


<b>Meeting Minutes</b>	
<b>Committee:</b> County Facilities Plan Steering Committee Phase 4.0	<b>Date:</b> 02/13/2025
<b>Location:</b> teleconference	<b>Meeting Sequence 167</b>
<b>Committee Voting Members in Attendance:</b> Peter Nilles, Celia Benton, Sean Hayes, Ryan Donnelly, Vince Masterson, Richie Deschauer	

1. Approval of meeting minutes

**Action:** A motion to approve the minutes from the January 9, 2025 CFP Steering Committee meeting as presented was seconded, motion passed unanimously.

2. County Facilities Plan System Update (informational only)

No items.

3. County Facilities Plan Project Requests

a. 2025-007 – Parks Ferchs BeachSide lease

Robert Senglaub provided an overview of the draft lease agreement.

**Action:** A motion to recommend approval of the lease as presented was seconded, motion passed unanimously.

b. 2025-008 – DAS-ED Office of Equity lease

Rami Peltz provided an overview of the draft lease agreement.

**Action:** A motion to recommend approval of the draft lease agreement as presented was seconded, motion passed unanimously.

c. 2025-009 – Parks Greendale storm sewer easement

Robert Senglaub provided an overview of the draft easement. Robert noted that the easement exhibit and legal description will be coming at a later date.

**Action:** A motion to recommend approval of the draft easement as presented was seconded, with approval of final version pending review of the legal description by DAS-FMD AE&ES staff at a later date to be determined, motion passed unanimously.

4. County Facilities Plan Strategy Updates (informational only)

a. Revised CFPSC charter

Peter Nilles presented a draft of updates to the CFPSC charter. Updates are being recommended to the charter to better align with the mission and purpose of the CFPSC and provide more efficient resourcing regarding specific types of requests. Peter requested comments back from this group by Friday, February 21, 2025.

5. New Business

- a. Erica Goblet asked for assistance on County policy regarding a request from a private organization for a proposed stormwater management easement on Community Reintegration Center land. The group agreed that the provision of community benefits should be a major determining factor in those types of requests.
6. Tabled Topics & Projects  
No items.
  7. Announcements
    - a. Vince Masterson reminded the group that the 2026 capital budget request process will start very shortly. Vince will be sending memos and instructions to the County departments in the near future, and the 2026 capital budget request SharePoint will be made available on March 3.
    - b. There will be a site tour of the new MCDOT North Shop on Monday, February 17.
  8. Adjournment

DRAFT