

MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: February 17, 2017

Original Fiscal Note

Substitute Fiscal Note

SUBJECT: A resolution to approve an Amendment to the Terms of the Management Agreement between Milwaukee County and Journey House Inc. for the football field and surrounding area located within Mitchell Park in the City of Milwaukee to allow for new improvements.

FISCAL EFFECT:

- No Direct County Fiscal Impact
- Existing Staff Time Required
- Increase Operating Expenditures
(If checked, check one of two boxes below)
 - Absorbed Within Agency's Budget
 - Not Absorbed Within Agency's Budget
- Decrease Operating Expenditures
- Increase Operating Revenues
- Decrease Operating Revenues
- Increase Capital Expenditures
- Decrease Capital Expenditures
- Increase Capital Revenues
- Decrease Capital Revenues
- Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	Current Year	Subsequent Year
Operating Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
Capital Improvement Budget	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.¹ If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.


- A. An amendment to an existing Management Agreement between Milwaukee County and Journey House Inc. for the management of a football field located within Mitchell Park and adjacent areas. The amendment would include new improvements that will be the responsibility of Journey House located immediately outside of the existing premises, which necessitates an expansion of the premises.
- B. The area included in the Management Agreement and Amendment become the responsibility of Journey House, and thereby the Parks Department is able to avoid the maintenance and operations expenses of that area. No new funds are needed to accomplish this project.
- C. No new budget impact as no new funds are contemplated and no rental revenue is paid under the Management Agreement or Amendment. Journey House is required to establish a maintenance reserve fund to maintain and operate the improvements. If the improvements need to be removed upon expiration of the Agreement, these reserve funds could be used for that purpose.
- D. Maintenance reserve funds are sufficient to cover the future costs of maintenance and removal of improvements.

Department/Prepared by: John Dargle, CPRP, Director, Department of Parks, Recreation, and Culture

¹ If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

² Community Business Development Partners' review is required on all professional service and public work construction contracts.

Authorized Signature



Did DAS-Fiscal Staff Review?

Yes

No

Did CBDP Review?²

Yes

No

Not Required