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(ITEM ) From the District Attorney, requesting an extension of the Temporary Assignment to a Higher Classification for Ms. Darlene Fuller, who is currently serving as a Senior Executive Assistant within the Office of the District Attorney until May 30, 2015, or the position is filled by regular appointment, whichever occurs first, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the District Attorney’s Office is requesting, pursuant to Section 17.085 of the Milwaukee County Code of General Ordinances, the extension of Darlene Fuller’s Temporary Assignment to a Higher Classification (TAHC) of Senior Executive Assistant Non-Represented (NR) to May 30, 2015, or when the vacancy is filled by regular appointment, whichever occurs first; and

WHEREAS, the Senior Executive Assistant NR position, which serves as the executive assistant for the District Attorney and Chief Deputy District Attorney, has been vacant since the death of Sheila Stanelle, the previous incumbent, who went on medical leave in June 2014, and died on November 14, 2014; and

WHEREAS, the District Attorney’s Office made a TAHC appointment of Darlene Fuller, a Clerical Assistant 1 with more than 16 years of varied experience in the District Attorney’s Office, to the Senior Executive Assistant position on November 10, 2014, for eight weeks until January 3, 2015; and

WHEREAS, Darlene Fuller’s TAHC was extended for another 90 days, from January 19, 2015, to April 3, 2015; and

WHEREAS, the District Attorney’s Office promptly filed a certification request with the Department of Human Resources (DHR) to fill the Senior Executive Assistant position, but the initial recruitment was cancelled because the qualifications listed for the position were incorrect; and

WHEREAS, DHR has scheduled examinations for the Senior Executive Assistant NR position on March 19, 2015, and March 24, 2015, and should compile a certification list no later than the end of March; and

WHEREAS, based on experience, the District Attorney’s Office will need approximately 30 to 45 days to interview and evaluate the candidates, and to conduct a background investigation; and

WHEREAS, in the meantime until a regular appointment is made to the position, administrative support must be provided for the District Attorney and Chief Deputy District Attorney; now, therefore,

47           BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby  
48 authorizes and approves, pursuant to Section 17.085 of the Milwaukee County Code of  
49 General Ordinances, the extension of Darlene Fuller's Temporary Assignment to a  
50 Higher Classification of Senior Executive Assistant Non-Represented from April 4, 2015,  
51 to May 30, 2015, or when the vacancy is filled by regular appointment, whichever  
52 occurs first.

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