

COUNTY OF MILWAUKEE
Delinquency and Court Services Division (DHHS)
INTER-OFFICE COMMUNICATION

DATE: November 26, 2012

TO: Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

FROM: Héctor Colón, Director, Department of Health and Human Services
Prepared by B. Thomas Wanta, Administrator/ Chief Intake Officer – DCSD

SUBJECT: **Report from the Director, Department of Health and Human Services, requesting authorization to enter into 2013 Professional Services Contracts for programs and services within the Delinquency and Court Services Division**

Issue

In accordance with section 56.30 of the Milwaukee County Ordinances, the Director, Department of Health and Human Services (DHHS), is requesting approval to enter into various professional service contracts for the Delinquency and Court Services Division (DCSD) for 2013.

Background

Since 1970, DHHS has supported a social service delivery system comprised of both directly provided and purchased services. Partnerships with community vendors have allowed DHHS to cooperate and collaborate with various community partners and resources. These partnerships further the opportunities for community participation regarding delinquency response.

In addition to Section 56.30 of the County Ordinances, the Department conforms to the DHHS request for proposal (RFP) process to ensure objectivity and fairness in the awarding of professional service contracts. Using authority granted by the County Board, DCSD has contracts that allow for second and third-year contracts without an RFP based on an agency's performance during the previous year.

Discussion

Detention Physician and Medical Services

A request for proposal was issued in 2011 for this service for a three-year renewable contract beginning in 2012. The Medical College of Wisconsin (MCW) was selected and is responsible for medically screening all adolescents housed in the secure detention center facility. Physicals are also given to youth that remain in detention for more than 24 hours, along with any necessary follow-up care. This contract provides 29 hours of coverage per week (Monday through Friday), consisting of 24 hours of coverage by a nurse practitioner, and five hours of coverage by a physician. MCW has exceeded the DBE goal in the past and anticipates the same

for 2013.

DCSD recommends that the professional service contract with the Medical College of Wisconsin be extended for one year in the amount of \$147,352 for the period of 1/1/2013 – 12/31/2013. This amount is \$4,292 higher than the 2012 contract amount.

Detention Psychiatric Nursing Services

A request for proposal was issued in 2011 for this service for a three-year renewable contract beginning in 2012. Alternatives in Psychological Consultation (APC) was selected and is responsible for the provision of 80 hours of coverage per week, 7 days per week, consisting of psychiatric nursing services, mental health screenings and follow-up services as necessary. APC has previously provided these services utilizing a certified subcontractor to meet the DBE program goals. In January 2011, APC received notice from the only listed DBE provider that they no longer desired to continue as a DBE subcontractor under this contract. APC provided documented correspondence with the CBDP office regarding good faith efforts to include a DBE provider both in 2011 and prospectively in 2012. As of this report, APC is able to provide DBE participation in the amount of 1% of the contract for other in-direct support services and will continue to work with the CBDP office to include further DBE participation in the future.

DCSD recommends that the professional service contract with Alternatives in Psychological Consultation (APC) be extended for one year in the amount of \$159,096 for the period of 1/1/2013 – 12/31/2013. This amount is the same as in 2012.

Youth Sports Authority

The 2013 Budget includes an allocation of \$100,000 to support the Youth Sports Authority (YSA) program. Fiscal agent and administrative services are currently provided by Jewish Family Services. The current contract limits the allowable fiscal agent and administrative costs to \$8,000.

As reported in the October 2012 board report detailing the 2012 Fall award allocations recommended by the YSA Board, the fiscal agent and administrative services have been provided by a number of agencies over the years as a result of either voluntary stoppage or agency merger. Given the reasonable allowable fiscal agent and administrative costs contained in the current and proposed contract, past funding uncertainty, and to ensure continuity and timeliness of Spring activities, the Department is recommending a waiver of Section 56.30 of the County Ordinances that would normally require the solicitation for RFPs. The Department is in the process of requesting a waiver of the DBE goal as has been granted in previous years.

DCSD recommends that the professional service contract with Jewish Family Services be extended for one year in the amount of \$100,000 for the period of 1/1/2013 – 12/31/2013. The fiscal agent and administrative cost limit would be pro-rated to an amount not to exceed \$8,000. This is the same amount as in 2012.

Recommendation

It is recommended that the Milwaukee County Board of Supervisors authorize the Director of Health and Human Services, or his designee, to execute professional service contracts for 2013 for a variety of services and programs for the time period of January 1 through December 31, 2013 with the providers listed and in the amounts specified in the attached resolution.

Fiscal Impact

Sufficient funds have been allocated in the 2013 Budget to cover the proposed professional service contracts. A fiscal note form is attached.

A handwritten signature in black ink, appearing to read "Héctor Colón", is written over a horizontal line.

Héctor Colón, Director
Department of Health and Human Services

cc: County Executive Chris Abele
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