

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: December 19, 2025

To: Marcelia Nicholson, Chair, Milwaukee County Board of Supervisors

From: Isaac Rowlett, Interim Director, Office of Strategy, Budget, and Performance

Subject: DAS-IMSD requests to abolish 1.0 FTE Business Development Analyst and create 1.0 FTE IT Project Office Manager

File Type: Informational Report

MCGO 17.05 and Wis. Stats 59.60(10), require the Office of Strategy, Budget, and Performance (SBP) to review departmental position create requests for need, appropriateness, and funding availability.

NEED AND APPROPRIATENESS

☒ SBP concurs with the department report on the need and appropriateness of this position request.

FUNDING AVAILABILITY

☒ The cost of this request will be absorbed within the department's existing salary budget. The department is responsible for managing their personal services budget and taking appropriate action to avoid a deficit. In the subsequent year requested budget, the department will include this position action inside their assigned tax levy target.

- ☐ Grant Revenue that expires _____
- ☐ Other

ADDITIONAL INFORMATION

Abolishing 1.0 vacant FTE Business Development Analyst and creating 1.0 FTE IT Project Office Manager in DAS-IMSD is expected to result in a cost increase of approximately \$18,278 annually.

The increased cost of the IT Project Office Manager position will be absorbed within the department's existing personnel budget.

Isaac Rowlett

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Interim Director, Strategy, Budget, and Performance