



# Milwaukee County

County Courthouse  
901 N. 9th Street, Rm.  
203R  
Milwaukee, WI 53233

## Meeting Agenda

### Finance, Personnel and Audit Committee

*Co-Chairman: Supervisor Willie Johnson, Jr.  
and Co-Chairman: Supervisor David Cullen  
Coordinator: Janelle Jensen, 278-4228  
Research Analyst: Steve Cady, 278-4347*

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Thursday, September 18, 2014

9:00 AM

Room 203R

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#### Public Notice

*PLEASE TAKE NOTICE: Members of the Milwaukee County Board of Supervisors who are not members of this committee may attend this meeting to participate or to gather information. Therefore, notice is hereby given that this meeting may constitute a meeting of the County Board of Supervisors and/or a meeting of one or more of the Board's other committees, commissions, or task forces, although no action will be taken at this meeting by the County Board or any of its other committees, commissions, or task forces.*

**The Committee will take a brief recess near noon for lunch, if necessary.**

**PLEASE NOTE: The Committee usually considers the agenda items in the order listed. However, the Committee reserves the right to consider any item on the agenda in any order or at any time after the start of the meeting.**

#### **Call to Order**

- 1     [14-690](#)     From the Director of Audits, Office of the Comptroller, submitting the 2013 Countywide Audit Report packet consisting of the Comprehensive Annual Financial Report, Single Audit Report, Employees' Retirement System Annual Report of the Pension Board, General Mitchell International Airport Schedule of Passenger Facility Charges, Revenues, and Expenses, Milwaukee County Paratransit and Transit System Database Reports, Communication to Those Charged with Governance and Management Report, Audit Communications Letter to Board of Supervisors, and Audit Summary Observations.  
**(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [MEMO](#)

[COMPREHENSIVE ANNUAL FINANCIAL REPORT](#)

[SINGLE AUDIT REPORT](#)

[ERS ANNUAL REPORT OF THE PENSION BOARD](#)

[GMIA SCHEDULE OF PASSENGER FACILITY CHARGES](#)

[PARATRANSIT AND TRANSIT SYSTEM DATABASE REPORTS](#)

[COMMUNICATION TO THOSE CHARGED WITH GOVERNANCE](#)

[COMMUNICATIONS LETTER TO BOARD](#)

[AUDIT SUMMARY OBSERVATIONS](#)

- 2     [14-704](#)     From the Director of Audits, Office of the Comptroller, requesting authorization to execute a contract with Baker Tilly Virchow Krause, LLP, in an amount not-to-exceed \$421,100 for the audit of the County's 2014 Comprehensive Annual Financial Report and the Single Audit of Federal/State grants for one year ending December 31, 2014, which may be renewed annually for the audits of 2015, 2016, 2017, 2018 and 2019, at the County's option.

**Attachments:** [REPORT](#)

[RESOLUTION](#)

[FISCAL NOTE](#)

- 3     [14-681](#)     From the Chief Judge of the First Judicial District and the Clerk of Circuit Court requesting authorization to accept one time funding from the Department of Children and Families-Bureau of Milwaukee Child Welfare, in the amount of \$75,000 and to carry over unspent funding from United States Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention in the amount of \$71,326 to continue the Milwaukee County Family Drug Treatment Court through September 30, 2015. **(Referred to the Committees on Health and Human Needs and Finance, Personnel, and Audit)**

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 4     [14-673](#)     From the Clerk of Circuit Court / Register in Probate, submitting notification of a potential Revenue Deficit in the amount of \$227,855 as of August 26, 2014. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [REPORT](#)

- 5     [14-728](#)     A resolution requesting the Milwaukee County Audit Services Division conduct an audit of Supportive Homecare Options, Inc., (SHO) to determine how SHO is utilizing funds received from the Milwaukee County Department of Family Care Managed Care Organization. **(Referred to the Committees on Health and Human Needs and Finance, Personnel, and Audit)**

**Sponsors:** Bowen  
**Attachments:** [RESOLUTION](#)  
[FISCAL NOTE](#)  
[SUBSTITUTE RESOLUTION](#)  
[SUBSTITUTE FISCAL NOTE](#)

- 6     [14-551](#)     From the Office of the Sheriff, requesting authorization to execute a Professional Services Contract with CenturyLink Public Communications, Inc., to provide a video visitation system for the Milwaukee County Jail at zero cost to Milwaukee County for a period of two years with two one-year renewal options. **(Referred to the Committees on Judiciary, Safety, and General Services, and Finance, Personnel, and Audit)**

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[REVISED FISCAL NOTE \(09/15/14\)](#)  
[CONTRACT](#)

