

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: December 19, 2025

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Isaac Rowlett, Interim Director, Office of Strategy, Budget, and Performance

Subject: DAS-IMSD requests to abolish 1.0 FTE Business Development Analyst and create 1.0 FTE IT Project Office Manager

File Type: Informational Report

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MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

**NEED AND APPROPRIATENESS**

SBP concurs with the department report on the need and appropriateness of this position request.

**FUNDING AVAILABILITY**

The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

Grant Revenue that expires \_\_\_\_\_

Other

**ADDITIONAL INFORMATION**

Abolishing 1.0 vacant FTE Business Development Analyst and creating 1.0 FTE IT Project Office Manager in DAS-IMSD is expected to result in a cost increase of approximately \$18,278 annually.

The increased cost of the IT Project Office Manager position will be absorbed within the department's existing personnel budget.

Isaac Rowlett

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Interim Director, Strategy, Budget, and Performance