

**COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION**

DATE: May 14, 2014

TO: Supervisor Marina Dimitrijevic, Chairwoman, County Board of Supervisors
Supervisor Michael Mayo, Sr., Chairman, Transportation, Public Works, & Transit Committee

FROM: Brian Dranzik, Director, Department of Transportation

SUBJECT: INFORMATIONAL REPORT: Summary of Fund Transfers for Consideration at the June 2014 Meeting of the Committee on Finance, Personnel and Audit

<u>Description:</u>	<u>Amount:</u>
1. DOT – Airport	\$120,000

The Director of the Milwaukee County Department of Transportation (MCDOT)—Airport Division is requesting approval of an appropriation transfer to demolish a building located at 4900 S. Howell Avenue at General Mitchell International Airport. The property is over 60 years old and was originally occupied by Jeff’s Fast Freight and most recently occupied by Frontier Airlines as a flight kitchen until the end of their lease on October 18, 2012. The building has been uninhabited since that time, during which it has suffered severe damage from fire sprinkler system pipes that froze and burst.

In November 2013, the City of Milwaukee Department of Neighborhood Services cited the Airport for violation of City Code with regard to the broken fire sprinkler system. Airport staff investigated making the necessary repairs to bring the building back into code compliance and determined the costs to be excessive. Razing the building will prevent needing to invest money to bring it into code compliance and up to a marketable condition along with the projected annual maintenance costs. It is anticipated the recommended demolition of the facility would be bid and have taken place by November 2014.

Approval of this requested appropriation transfer will have no property tax levy impact.

<u>Description:</u>	<u>Amount:</u>
2. DOT – Airport	\$222,000

The Director of the Milwaukee County Department of Transportation (MCDOT)—Airport Division is requesting approval of an appropriation transfer to complete a study of GMIA Terminal Expansion and Central Checkpoint Feasibility.

GMIA has long contemplated the costs and benefits of consolidating its current individual security checkpoints serving each of the three concourses (C, D & E) into one central checkpoint in the terminal mall area of the airport. GMIA is evaluating a concept plan to expand the terminal mall, including addition of a central passenger security checkpoint to provide for larger post security concession development accessible to all three concourses. GMIA desires to understand the feasibility, costs, and value of this potential expansion plan.

The study is to include analysis to determine the capacity required for the central checkpoint to handle, at a minimum, the throughput needed for a full utilization of all three concourses. Additionally this study will include a conceptual evaluation of the potential alteration and relocation of international gate operations at GMIA including Customs and Border Protection facilities and potential for incorporation in an expanded terminal.

Approval of this requested appropriation transfer will have no property tax levy impact.

APPROPRIATION TRANSFER REQUEST

FISCAL YEAR 2014 DEPT. NO. 1300

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

1699 R4E DEPARTMENT NAME MILWAUKEE COUNTY

General Mitchell International Airport

Were Appropriations Requested Below Denied For The Current Budget?										No	No	x
Line No.	ACCOUNT DISTRIBUTION						OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification			
	Fund	Agency	Org. Unit	Revenue/Objct	Activity	Project						
TO (Credit)	1300	120	1300	6146		WA201	Professional Services-Non-recurring	\$ 185,000.00				
	1300	120	1300	9706		WA201	Professional Serv Div Services	\$ 37,000.00				
								TO TOTALS (Credit)	\$ 222,000.00	\$ -		
FROM (Debit)	1300	120	1300	4707		WA201	Contribution from Reserves (ADF)	\$ 222,000.00				
									FROM TOTALS (Debit)	\$ 222,000.00	\$ -	

E X P L A N A T I O N

The director of the Milwaukee County Department of Transportation (MCDOT) – Airport Division is requesting an appropriation transfer to complete a study of GMIA Terminal Expansion and Central Checkpoint Feasibility.

GMIA has long contemplated the costs and benefits of consolidating its current individual security checkpoints serving each of the three concourses (C, D & E) into one central checkpoint in the terminal mall area of the airport. GMIA is evaluating a concept plan to expand the terminal mall, including addition of a central passenger security checkpoint, to provide for larger post security concession development accessible to all three concourses. GMIA desires to understand the feasibility, costs, and value of this potential expansion plan.

The study will consider and advise how the existing terminal structure can be expanded, for the purposes indicated, including structural and architectural options; expansion of building systems and utilities; space evaluation to identify optimal checkpoint screening space and resulting space available for concession development and other building support needs; code and occupant safety requirements; replacement of impacted restrooms, elevators and stairways; sustainability and LEED criteria opportunities; impact on airport operations and adjacent facilities; phasing considerations.

