

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: August 16, 2024,

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: A report from the Director, Department of Health and Human Services (DHHS), requesting the creation of 1.0 FTE Program Manager-SRCCCY in Children, Youth and Family Services (CYFS)

FISCAL EFFECT:

- | | |
|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures
(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues |
| <input checked="" type="checkbox"/> Absorbed Within Agency's Budget | <input type="checkbox"/> Decrease Capital Revenues |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget | |
| <input type="checkbox"/> Decrease Operating Expenditures | <input type="checkbox"/> Use of contingent funds |
| <input type="checkbox"/> Increase Operating Revenues | |
| <input type="checkbox"/> Decrease Operating Revenues | |

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year - 2024	Subsequent Year
Operating Budget	Expenditure	\$14,524	\$98,218
	Revenue	\$0	\$0
	Net Cost	\$14,524	\$98,218
Capital Improvement Budget	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. ¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g., State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e., a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. DHHS is requesting the creation of 1.0 FTE Program Manager-SRCCCY position in Children, Youth and Family Services (CYFS) in paygrade 33M.

B. In 2024, including salary and social security, the annual cost for 1.0 FTE Program Manager-SRCCCY position ranges between \$79,726 to 94,993. Total expected costs in 2024 are \$14,524.

The 1.0 FTE Program Manager-SRCCCY is already factored into the 2024 and 2025 budgets as this additional position is in the budget for the Secure Residential Care Center for Children & Youth (SRCCCY) which is expected to open in late 2025. The SRCCCY budget includes shifting current Milwaukee County Accountability Program (MCAP) costs and revenues to the SRCCCY from detention and savings from lower State correctional placements than budgeted.

C. As noted above, this position is within the tax levy in 2024 and it was included in the 2025 Requested Budget.

D. The accompanying resolution authorizes the position action as of pay period 21, effective September 30, 2024, to ensure timely recruitment. However, this fiscal note calculates the total cost as of pay period 23 (October 28, 2024) which is anticipated to be the most realistic timeframe for filling the position and incurring costs. This fiscal note further assumes the Program Manager-SRCCCY position is filled at the middle of

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

the range and a countywide general 2% increase in the 2025 Requested Budget.
Actual costs will be determined depending upon actual placement in the pay range.

Department/Prepared By: Pam Matthews, Sr. Budget and Management Analyst

Authorized Signature Shakita LaGrant-McClain

Did DAS-Fiscal Staff Review? Yes No

Did CBDP Review? Yes No Not Required