- 7     [14-627](#)     From the Office of the Sheriff, requesting authorization to execute the Sixth Amendment to an existing grant with the Wisconsin Department of Transportation for provision of a Freeway Service Team for an additional \$125,000, bringing total grant funding to \$1,628,332 and extending the period from July 1, 2014, to December 31, 2014.  
**(Referred to the Committees on Judiciary, Safety, and General Services, and Finance, Personnel, and Audit)**

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[WISDOT LETTER](#)  
[CONTRACT](#)  
[AMENDMENT 1](#)  
[AMENDMENT 2](#)  
[AMENDMENT 3](#)  
[AMENDMENT 4](#)  
[AMENDMENT 5](#)  
[AMENDMENT 6](#)

- 8     [14-613](#)     From the Director of Audits, Office of the Comptroller, submitting an audit report titled “The Office of the Sheriff Does a Good Job of Safeguarding Inmate Property; Controls for Disposal of Unclaimed Property Should be Strengthened”.

**Attachments:** [AUDIT REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 9     [14-666](#)     From the Director of Audits, Office of the Comptroller, submitting an audit report titled “Milwaukee County Can Benefit from a Contemporary, Comprehensive Workforce Diversity Policy.” **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**

**Attachments:** [AUDIT REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[Audio TPWT 09/10/14](#)

- 10 [14-680](#) From the Director, Department of Health and Human Services, requesting authorization to enter into Federal Fiscal Year 2015 Purchase of Service Contracts with the Social Development Commission in the amount of \$1,331,028 and with Community Advocates in the amount of \$699,642 for the period commencing October 1, 2014, and ending September 30, 2015, for the operation of the Wisconsin Home Energy Assistance Program. **(Referred to the Committees on Health and Human Needs and Finance, Personnel, and Audit)**
- Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 11 [14-683](#) From the Director, Department of Health and Human Services, requesting retroactive authorization to execute a building lease and exchange of services with Froedtert Memorial Lutheran Hospital (FMLH) in the total amount of \$399,310 over a term of five years commencing January 1, 2014, and ending December 31, 2018, for the operation of the Emergency Medical Services Program and Communication Base located at FMLH. **(Referred to the Committees on Health and Human Needs and Finance, Personnel, and Audit)**
- Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 12 [14-654](#) From the Director, Department of Child Support Services, requesting authorization to extend partnership contracts required under the Pathways to Responsible Fatherhood Grant with Compel Milwaukee, My Father's House, Inc., Next Door Foundation, United Migrant Opportunity Services, Community Advocates, Inc., YWCA of Greater Milwaukee, Center for Self Sufficiency, Centro Legal, Northcott Neighborhood House, Wisconsin Community Services, Wisconsin Regional Training Partnership, Alma, and AMTC and Associates for a term from September 30, 2014, to September 29, 2015. **(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)**
- Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[CONTRACT](#)  
[EXHIBIT A MOU](#)  
[EXHIBIT B BUDGET](#)

- 13 [14-672](#) From the Director, Department of Child Support Services, requesting authorization to enter into a consulting and call center services contract with Xerox State & Local Solutions, Inc., for a term from October 1, 2014, to November 30, 2017, in an amount of \$550,000 for the first year and \$500,000 for the second and third years. **(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)**

**Attachments:** [REPORT](#)  
[REVISED RESOLUTION](#)  
[REVISED FISCAL NOTE](#)

- 14 [14-649](#) From the Director, Department of Transportation, requesting an extension of the Temporary Assignment to a Higher Classification for Mr. Kevin Doyne to continue serving as the Interim Chief of Airport Rescue and Fire Fighting at General Mitchell International Airport until November 16, 2014.

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 15 [14-656](#) From the Director, Department of Transportation, and the Interim Airport Director requesting authorization to enter into an agreement with Hudson Group Retail, LLC, for the development and operation of a specialty retail accessories concession on Concourse C and Concourse D at General Mitchell International Airport for a term of seven years, with the option to extend the agreement for three additional one-year terms. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**

**Attachments:** [REPORT](#)  
[EXHIBIT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[Audio TPWT 09/10/14](#)

- 16 [14-657](#) From the Director, Department of Transportation, and the Interim Airport Director requesting authorization to enter into an agreement with InMotion MKE, LLC, for the development and operation of a specialty retail electronics concession on Concourse C and Concourse D at General Mitchell International Airport for a term of seven years, with the option to extend the agreement for three additional one-year terms. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**

**Attachments:** [REPORT](#)  
[EXHIBIT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[Audio TPWT 09/10/14](#)

- 17 [14-660](#) From the Director, Department of Transportation, and the Interim Airport Director requesting authorization to enter into an agreement with Taste, Inc., doing business as Vino Volo for the development and operation of a specialty retail wine concession on Concourse C at General Mitchell International Airport for a term of seven years, with the option to extend the agreement for three additional one-year terms. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**

**Attachments:** [REPORT](#)  
[EXHIBIT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[Audio TPWT 09/10/14](#)

- 18 [14-698](#) From the Director of Risk Management, Department of Administrative Services, requesting authorization to execute a contract with Wisconsin County Mutual Insurance Corporation in an annual amount of \$294,600 for Third Party Administration of Milwaukee County's Workers' Compensation Program.