The study is to include analysis to determine the capacity required for the central checkpoint to handle, at a minimum, the throughput needed for a full utilization of all three concourses. Additionally this study will include a conceptual evaluation of the potential alteration and relocation of international gate operations at GMIA including Customs and Border Protection facilities and potential for incorporation in an expanded terminal.

Project description and scope:
 What is the feasibility of an expansion of the terminal as proposed? What general and significant impacts on airport operation will occur during the expansion?
 What size, shape, and location of space would be needed for a properly designed central passenger security checkpoint within the expanded mall area?
 How much useful space would remain for post security concession development and circulation to and from the three concourses (C, D, & E)?
 What is the planning level estimate of project cost for the mall expansion and added central checkpoint?

Approval of this requested appropriation transfer will have no impact on the fiscal tax levy of Milwaukee County.

Brian Dranzik
 Brian Dranzik, Director
 Department of Transportation

Terry Blue
 Terry Blue, Interim Airport Director

TYPE OF TRANSFER				TRANSFER NO.			
AP	EB	RB					
IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.							
DATE OF REQUEST		SIGNATURE OF DEPARTMENT HEAD				TITLE	

A	Dept. of Administration	County Executive	Finance Committee	County Board
c	DATE			
t	APPROVE			
i	DISAPPROVE			
o	MODIFY			
n				

APPROPRIATION TRANSFER REQUEST

1699 R4E

MILWAUKEE COUNTY

FISCAL YEAR
2014

DEPT. NO.
5041

INSTRUCTIONS: REFER TO MILW. COUNTY ADMINISTRATIVE MANUAL SECTION 4.05 FOR INSTRUCTIONS ON PREPARING THIS FORM.

DEPARTMENT NAME

General Mitchell International Airport

Were Appropriations Requested Below Denied For The Current Budget?

Yes

No

x

Line No.	ACCOUNT DISTRIBUTION							OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification
	Fund	Agency	Org. Unit	Revenue/Obj	Activity	Project				
TO (Credit)	0076	504	5041	8528				Major Maintenance Land Imp-Exp	\$ 120,000.00	

Line No.	Fund	Agency	Org. Unit	Revenue/Obj	Activity	Project	OBJECT CODE DESCRIPTION	Transfer Request	DOA Account Modification
FROM (Debit)	0076	504	5041	4707			Contribution from Reserves (ADF)	\$ 120,000.00	


EXPLANATION

The director of the Milwaukee County Department of Transportation (MCDOT)—Airport Division is requesting approval of an appropriation transfer to demolish a building, located at 4900 S Howell Avenue at General Mitchell International Airport. The property is over 60 years old and was originally occupied by Jeff's Fast Freight and most recently occupied by Frontier Airlines as a flight kitchen until the end of their lease October 18, 2012. The building has been uninhabited since that time, during which it has suffered severe damage from frozen and burst fire sprinkler system pipes.

In November 2013 City of Milwaukee Department of Neighborhood Services cited the Airport for violation of City Code with regards to the broken fire sprinkler system. Airport staff investigated making the necessary repairs to bring the building back into code compliance and marketable condition and determined the costs to be excessive. The Airport has other buildings available for lease for freight operations and lacks a hubbing air carrier which, in the airport industry, is typically the most common user of a flight kitchen.

For these reasons, Airport staff recommends razing the building at 4900 South Howell Avenue. Razing the building will prevent needing to invest money to bring it into code compliance and up to a marketable condition, eliminate the projected annual maintenance costs, and remove the uninhabited building from the public view on Howell Avenue. The estimated costs for razing the building are \$120,000. A request for (de)construction bids will be advertised in accordance with Milwaukee County Procurement rules. Airport staff estimate awarding the bid in July and anticipate completing the deconstruction of the building by November of this year.

Approval of this requested appropriation transfer will have no impact on the fiscal tax levy of Milwaukee County.


 Brian Dranzik, Director
 Department of Transportation


 Terry Blue, Interim Airport Director

TYPE OF TRANSFER			TRANSFERENCE NO.
<input type="checkbox"/> AP	<input type="checkbox"/> EB	<input type="checkbox"/> RB	

IF ADDITIONAL SPACE IS REQUIRED, PLEASE ATTACH ADDITIONAL PAGES.

DATE OF REQUEST	SIGNATURE OF DEPARTMENT HEAD	TITLE

A	Dept. of Administration	County Executive	Finance Committee	County Board
c	DATE			
t	APPROVE			
i	DISAPPROVE			
o	MODIFY			
n				

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