

2-1-18 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 A DEPARTMENTAL

Action Required

Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Office of Performance, Strategy and Budget, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2017 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>1090 – Office on African American Affairs</u>		
6149 – Prof. Serv.-Nonrecur Oper	\$84,580	
7999 – Sundry Materials & Supplies	\$40,000	
8588 – OTH Capital Outlay-(EXP)		\$124,580

A 2017 appropriation transfer of \$124,580 is requested by the Director of the Office on African American Affairs (OAAA) to create budget authority for relocating the OAAA office and personnel from the County Executive’s office suite to a new space. The office is now in the process of identifying and securing office space in the community in order to provide accessibility to resident/stakeholders.

This transfer moves funds from commodities and service line items to the 8588 OTH Capital Outlay line item in order for facilities to provide furniture, workstations and other necessary improvements to a potential office space in order to make it functional for the various needs of the office.

There is no tax levy impact from this transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE DECEMBER 21, 2017

2)		<u>From</u>	<u>To</u>
	<u>8000 – Department of Health and Human Services</u>		
	6999 – Sundry Services		\$1,000
	0755 – Reserve Imprest Fund	\$1,000	

Per Resolution File No. 17-786 adopted by the County Board in December, the Department of Administrative Services is authorized to process an appropriation fund transfer reducing the expenditure authority for DHHS' imprest fund related to the Growing Opportunities (GO) Pass Program from \$2,000 to \$1,000. The \$1,000 in GO Pass imprest funds would go back to low org 8361 - Disability Resource Center.

The fund was originally created in May 2017 per Resolution File No. 17-382. After operating the program over the last several months, GO Pass staff determined that an imprest fund of \$2,000 was too high and requested that the amount available be reduced to \$1,000.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE DECEMBER 21, 2017