



**COMMUNITY BUSINESS DEVELOPMENT PARTNERS
MILWAUKEE COUNTY**

DBE Participation Recommendation - Professional Services

County Contract/Project Manager: _____ David P. Ehlinger _____ Date: 10/24/12

Building: _____ Courthouse _____ Room No.: 104 Phone: 414-278-4635

Fund: _____ 0001 _____ Agency: _____ 200 _____ Org No. 2806 Project No.: _____

Project Name: _____ Foreclosure mediation _____

Work/Project Description (Scope):

Legal services to perform mediation between lending institutions and homeowners in an attempt to keep homeowners in their homes and prevent foreclosures.

Government Funding (State, Federal)? Yes 100% No _____ If Yes, Type/Dept. Federal passed through Wisc DOJ [State or Federal (i.e. UMTA, DOT, FAA, etc.)]

Is Project/Contract: New _____ Existing X Amendment _____ Continuing _____ Extension X Non-Profit Yes
(If Non-profit, please provide confirmation of Non-Profit Agency) Articles of Incorporation received and reviewed.

<u>Estimated Amount</u>	<u>Recommended DBE Participation (*)</u>
\$ <u>458,550</u>	<u>Zero</u> %

Contracting Opportunities (List SIC/NAICS codes - see DBD-012PS A form) _____

8111	561110	Legal Services
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RFP will be used (Yes/No) No Advertising Date: _____ n/a _____ Proposal Due Date: _____

County Board Approval _____ County Board Committee: _____ Finance, Personnel & Audit _____

(*) A Zero (0%) percent total requires a WAIVER. If a Waiver is requested, please provide a detailed explanation, the completed Waiver Request (DBE-07) form, and have the Department/Division Head sign below.

Mediation services between financial institutions and homeowners to keep home owners in their homes.

John Barlett, Clerk of Circuit Courts
Department/Division Administrator

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(CBDP USE ONLY) Indicate Determination and Return Copy to Writer

Concur with Recommendation: X _____, or provide the following goal: _____ %

The contract is exempt from the DBE goal: Yes _____ No X _____

Approved:
_____ Date: 10/29/2012



COMMUNITY BUSINESS DEVELOPMENT PARTNERS
MILWAUKEE COUNTY

WAIVER REQUEST FORM

Completion of this form is required before a request for a DBE waiver can be approved.¹

Upon completion, please return to DBE Liaison Officer,

Please complete the following information:

Department Requesting Waiver: Combined Courts Operations

Department Contact Person & Phone Number:

David P. Ehlinger, CPA 414-278-4635

Type of Contract Service (Service being provided & name of vendor/provider):

Metro Milwaukee Foreclosure Mediation Services, Inc. (Vendor 72125)

Mediation services between financial institutions and banks attempting to prevent foreclosures and allow the homeowner to remain in their home.

Contract Amount and Term: \$458,550 October 2012 through December 2013

Rationale for Waiver Request (Why you are recommending no DBE participation?):

This is an extension of a Memorandum of Understanding between Milwaukee County and the Wisconsin Department of Justice.

The vendor listed above began performing the work for the County in March 2012.

Request for additional information:

A) What do you recommend directly or indirectly to include DBE participation?

This is a Wisconsin non-stock corporation that believes their activities qualify for 501(c) tax exempt status. The corporation is managed by females.

B) If DBE participation is not possible, is there a way to improve equal employment opportunities?

This is a female managed business.

C) Can DBE participation be included for the contractor in other areas related or unrelated to this project?

No, this is for legal services.

¹ Authority to grant DBE waivers is vested in CBDP, in accordance with Federal regulations, 49 CFR, Part 26, and Milwaukee County Ordinances, Chapters 42.