**Attachments:** [REPORT](#)  
[A- WORKERS COMPENSATION CLAIM AUDIT](#)  
[B- DWD COMPLIANCE CITATIONS](#)  
[C- SELF ADMINISTRATION VS TPA PROCESS COMPARISON](#)  
[D- RETURN ON INVESTMENT CALCULATIONS](#)  
[E- LEGACY CLAIMS CALCULATIONS](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 19 [14-726](#) From the Director of County Economic Development, Department of Administrative Services, requesting a waiver of Milwaukee County Code of General Ordinances Chapter 56.30(9), and authorization for payment in an amount not-to-exceed \$4,076 to Quorum Architects for the organization, facilitation, and summarization of Milwaukee County's City Campus Community Visioning Session.

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

- 20 [14-745](#) From the Director of County Economic Development, Department of Administrative Services, requesting authorization to apply for, accept, and implement a Community Development Investment Grant in a maximum amount of \$50,000 from the Wisconsin Economic Development Corporation to assist in the development of a Land Use and Water Resource Plan for the area in and around Milwaukee's Inner Harbor in partnership with Harbor District, Inc., and the City of Milwaukee. **(Referred to the Committees on Economic and Community Development and Finance, Personnel, and Audit)**

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)

**PASSIVE REVIEW-ITEM #21**

- 21 [14-746](#) From the Director of County Economic Development, Department of Administrative Services, submitting a passive review contract amendment in the amount of \$50,000 between Milwaukee County and Reinhart Boerner Van Deuren for the provision of legal services related to and including the drafting of a Development Agreement with Barrett Visionary Development, or another entity, for the Transit Center property, for a total contract sum not-to-exceed \$250,000. **(PASSIVE REVIEW, INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [REPORT](#)  
[CONTRACT AMENDMENT](#)



- 22 [14-667](#) From the Director of Operations, Department of Administrative Services, requesting approval of American Transmission Company's purchase of a permanent access easement within the Child Adolescent Treatment Center property in the amount of \$15,107 for the maintenance of the Western Milwaukee County Electric Reliability Transmission Line Project and authorization to place the proceeds in the Appropriations for Contingencies account. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**

**Attachments:** [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[EXHIBIT A MAP](#)  
[ACCESS EASEMENT](#)  
[Audio TPWT 09/10/14](#)

- 23 [14-703](#) From the Director, Department of Administrative Services, and Corporation Counsel providing a verbal status update on the Courthouse Electrical Fire. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [REPORT](#)

- 24 [14-696](#) From the Interim Chief Information Officer, Information Management Services Division, Department of Administrative Services, requesting authorization to execute an Intergovernmental Agreement with Milwaukee County municipalities for Milwaukee County Digital Public Safety Radio System services for a period of 15 years with the option of two five-year automatic renewals and to create a trust fund to be utilized for the receipt and disbursement of funds associated with the Public Safety Radio System Capital Improvement Fund.

**Attachments:** [REPORT](#)  
[RESOLUTION/ORDINANCE](#)  
[FISCAL NOTE](#)  
[MILWAUKEE COUNTY MUNICIPAL INTERGOVERNMENTAL AGREEMENT](#)

- 25 [14-694](#) From the Interim Chief Information Officer, Information Management Services Division, Department of Administrative Services, submitting an informational report providing a Desktop Transformation Project Update (Capital Project WO621 - Windows Migration and Capital Project WO626 - Computer Replacements). **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:** [REPORT](#)

- 26 [14-720](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a Due Diligence Report for a development and management agreement with the Friends of Hales Corners Park and Pool for improvements to Hales Corners Park. **(Considered by the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 27 [14-676](#) From the Director, Department of Parks, Recreation, and Culture, requesting authorization to negotiate and execute a development and management agreement with the Friends of Hales Corners Park and Pool for improvements to Hales Corners Park for a 10-year term with one five-year renewal term. **(Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)**  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)  
[DRAFT AGREEMENT](#)  
[PROPOSED SITE PLAN](#)  
[PROPOSED CONCEPT PLAN](#)  
[DRAFT BUDGET](#)
- 28 [14-675](#) From the Director, Department of Parks, Recreation, and Culture, requesting retroactive authorization to apply for one or more United States Environmental Protection Agency Great Lakes Restoration Initiative grants. **(Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)**  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 29 [14-701](#) From the Capital Finance Manager, Office of the Comptroller, and the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to reallocate approximately \$1.6 million of Unspent Bond Proceeds and requesting the adoption of new Capital Budget Financing Policies to address the overall issue of timely spending of General Obligation Bonds.  
*Attachments:* [REVISED REPORT](#)  
[REVISED RESOLUTION](#)  
[REVISED FISCAL NOTE](#)

