

January 2023 Fund Transfer Summary Packet for January 2024 cycle

WHEREAS, department requests for transfers within their own accounts have been received by the Office of Strategy, Budget, and Performance, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Office of Strategy, Budget, and Performance is hereby authorized to process the following transfers in the 2023 appropriations of the respective listed departments:

#	Dept Account Series:	Transfer From:	Transfer to:	Reasoning:
A-1	DHS Operations Costs Operations Costs	\$914,101	\$914,101	To transfer expense costs from different low orgs to correct expense categories based on new information from the State for anticipated spending.
A-2	Courts Personnel Costs Operations Costs	\$500,000	\$500,000	Moves resources from a surplus in personnel series to commodities and services to pay bills. At this time there are not enough resources within commodities budget to pay bills/ requisitions/ purchase orders.
B-1	Transportation Services Other Rev Operations Costs	\$44,561	\$44,561	To establish additional expenditure authority to cover furniture and miscellaneous costs to support the completion of the move to Lapham Office.
C-1	Parks Operations Costs WP0688012 McKinley Parking Lots Phase 2 Construction	\$137,500	\$137,500	Establish additional budget authority of \$137,500 (from Parks Operating Budget) in active capital project WP068801-McKinley Parking Lots - Phase 2 to address contaminated soil removal costs related to this project.
C-2	Sheriff Operations Costs WC0281011 Criminal Justice Facility in Person Feasibility Study	\$15,000	\$15,000	This appropriation transfer effectuates an adopted 2023 budget amendment that provides \$15,000 from the Sheriff's operating budget to active capital project WC028101-CJF In-Person Visitation Feasibility Study to offset higher than budgeted costs.
D-1	WP0512012 McKinley Marina Parking Lots Construction WP0512012 McKinley Marina Parking Lots Construction	\$150,000	\$150,000	A receipt of revenue transfer recognizing \$150,000 in awarded grant funding (adopted file #18-190) from MMSD (Green Infrastructure Partnership Program) for active capital project WP051201 - McKinley Marina Parking Lots.
E-1	Unallocated Contingency Central Salary Adjustment Sheriff Personnel Costs	\$440,484 \$1,770,344	\$2,210,828	To move monies from contingency to Sheriff personnel budget for wage increases resulting from the contract settlement with Milwaukee County Deputy Sheriff's Association for 2021 through 2023.

All above transfers have been signed by the County Executive prior to Finance Committee meeting.

A: Departmental – Finance Committee Approval

B: Departmental Receipt of Revenue – Finance, 2/3 County Board Approval

C: Capital Improvements – Finance, Majority County Board

D: Capital Receipt of Revenue - Finance, 2/3 County Board Approval

E: Contingency (Allocated and Unallocated) - Finance, 2/3 County Board Approval

F: Interdepartmental – Finance Majority County Board

G: Capital Contingency - Finance, 2/3 County Board Approval

H: Other/Non-categorical – Finance, Majority County Board

Detailed Explanations:

A1: The Department of Health and Human Services originally requested budget authority of \$1,194,084 to recognize state ARPA revenue related to Home and Community Based Services (HCBS) in 2023. This funding agreement of \$2.0m state ARPA award has a contract period through 9/30/2024. This transfer reflects an adjustment related to anticipated 2023 spending. The remaining amount of the HCBS grant will be expended in 2024.

A2: A 2023 appropriation transfer is requested by the Senior Administrator of the Clerk of Circuit Court to move \$500,000 of surplus salary expenditure authority to a Commodities and Services account within Agency 200 - Combined Court Related Operations ("Courts"). Currently, Courts has almost no funding remaining in its Commodities/Services accounts. Without funding in Commodities/Service accounts, Courts cannot create requisitions/purchase orders for Commodities/Services and Accounts Payable cannot pay 2023 invoices. There are over \$330,000 of invoices/purchasing documents that the Office of the Comptroller is aware of that cannot be processed without additional expenditure authority in the Commodities/Services accounts. According to the December Fiscal Report submitted by the Office of the Comptroller (attached), Courts is projecting an overall surplus of \$800,000 largely driven by lower than budgeted personnel expenditures and a \$300,000 revenue surplus. Expenditures in personnel are anticipated to surplus by \$1.5 million. This appropriation transfer will move \$500,000 of surplus expenditure authority from Personnel Services to Commodities & Services so that the outstanding 2023 Commodities & Services items can be processed.

