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Fiscal Year 2015

2-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL - RECEIPT OF REVENUE

Action Required
Finance, Personnel and Audit Committee
County Board (2/3 Vote)

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1		<u>From</u>	<u>To</u>
	4000 – Sheriff		
	8552 - Machinery and Equipment (New)		\$4,000
	2699 - Federal Grants and Reimbursements	\$4,000	

In December 2014, the Office of the Sheriff received notification from the State of Wisconsin Department of Military Affairs that it has been awarded a state Fiscal Year 2014 Homeland Security Program Grant Award for Homeland Security/Milwaukee County HS ALERT Explosive Ordnance Disposal (EOD) equipment. Funding in this grant is identified for the purchase of custom cables and connectors for the MCSO EOD response vehicle. The purchase is intended to enhance the EOD response capability.

The grant is required to be expended by June 30, 2015. Approval of this transfer results in no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 26, 2015.

2		<u>From</u>	<u>To</u>
	4800 – Emergency Management		
	6149 - Professional Services (Non Recurring)		\$13,067
	2299 - State Grants and Reimbursements	\$13,067	

In October 2014, Milwaukee County received notification from the State of Wisconsin Department of Military Affairs that it has been awarded a state Fiscal Year 2014 Homeland Security Program Grant Award for Homeland Security/Milwaukee County Emergency Operations Center (EOC) Exercise Programs.

The funds will be used for a tabletop and functional exercise which will build upon previous lessons learned and validate improvement actions taken as a result of previous exercises and training. The scenario will focus on a significant tornado (EF4 or EF5) that hits Milwaukee County requiring coordination from emergency responders, county departments, local government and county EOCs in the response and recovery activities. The exercise program will allow for opportunity to further develop and validate Milwaukee County EOC plans and procedures.

The grant is required to be expended by December 31, 2015. Approval of this transfer results in no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 26, 2015.

3	<u>From</u>	<u>To</u>
4500 – District Attorney		
6090 - Charges from State		\$18,350
2699 - Federal Revenue	\$18,350	

The Wisconsin Department of Justice (DOJ) made a grant award, under the federal Byrne JAG program, to the District Attorney's office to provide stopgap funding, from approximately September 2014 to early April 2015, for the salary and fringe benefits of the community prosecutor for the Milwaukee 4th police district after city of Milwaukee Community Development Block Grant (CDBG) funding for the position expired last year. This fund transfer provides 2015 budgetary authority for January-April charges from the SPO for the Milwaukee 4th police district community prosecutor's salary and fringe benefits, and for the receipt of federal revenue from DOJ as reimbursement for the costs.

Assistant district attorneys are state employees in the State Prosecutors Office (SPO), a division of the state Department of Administration. The SPO pays grant-funded assistant district attorneys bi-weekly through the state payroll system, the county receives the federal revenue from DOJ for the salaries and fringe benefits of grant-funded prosecutors, and the county then reimburses the SPO quarterly, through the district attorney's 6090 expenditure object, for the grant-funded prosecutors' salaries and fringe benefits.

Approval of this transfer results in no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 26, 2015.

4	<u>From</u>	<u>To</u>
4800 – Emergency Management		
6149 - Professional Services (Non Recurring)		\$25,000
2299 - State Grants and Reimbursements	\$25,000	

In October 2014, Milwaukee County received notification from the Wisconsin Department of Military Affairs that it has been award a state Fiscal Year 2014 Homeland Security Program Grant Award for Homeland Security/Recovery Support Function Planning Projects.

The project will utilize a contractor to assist with the development of a recovery planning workbook. The project will provide local governments with a coordinated recovery action from emergencies and disasters. The workbook will represent groupings of types of recover activities and programs the local government and its citizens are likely to need following a disaster. Participants will include Milwaukee County and other local jurisdictions including Racine County, Waukesha County, Washington County, Ozaukee County, and the City of Milwaukee.

The grant must be expended by September 30, 2015. Approval of this transfer results in no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 26, 2015.

5	<u>From</u>	<u>To</u>
4000 – Sheriff		
8589 - Other Capital Outlay		\$100,000
2699 - Federal Grants and Reimbursements	\$100,000	

In December 2014, the Office of the Sheriff received notification from the State of Wisconsin Department of Military Affairs that it has been awarded a state Fiscal Year 2014 Homeland Security Program Grant Award for Homeland Security/Milwaukee County HS ALERT Explosive Ordnance Disposal (EOD) equipment. Funding in this grant is identified for the purchase of custom cables and connectors for the MCSO EOD response vehicle. The purchase is intended to enhance the EOD response capability.

The grant is required to be expended by June 30, 2015. Approval of this transfer results in no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 26, 2015.