- 30 [14-740](#) From the Milwaukee County Comptroller, submitting a summary of Professional Service Contract notifications received from April 1, 2014, through June 30, 2014. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 31 [14-741](#) From the Milwaukee County Comptroller, submitting an informational report regarding the final 2013 Year-End Fiscal Position of Milwaukee County. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 32 [14-742](#) From the Milwaukee County Comptroller, submitting an informational report providing an update on the 2014 Year-End Fiscal Projection for Milwaukee County. (2nd Quarter 2014) **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**  
*Attachments:* [REPORT](#)
- 33 [14-707](#) From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2014 Appropriation Transfer Packet for the September 2014 Cycle.  
*Attachments:* [REVISED DRAFT PACKET \(09/09/14\)](#)
- 34 [14-705](#) From the Director of Employee Benefits, Department of Human Resources, requesting authorization to execute a contract with Optum Rx or a two-year term commencing January 1, 2015, and ending December 31, 2016, with an optional third year at the County's discretion for the administration of Milwaukee County's prescription drug benefit coverage for active employees and retirees.  
*Attachments:* [REPORT](#)  
[RESOLUTION](#)  
[FISCAL NOTE](#)
- 35 [14-708](#) From the Senior Labor Relations Specialist, Labor Relations Division, Department of Human Resources, requesting ratification of the 2014 Memorandum of Agreement between Milwaukee County and the Association of Milwaukee County Attorneys.  
*Attachments:* [REPORT](#)  
[TENTATIVE AGREEMENT](#)  
[RATIFICATION LETTER](#)  
[RESOLUTION](#)  
[FISCAL ANALYSIS](#)

- 36 [14-706](#) From the Deputy Director, Department of Human Resources, submitting informational reports relative to Reclassification of Existing positions, Advancements within the Pay Range, Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification.  
**(Recommendations to be implemented unless Supervisor(s) object)  
(09/03/14: Objection Filed)**

**Attachments:** [REPORT](#)  
[OBJECTION LETTER](#)  
[OBJECTION LETTER](#)

### CLOSED SESSION-ITEM #37

*The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(e), for the purpose of the Committee deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.*

- 37 [14-702](#) From the Director, Department of Administrative Services, requesting the release of \$250,000 placed in an Allocated Contingency account; requesting authorization to execute an administrative fund transfer in an amount not-to-exceed \$1.1 million; and requesting authorization to execute various lease agreements for the rental of new office space associated with the relocation of City Campus employees. **(Referred to the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit)**

**Attachments:** [REVISED REPORT](#)  
[REVISED RESOLUTION](#)  
[REVISED FISCAL NOTE \(SUBMITTED 09/16/14\)](#)  
[REVISED COST TO VACATE ANALYSIS](#)  
[PUBLIC MEETING SUMMARY REPORT](#)  
[Audio TPWT 09/10/14](#)  
[633 LEASE](#)  
[WALNUT LEASE](#)  
[TIC LEASE](#)  
[DOT LEASE EXHIBIT A](#)  
[DOT LEASE EXHIBIT B](#)  
[DOT LEASE EXHIBIT C](#)

### PASSIVE REVIEW-ITEM #38

*Act 14 provides for a 14-day review period by the Finance, Personnel, and Audit (FPA) Committee for all contracts between \$100,000-\$299,999.99.*

*The contract may only take effect upon one of the following:*

*The 14-day review period has passed with no action by the County Board.*

*The FPA Committee reviewed the item and placed it on file within the 14-day review period.*

*The FPA Committee reviewed the item and voted to reject it within the 14-day review period, but the County Board later reviewed the item and voted to approve it.*

38 [14-743](#)

From Corporation Counsel, submitting an informational report regarding a Professional Services Contract amendment in the amount of \$61,000, from \$99,000 to \$160,000, with Legalpeople for document review services relating to the John Doe proceedings document requests.

**(INFORMATIONAL ONLY, SUBMITTED FOR PASSIVE REVIEW TO THE COMMITTEE ON FINANCE, PERSONNEL, AND AUDIT)**

Attachments: [REPORT](#)

[SIGNED AMENDMENT](#)

[FISCAL NOTE](#)

### CLOSED SESSION-ITEM #39

*The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.*

39 [14-7](#)

From Corporation Counsel, submitting an informational monthly report providing an update on the Status of Pending Litigation. **(Considered by the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [SEPTEMBER REPORT](#)

## Adjournment

### Deadline for the next meeting:

*The next regular meeting of the Committee on Finance, Personnel, and Audit is Thursday, October 30, 2014. All items must be in the Committee Coordinator's possession by the end of the business day on Friday, October 10, 2014.*

### ADA accommodation requests:

*ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.*