</b>	
2019 Budgeted <b>Unallocated</b> Contingency Appropriation Budget	\$5,009,655
Approved Transfers from Budget through November 16, 2018	
Unallocated Contingency Balance as of November 16, 2018	\$5,009,655
Transfers from the Unallocated Contingency PENDING December CB Approval and Audit Committee through November 16, 2018 <span style="color: red;">DA Financial Manager Reclass</span>	\$14,761
Total Transfers PENDING in Finance and Audit Committee	\$14,761
<b>Net Balance</b>	<b>\$4,994,894</b>
<b>ALLOCATED CONTINGENCY ACCOUNT</b>	
2019 Budgeted <b>Allocated</b> Contingency Appropriation Budget	\$646,283
\$250,000 College Ave Box Culverts (Amendment 1B003)	\$250,000
\$196,283 Courts Operations (Amendment 1A005)	\$196,283
\$200,000 War Memorial Capital Project (Amendment 1B001)	\$200,000
Approved Transfers from Budget through November 16, 2018	
Allocated Contingency Balance as of November 16, 2018	\$646,283
Transfers from the Allocated Contingency PENDING December CB Approval and Audit Committee through November 16, 2018	
Total Transfers PENDING in Finance, Personnel & Audit Committee	\$0
<b>Net Balance</b>	<b>\$646,283</b>