

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE : 9/25/2020
TO : Marcelia Nicholson, Milwaukee County Board Chair
FROM : Joe Lamers, Director, DAS Performance, Strategy, and Budget (DAS-PSB)
SUBJECT : Request to Create 0.5 FTE of an unfunded position of Lead Mechanic DOT (Job Code 00027623 Pay Grade 25) in the Fleet Management division of the Milwaukee County Department of Transportation

Request: The Department of Transportation (DOT), Fleet division, requests to create 0.5 FTE of unfunded Lead Mechanic DOT (Job Code 00027623 Pay Grade 25)

Background: In 2019, Airport Fleet operations were consolidated into the Fleet Management Division (Fleet) of the Milwaukee County Department of Transportation. As of 2020, the Airport Fleet budget was transferred into Fleet, completing the consolidation with anticipated efficiencies.

To successfully achieve anticipated efficiencies, the creation of one 0.5 FTE position of Lead Mechanic is requested. The position will be assigned to the Airport and temporarily filled by a Fleet Mechanic for the duration of the winter season to oversee the third shift operation. When the winter season is over, the fleet mechanic will return to their permanent position on first shift. Without this position, Fleet is unable to assign a mechanic to the Lead Mechanic position and compensate them for performing lead duties. The position in general will be filled from mid-November to the end of March.

Funding for this position is available in the 2020 Adopted Budget and is included in the 2021 Requested Budget. There is no tax levy impact to this request.

The following position action is being requested:

Position Title	Action	Job Code	FTE	Pay Grade
Lead Mechanic DOT	Create	00027623	0.5	25 (unfunded)

Recommendation: The Department of Administrative Services – Performance, Strategy, and Budget recommends that 0.5 unfunded Lead Mechanic be created in the Fleet division of DOT.

Joe Lamers

Joe Lamers, Director, DAS-PSB