B1: The Director of the Department of Transportation requests an appropriation transfer of \$44,561 for the additional revenue in the 2023 budget to cover furniture fixtures and miscellaneous items to support the Transportation Services Division completion of the Lapham Office Phase II renovation project.

C1: The Executive Director of Milwaukee County Parks requests a fund transfer of \$137,500 from the departmental operating budget to WP068801-McKinley Parking Lots Phase 2 in order to align all project expenses within the capital project. The state of Wisconsin has classified soil at the lakefront in Milwaukee County used to create Veterans Park and other amenities as low grade hazardous. This requires special disposal. To keep construction on schedule additional funds were required to dispose of soils in the parking lot project from the departmental operating budget. This transfer moves the expended budget into the capital project to adequately reflect all costs associated with the project. A JV will move the actuals to correspond with this transfer once executed.

C2: This fund transfer seeks to move \$15,000 from object code 60116 Professional Services Nonrecurring Operations account in fund 10001, org unit 4021, agency 400 to capital project WC0281011, Criminal Justice Facility In-Person Visitation Feasibility study in fund 41750, org unit 1750, Agency 120. Per Resolution file no# 23-634, the Milwaukee County Board of Supervisors requested the then House of Correction and Office of the Sheriff complete a study restoring visitation at the House of Correction (HOC) and Milwaukee County Jail/Criminal Justice Facility (CJF) (File No. 22-432). In August of 2022, the Office of the Sheriff provided an update to the Board of Supervisors which stated the scope of repairs needed includes, but is not limited to, painting, flooring, drop ceiling replacement, communication upgrades, security enhancements, and structural upgrades (File No. 22-981). The office of the Sheriff also indicated that Milwaukee County received two responses on the Request for information (RFI 2022-002) for non-contact in -person visitation. TLC Engineering solutions Inc. Estimated a cost of \$15,000 to \$25,000 for electrical engineering and technology consulting to assist in conducting a feasibility analysis related to non-contact, in-person visitation at the CJF. In the 2023 Adopted budget included the \$15,000 for the electrical engineering and technology consulting to assist in conducting a feasibility analysis to non-contact in -person visitation at the jail as outlined in file no. 22-981. Per Resolution the Office of the Sheriff, working in conjunction with appropriate County staff, is authorized

to enter into an agreement with Venture Architects to perform a feasibility study of a restored visitation center the Milwaukee County Jail/Criminal Justice Facility using the funds appropriated in Capital Improvement Project WC028101 - Criminal Justice Facility In-Person Visitation Feasibility Study.

D1: The Executive Director of Milwaukee County Parks requests an appropriation transfer of \$150,000 to recognize grant revenue funding and associated expenditures provided to Milwaukee County Parks by the Milwaukee Metropolitan Sewerage District through their Green Infrastructure Partnership Program (GIPP) at McKinley Marina. File 18-190 authorized the department to apply for and accept the funding. In 2022, Milwaukee County Parks received the funding and applied it to the project. This request is to apply the corresponding expenditure budget to the project.

E1: This fund transfer seeks to process an administrative transfer of \$440,484 from Agency 194, Org. unit 1945, Account 78951 Appropriation for Contingencies and \$1,770,344 Agency 194, Org. unit 1972, Account 54009 Employee Merit Awards to Agency 400, Account 51006 Salaries and Wages \$2,053,718 and Account 54000 Social Security \$157,110 in order to increase the expenditure authority for the wage increases resulting from the contract settlement with the Milwaukee County Deputy Sheriffs' Association for 2021 through 2023. The Milwaukee Deputy Sheriffs' Association agreed to contract terms for the period January 1, 2021, through December 31, 2023. All MDSA members employed during the years of 2021, 2022 and 2023 will receive retroactive salary payments. Additional funds were budgeted in 2023 to help defray the annualized increase to salaries that will occur in 2023 because of the contract ratification. Per the fiscal analysis prepared by the Comptroller's Office in File 23-997, the total payout is expected to be \$6.2 million, which would leave a shortfall of roughly \$2.2 million that will need to be funded through surplus appropriations. The 2024 County Executive's Recommended Budget included MDSA salaries in accordance with the proposal's increases.