6	<u>From</u>	<u>To</u>
2000 – Combined Court Related Operations		
6148 - Professional Services – Recurring		\$57,232
9766 - Professional Support		\$56,149
2699 - State Reimbursements	\$57,232	
2299 - Federal Grants / Reimbursements	\$56,149	

Milwaukee County Clerk of Circuit Courts has been awarded a grant from the Department of Children and Families--Bureau of Milwaukee Child Welfare and is carrying over unspent funding from U.S. Department of Justice, Office of Justice Programs, Office of Juvenile Justice and Delinquency Prevention for the continuation of the Family Drug Treatment Court (FDTC), for the period of October 1, 2014 through September 30, 2015.

The FDTC targets parents and legal guardians of children with a priority on new emergency detentions where the precipitating factor for the removal of the children was the parent’s AODA issues. FDTC is a voluntary program involving families whose children have been deemed in need of protection and services and are under the jurisdiction of the court. This is a four-phase program that not only focuses on sobriety, but permanency for children. Since its inception in October of 2011, this program has served 133 parents and 235 children. Participants can be in the FDTC for up to two years.

\$113,381 for 2015 in operating expenditures in Org. unit 2865 for the period of January 1, 2015 through September 30, 2015 is being requested. These expenditures will be offset by an increase of \$57,232 in State revenues from DCF-Bureau of Milwaukee Child Welfare and an increase of \$56,149 in revenues from OJJDP. Revenues will be used to fund; the FDTC Coordinator and stipend for clients (\$51,624), drug tests (4,498), and Meta House for peer mentor services (\$1,110). Unspent OJJDP funds will be used to offset housing services through Wiser Choice (\$45,549) and offset the cost of the grant Evaluator (\$10,600).

Approval of the requested transfer has no tax levy impact.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 26, 2015.

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2-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B DEPARTMENTAL

Action Required
Finance, Personnel and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 appropriations of the respective listed departments:

1	<u>From</u>	<u>To</u>
1151 – Department of Administrative Services		
0747 – Balance Sheet Resv for Auto Land Info	\$141,494	
6149 – Professional Services Non-Recurring		\$141,494

The Director of Administrative Services requests a transfer of \$141,494 from the MCAMLIS Balance Sheet Account 0747 (MCAMLIS Reserve) to the Department of Administrative Services – Economic Development – MCAMLIS Section (MCAMLIS).

This fund transfer increases expenditure authority in MCAMLIS by \$141,494 and decreases the MCAMLIS Reserve by the same amount. Since the MCAMLIS committee continually approves new spending for projects, budgeting the correct amounts is not always feasible. As a result, this fund transfer is necessary to be consistent with the MCAMLIS Steering Committee vote on September 23, 2014, which approved \$141,494 in expenditure authority for the Orthophotography Acquisition Program Project. Although the 2015 MCAMLIS budget does not have sufficient authority to support the \$141,494, the MCAMLIS Reserve has sufficient funds to support this project.

The MCAMLIS Reserve has a balance of \$1,542,341 as of December 3, 2014. If this fund transfer is approved, the remaining fund balance will be \$1,400,847. At the end of 2015, any surplus funds in MCAMLIS are deposited into the MCAMLIS Reserve.

No tax levy impact results from this fund transfer.
TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 26, 2015.

2-27-2015 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C ALLOCATED CONTINGENT FUND

Action Required
Finance Committee
County Board (2/3 Vote)

WHEREAS, your committee has received from the Department of Administration, Fiscal Affairs, the following department requests for transfer to the 2014 appropriations from the allocated contingent fund and finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2015 appropriations from the allocated contingent fund:

1	<u>From</u>	<u>To</u>
<u>1150 – Dept. of Admin Svcs – Risk Management Division</u>		
6665 – R/M Property Damage Claims		\$1,000,000
8585 – Capital Outlay – Property Damage		\$1,250,000
4959 – Recoveries	\$1,500,000	
<u>1945 – Appropriation for Contingencies</u>		
8902 – Approp for Conting – Alloc	\$750,000	

Request

The Director, Office of Performance, Strategy & Budget (DAS-PSB) requests a fund transfer in the amount of \$2,250,000 to create a cost center within the Risk Management Division of the Department of Administrative Services (DAS-Risk Management) that will process property damage insurance claims.

In 2014, the Local Government Property Insurance Fund notified the County that its property insurance aggregate deductible would increase to \$1.5 million for 2015. The 2015 Adopted Budget set aside \$750,000 in an allocated contingency account to help meet this deductible, with the assumption that departments would absorb the remaining half.

Staff from DAS-PSB, DAS-Risk Management have developed a structure that will be utilized to process insurance claims. DAS-Risk Management will manage the claim and pay the original invoices related to the claim. Once the claim is complete, DAS-Risk Management will subsequently allocate one-half of the cost to user departments until the \$1.5 million deductible is met. DAS-Risk Management will utilize the \$750,000 from the Appropriation for Contingencies to fund its half of the claim expenses until the deductible is met; user departments will absorb their share of the claim costs within their operating budgets.

