

7-26-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 C CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee
 Majority County Board

WHEREAS, your committee has received from the Department of Administrative Services, Fiscal Affairs, departmental requests for transfer to the 2018 capital improvement accounts and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2018 capital improvement appropriations:

1)	<u>From</u>	<u>To</u>
<u>WO51712 WM/MAM SubBase Structures #</u>		
6146 – Prof. Serv Cap/ Major Mtce	\$3,000	
8509 – Other Bldg Imprvmt (Cap)	\$140,000	
9706 – Pro Serv Div Services	\$12,000	
<u>WO51708 War Memorial Truck Dock Rep. #</u>		
8509 – Other Bldg Imprvmt (Cap)		\$140,000
9706 – Pro Serv Div Services		\$15,000

Existing Project, + Included in 5-Year Plan, * New Project

The Architecture, Engineering & Environmental Services Section of the Department of Administrative Services (AE&ES) is requesting an appropriation transfer (transfer) to reallocate expenditure authority of \$155,000 to WO51708 War Memorial Truck Dock from WO51712 WM/MAM Subbasement Structures.

The 2015 Adopted Capital Improvements Budget provided an appropriation of \$470,000 in tax levy for Capital Improvement Project WO51708- War Memorial/Art Museum Truck Dock Repairs.

The 2016 Adopted Capital Improvement Budget provided an appropriation of \$703,000 in tax levy for Capital Improvement Project WO51712- War Memorial/Art Museum Subbasement structures.

Due to similarities in the type of repairs (concrete structure and waterproofing) and the need to tear up and restore adjacent areas in the parking lot, these two projects were bid together and awarded to a single contractor.

AE staff has indicated that completing these projects concurrently will lead to a more efficient process that should save time and money. AE staff has indicated that the site restoration work placed in the one contract will also simplify the process. Reallocation of the budget authority among these two projects will allow for reconciliation of accounts in order to keep the project budget and contract consistent.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE JUNE 22, 2018

2)	<u>From</u>	<u>To</u>
<u>WO63201 Milwaukee County Internet and Intranet Redesign/Rebuild #</u>		
6146 – Prof. Serv- Cap/Major Maint		\$11,800
<u>1162 DAS-IMSD Project Management Office</u>		
6147 – Prof. Ser. Data Process	\$11,800	
# Existing Project, + Included in 5-Year Plan, * New Project		

An appropriation transfer of \$11,800 is requested by the Chief Information Officer of the Department of Administrative Services – Information Management Services Division (DAS-IMSD) to increase expenditure authority in Project WO63201 Milwaukee County Internet and Intranet Redesign/Rebuild and decrease expenditure authority in Org. 1162 DAS-IMSD.

The 2016 Capital Improvements Budget included an appropriation of \$450,000 to redesign and rebuild the Milwaukee County Internet and Intranet. Financing was provided from sales tax revenue.

In June 2018, the Finance and Audit Committee received a request (File 18-469) under passive review from the Chief Information Officer to increase the fees for the Northwood’s Software Development professional service agreement by \$21,640. The additional fees will provide funding for coordination and quick fixes that will be required as the County finishes implementation and cutover efforts. There are \$9,840 of funds remaining in the Project to cover the additional fees. The remaining \$11,800 are requested to be transferred from the operations budget of DAS-IMSD to the Project so that sufficient funds are available.

The project is nearing completion and the launch of the new site is anticipated to occur in July of 2018.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE JUNE 22, 2018

3)	<u>From</u>	<u>To</u>
<u>WP613 Cudahy Park Baseball Diamond</u>		
8509 – Other Bldg Improvement Cap	\$155,599	
9706 – Pro Serv Div Services	\$10,000	
<u>9000 – Parks Department</u>		
6146 – Professional Services- Capital		\$165,599

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services AE&ES to transfer expenditure authority of \$165,599 to the Parks Department operating fund so that it may be used to improve baseball diamonds in Sheridan Park, Pulaski-Cudahy Park, and Greene Park as well as softball fence improvements in Sheridan Park. Expenditure authority is requested to be transferred from funding in WP61301, Cudahy Park Baseball Diamond Installation.

WP61301 was approved in the 2016 adopted capital budget and intended to fund the installation of a new baseball facility in Cudahy Park. Parks staff, in conjunction with the Supervisor of the 8th District have determined that the highest and best use of these funds would be to improve four existing baseball and softball facilities in the south shore area. The Cudahy Park location is currently programmed as a soccer field that is reserved for the public and the intended improvements to Sheridan, Pulaski-Cudahy, and Greene Park would enhance accessibility and use of these existing County facilities.

There is no tax levy impact from this fund transfer.

