

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: 03/13/2023

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Joe Lamers, Office of Strategy, Budget, and Performance

*JOSEPH LAMERS*

Subject: Requested Position Action for the Department of Administrative Services, Information Management Services Division (IMSD) to abolish 2.0 FTE vacant Business Analyst positions and create 1.0 FTE Business Development Analyst position in File Number 23-433

File Type: Action Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

- Grant Revenue
- Other

**ADDITIONAL INFORMATION**

The abolishment of the two vacant Business Analyst positions and the creation of one Business Development Analyst position results in savings for the department. The costs of the two Business Development Analyst positions are less than the cost of the Business Development Analyst position.