

**COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION**

DATE: October 25, 2019

TO: Theodore Lipscomb, Sr. Chairman, Milwaukee County Board of Supervisors

FROM: Donna Brown-Martin, Director of Transportation

SUBJECT: **PASSIVE REVIEW - Report from the Director of Transportation and the Airport Director requesting authorization to retroactively extend the agreement between Milwaukee County Department of Transportation (MCDOT), Milwaukee Mitchell International Airport (MKE) and Go Riteway Transportation Group for shuttle service between MKE Airport and locations within Milwaukee County.**

POLICY

Per Wis. Stat. §59.52(31)(b), contracts, in excess of \$100,000 but less than \$300,000, require County Board passive review. In accordance with this statute, the Airport Director is submitting a 2019 professional services contract with Go Riteway for passive review.

BACKGROUND

In 2009, Go Riteway Transportation Group entered into a written agreement with Milwaukee County for in-County shuttle service to and from Milwaukee Mitchell International Airport. The base term of the agreement was three years, beginning November 1, 2009 and ending October 31, 2012. The agreement also had four one-year renewal options that were exercised, extending the agreement through October 31, 2016. In November 2016, the agreement was administratively extended by the prior Airport Director until a new RFP could be developed. During the development of the RFP, there have been staff changes at the airport and corporation counsel. During preparation of a new agreement, Airport Corporation Counsel identified a potential conflict with Chapter 4 of the County Ordinances with regards to the administrative extension and the process required for a new agreement. The process was delayed pending completion of a review by Airport Corporation Counsel and a final determination from them.

New staff members at the Airport were unfamiliar with past actions taken regarding the issuance of the extension by the past director, and any agreement or understanding with the former airport corporation counsel. A review of the contract and its required approval process by current airport staff and corporation counsel, confirmed that the agreement expired, and the previously identified issues remained unresolved. The analysis also determined that the Go Riteway Transportation Group continues to operate under the same terms and conditions of the expired agreement. Accordingly, new staff and Airport Corporation Counsel reinitiated the process to correct the unresolved issues. An additional evaluation by counsel determined that the unaccounted time following expiration of the agreement can be mitigated by a retroactive amendment. An amendment was drafted that covers 2016 to present. The proposed amendment includes a short extension that will allow enough time to complete a competitive solicitation process in accordance with Chapter 4. Notably, the amendment will also help to ensure continuity and quality of ground transportation services through the Democratic National Convention in July 2020.

RECOMMENDATION

Milwaukee County Board of Supervisors authorize the Airport Director to enter into an

amendment that retroactively extends the term of the in-County shuttle service agreement between Go Riteway Transportation Group and Milwaukee County. The extended term will include November 1, 2016 through October 31, 2020.

FISCAL NOTE

This is a revenue agreement between Go Riteway Transportation and Milwaukee County. A fiscal note is attached.

Prepared by: Ian Thielecke, MKE Airport Properties

Approved by:


Donna Brown-Martin
Director Department of Transportation