

COUNTY OF MILWAUKEE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
INTER-OFFICE COMMUNICATION

DATE: January 24, 2013

TO: Supervisor Marina Dimitrijevic, Chairwoman, Milwaukee County Board of Supervisors

FROM: Héctor Colón, Director, Department of Health and Human Services
Prepared by: B. Thomas Wanta, Administrator, Delinquency and Court Services Division

SUBJECT: **Report from the Director, Department of Health and Human Services, requesting authorization to enter into a 2013 Professional Services Contract with Community Advocates for the Youth Sports Authority Program within the Delinquency and Court Services Division**

Issue

In accordance with section 56.30 of the Milwaukee County Ordinances, the Director, Department of Health and Human Services (DHHS), is requesting approval to enter into a professional service contract with Community Advocates to serve as the fiscal agent for the Youth Sports Authority (YSA) Program in the Delinquency and Court Services Division (DCSD) for 2013.

Fiscal agent and administrative services in previous years were provided by Jewish Family Services. In December 2012, DHHS was notified that Jewish Family Services was no longer interested in providing this service. DHHS then approached other providers and is now returning to the Board to seek permission to enter into a 2013 contract.

Background

The 2013 Budget includes an allocation of \$100,000 to support the Youth Sports Authority (YSA) program. The current contract limits the allowable fiscal agent and administrative costs to \$8,000.

As reported in the October 2012 board report detailing the 2012 Fall award allocations recommended by the YSA Board, the fiscal agent and administrative services have been provided by a number of agencies over the years as a result of either voluntary stoppage or agency merger. Given the reasonable allowable fiscal agent and administrative costs contained in the proposed contract, past funding uncertainty, timing, and to ensure timeliness of Spring activities, the Department is recommending a waiver of Section 56.30 of the County Ordinances

2013 Youth Sports Authority Contract
January 2013

that would normally require the solicitation for RFPs. The Department is in the process of requesting a waiver of the DBE goal due to the organization being a non-profit.

DCSD recommends that the professional service contract with Community Advocates be entered into for one year in the amount of \$100,000 for the period of 1/1/2013 – 12/31/2013. The fiscal agent and administrative cost limit would be pro-rated to an amount not to exceed \$8,000. This is the same amount as in 2012. DHHS will look at letting an RFP in 2013 for these services.

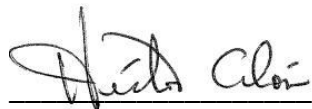
Fiscal Effect

Funds for this contract are included in the 2013 Budget for DCSD therefore there is no tax levy effect.

Recommendation

It is recommended that the County Board of Supervisors authorize the Director, Department of Health and Human Services, or his designee, to enter into a Professional Service Contract with Community Advocates for \$100,000 to oversee the Youth Sports Authority program for the time frame of January 1, 2013 through December 31, 2013.

Respectfully Submitted,



Héctor Colón, Director
Department of Health and Human Services

cc: County Executive Chris Abele
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