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	<u>From</u>	<u>To</u>
4)		
<u>WP614 Grant Park Baseball Diamond Improvements</u>		
8509 – Other Bldg Improvement Cap	\$138,800	
9706 – Pro Serv Div Services	\$10,000	
<u>9000 – Parks Department</u>		
8588 – Capital Outlay – Operating		\$148,800

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer is requested by the Director of Parks, Recreation and Culture and the Director of the Department of Administrative Services AE&ES to transfer expenditure authority of \$148,800 to the Parks Department operating fund so that it may be used to address bridge needs in Grant Park, specifically the Seven Bridges Trail. Expenditure authority is requested to be transferred from funding in WP61401, Grant Park Baseball Diamond Improvements.

WP61401 was approved in the 2016 adopted capital budget and intended to make improvements to a former Little League area. Parks staff, in conjunction with the Supervisor of the 8th District have determined that the best use of these funds would be repairs in Grant Park at Seven Bridges due to safety concerns. Repairs will include new railings, decking, fresh paint and related restoration.

There is no tax levy impact from this fund transfer.

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5)	<u>From</u>	<u>To</u>
<u>WT077 FDL Bus Storage Garage Roof #</u>		
8589 – Other Capital Outlay (Cap)		\$578,630
9706 – Pro Serv Div Services		\$37,680
2699 – Other Fed Grants & Reim	\$493,048	
<u>WT076 KK Garage Maint Bldg HVAC #</u>		
8551 Mach & Equip – Repl > \$2500	\$578,630	
9706 – Pro Serv Div Services	\$37,680	
2699 – Other Fed Grants & Reim		\$493,048

Existing Project, + Included in 5-Year Plan, * New Project

The Architecture, Engineering & Environmental Services Section of the Department of Administrative Services (AE&ES) is requesting an appropriation transfer (transfer) from project WT076 Kinnickinnic Maintenance Garage HVAC Replacement (WT076) to project WT077 FDL–Bus Storage Garage Roof Replacement (WT077). The transfer reallocates \$616,310 of remaining expenditure authority and \$493,048 of federal grant-reimbursement authority from WT076 to WT077. Note, both projects are eligible for 80% Federal Transit Administration funding.

WT077-FDL – Bus Storage Garage Roof Replacement

Project WT077 was included in the 2017 adopted capital improvement budget with an appropriation of \$2,700,000. The project is divided into five (5) buildings, four (4) of which have roofs deteriorated to the point of needing to be replaced and are part of this roof replacement project. Two (2) of the buildings roofs to be replaced make up the base bid of this project; Building 107 and Building 104. Alternate Bid-A is the cost of replacing the roof on Building 105 and Alternate Bid-B is the cost of roof replacement on Building 106. The pre-bid cost estimate was submitted by the design consultant in late 2017 and was significantly over the budgeted construction dollar amount. The 2018 adopted capital improvement budget included an additional \$502,468 to allow the project to be bid.

Competitive bids were received in April of 2018 and the Administrative Contract Award for the project was made in May of 2018, which included the Base Bid and Alternate Bid-B for a total contract amount of \$2,781,672. At this time, there are insufficient funds to award Alternate Bid-A, which will require another \$538,260 for construction and \$37,680 for construction management fees.

WT076-Kinnickinnic Maintenance Garage HVAC Replacement

Project WT076 was included in the 2017 adopted capital improvement budget with an appropriation of \$2,000,000. The Administrative Contract Award was made in late 2017. The project has been substantially completed and surplus expenditure authority of approximately \$1 million remains. Approximately \$1.7M was budgeted for construction assuming a replace-in-kind approach. After reviewing the design alternatives, the selected design incorporated more efficient direct fired gas make up air units rather than simply replacing the hot water make up air units. The pre-bid construction cost estimate prepared by the design consultant was approximately \$1.3M, however, the construction bids came in ranging from \$800,000 to \$900,000. Favorable bidding climate and time of year bid were reasons provided by the consultant for the lower bids.

The project is financed with \$1.6 million of federal funding and \$400,000 of County bonds (based upon an 80/20 project split). The project is substantially complete and Transit staff anticipates an estimated adjusted federal funding of \$797,000 and approximately \$200,000 of County bond financing (based on estimated final project costs and the 80/20 project split).

If approved, this transfer will reallocate \$616,310 of remaining expenditure authority from WT076 to WT077 and reallocate \$493,048 of federal grant-reimbursement authority from WT076 to WT077 and will allow the entire roof of the Bus Storage Building at the Fond Du Lac Avenue Transit Facility to be replaced.

This appropriation transfer has no tax levy impact.

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