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Once the deductible is met, DAS-Risk Management will continue to pay the invoices that result from the claim but will not allocate one-half of the cost to user departments; instead DAS-Risk Management will be reimbursed with

This fund transfer provides expenditure authority of \$2.25 million in the new DAS-Risk Management cost center to start processing property insurance claims, which will be funded by \$750,000 from the Appropriation for Contingencies and \$1.5 million in insurance proceeds that will be realized once the \$1.5 million aggregate deductible is met.

There is no tax levy impact from this fund transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 26, 2015.

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2-27-2015 FINANCE, PERSONNEL AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D CAPITAL IMPROVEMENTS

Action Required

Finance, Personnel and Audit Committee
County Board (Majority Vote)

WHEREAS, your committee has received from the Department of Administrative Services, Office of Performance, Strategy and Budget, departmental requests for transfer to the 2015 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2015 capital improvement appropriations:

1	<u>From</u>	<u>To</u>
<u>WP27301 Grobschmidt Pool Rehabilitation #</u>		
8509	– Other Cap Improvement	\$119,689
6146	– Prof Serv Cap/Major Maint.	\$16,200
9716	– Disadvantaged Bus. Services	\$2,000
6050	– Contract Per Services (Short)	\$1,000
9706	– Prof Services	\$860
6030	– Advertising	\$500
6080	– Postage	\$500
7930	– Printing/Binding	\$500
4907	– Bond Notes and Proceeds	\$141,249

Existing Project, + Included in 5-Year Plan, * New Project

A **2015** appropriation transfer of \$141,249 is requested by the Director of Architecture, Engineering & Environmental Services to provide temporary expenditure authority and revenue for Project WP273 Grobschmidt Pool Rehabilitation in order to allow work to move forward during the carryover process.

The Grobschmidt swimming pool rehabilitation project involves installing a PVC membrane in the pool tank. The supply channels are being converted to inlets, thereby eliminating the supply channel and leaking that may be occurring throughout.

Bids were received on March 4, 2015. The construction phase of the project is anticipated to begin in the spring so that the project can be completed prior to pool filing on June 1. This fund transfer will provide the project expenditure authority in the first half of the year prior to the final approval of the carryovers. Subsequent, to the final approval of the carryovers, this fund transfer will be reversed through an administrative appropriation transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 27, 2015.

2		<u>From</u>	<u>To</u>
	<u>WO23601 Data Consulting/Call Center Upgrades #</u>		
	6146	– Prof Serv Cap/Major Maint.	\$390,000
	8557	– Computer Equipment- New > \$500	\$150,000
	9706	– Prof Services	\$10,000
	4907	– Bond Notes and Proceeds	\$550,000

Existing Project, + Included in 5-Year Plan, * New Project

A **2015** appropriation transfer of \$550,000 is requested by the Director of the Department of Child Support Services to provide temporary expenditure authority and revenue for Project WO236 Data Flow Consulting and Call in order to allow work to move forward during the carryover process.

County Board Resolution 14-290 selected projects for funding and granted authority to the DAS to process an administrative fund transfer to fund the Tier 1 Innovation Fund projects. The Tier 1 Projects included \$187,000 for Project WO236. A subsequent county board resolution (14-672) approved a contract with Xerox State & Local Solutions, Inc. and provided \$363,000 of revenue and expenditure authority related to the Federal match (66%) that the Department is able to draw down.

This fund transfer will provide the project expenditure authority in the first half of the year prior to the final approval of the carryovers. Subsequent, to the final approval of the carryovers, this fund transfer will be reversed through an administrative appropriation transfer.

There is no tax levy impact from this transfer.

TRANSFER SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 27, 2015.

2015 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT

2015 Budgeted Unallocated Contingency Appropriation Budget	\$5,468,621
Approved Transfers from Budget through March 19, 2015	
SafeRide Program	(\$5,000)
Unallocated Contingency Balance February 5, 2015	\$5,463,621
Transfers from the Unallocated Contingency Pending in Finance, Personnel & Audit Committee through March 19, 2015	
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ -
Net Balance	\$5,463,621

ALLOCATED CONTINGENCY ACCOUNT

2015 Budgeted Allocated Contingency Appropriation Budget	\$3,117,670
Approved Transfers from Budget through February 5, 2015	
Allocated Contingency Balance February 5, 2015	\$3,117,670
Transfers from the Allocated Contingency Pending in Finance, Personnel & Audit Committee through March 19, 2015	
Risk Management Property Insurance Transfer	\$ (750,000)
Total Transfers Pending in Finance, Personnel & Audit Committee	\$ (750,000)
Net Balance	\$ 2,367,670