



**COMMISSION ON AGING  
EXECUTIVE COMMITTEE MEETING  
JANUARY 12, 2024**

The Executive Committee members convened virtually on Monday, January 12, 2024. Members and attendees joined the meeting hosted on Microsoft Teams with video and call options.

**Members Present**

Janice Wilberg, *Chairwoman*  
Terrence Regan Moore, Sr., *Vice Chair*  
Gloria Miller, *Secretary*  
Eugene Guskowski, *Legislative Officer*

**Milwaukee County Staff Present**

Daniel Idzikowski, *DHHS, ADS, AAA*  
Marietta Luster, *DHS, ADS*

**MINUTES**

**I. CALL TO ORDER AND ROLL**

Chair Janice Wilberg called the meeting to order at 9 a.m. Secretary Miller called the roll. A quorum was present.

**II. REVIEW AND APPROVAL OF THE EXECUTIVE COMMITTEE MEETING  
MINUTES OF November 6th and November 29, 2023.**

**MOTION:** To approve the November 6, 2023, Executive Committee meeting minutes. Request to adjust verbiage, Item C, page 2.

**ACTION:** Motion prevailed by unanimous consent (Moore Moved, Guskowski Second).

**MOTION:** To approve the November 29, 2023, Executive Committee meeting minutes.

**ACTION:** Motion prevailed by unanimous consent (Moore Moved, Miller Second).

**III. NOMINATIONS/CANDIDATES TO THE COMMISSION ON AGING**

Chair Wilberg provided an update on membership of the Commission on Aging. The Commission currently has 13 of 16 members.

Mark P. Behar has been approved as a new Commissioner.

Crocker Stephenson, from the Wisconsin Council on the Blind has been nominated by the County Executive and forwarded to the County Board.

Jacqueline Smith, a longtime former DHHS employee, has been nominated and is under consideration with the County Executive.

Both Ms. Smith and Mr. Stevenson reside in the City of Milwaukee. The Commission requires at least four suburban Commissioners, so the final nominee to the Commission must not reside in the City of Milwaukee.

Commissioner Cherie Swenson's term expires in March. She has indicated a desire to not seek an additional term. Chair Wilberg will reach out to Ms. Swenson to confirm. Commissioner Gene Guskowski would like to recruit her for the Senior Center Committee.

#### **IV. NOMINATION TO SERVE ON COUNCILS/COMMITTEES**

Chair Wilberg called for nominations for the Councils and Committees. Commissioner Guskowski advanced the nomination of Maureen Conrad for the Advocacy Committee. Ms. Conrad has been a very active member in the community, serving on the Advocacy Committee prior to the pandemic.

**MOTION:** To approve the nomination of Maureen Conrad to the Advocacy Committee.

**ACTION:** Motion prevailed by unanimous consent (Guskowski Moved, Moore Second).

#### **V. COMMISSION ON AGING BYLAWS REVISION**

Chair Wilberg shared two revisions to the Commission's bylaws for the Executive Committee to recommend to the full Commission.

- Defining the composition of the executive committee as the officers of the Commission, which is not specified in the bylaws.
- Changing the quorum requirement for all standing committees to a majority. Currently a quorum is defined as three members.

At one point the Executive Committee was comprised of the chairs of the standing committees, but eventually transformed into the officers of the commission. Chair Wilberg would like the revision to define the executive committee as the officers of the commission. Commissioner Guskowski suggested that the Executive Committee would consist of the officers plus a member at large.

After discussion on variations on these items, the Executive Committee voted as follows:

**MOTION:** To define the Executive Committee as the four officers of the Commission plus an at large member elected by the body.

**ACTION:** Motion prevailed by unanimous consent (Moore Moved, Guskowski Second)

**MOTION:** To establish the quorum requirement for all standing committees to be fifty percent plus one.

**ACTION:** Motion prevailed by unanimous consent (Moore Moved, Guskowski Second)

## **VI. SET AGENDA FOR JANUARY 26, 2024 COMMISSION ON AGING MEETING**

Chair Wilberg discussed the location and agenda for the Commission on Aging on January 26, 2024. Director Idzikowski shared the Commission on Aging will be held at Washington Park Senior Center. Commissioner Moore asked about the audio system. Director Idzikowski shared they purchased an OWL system for them to use. Chair Wilberg suggested removing the guest remarks and perhaps have other Milwaukee County departments such as Behavioral Health, Transportation or Parks to discuss how their work support, benefit or enhance the lives of older adults. Commissioner Guskowski suggested that all guest speakers be in-person.

Commissioner Moore suggested continuing hybrid meetings to accommodate outside advocates and agency personnel. Chair Wilberg mentioned the County Executive has spoken before; all members agreed to have the Executive be a guest speaker for the January 26<sup>th</sup> meeting. If the Executive is not available, members suggested Shakita LaGrant. Agenda items were added; Appointment of Maureen Conrad to the Advocacy Committee, Chair Calloway will speak on the formation of the 2025-2027 Area Aging Plan and Commissioner Miller will present on the AARP Livable Communities. Standard agenda items were not changed.

**MOTION:** To approve Commission on Aging agenda as revised.

**ACTION:** Motion prevailed by unanimous consent (Miller Moved, Moore Second).

## **VII. MEETING SCHEDULE**

Upon discussion, Chair Wilberg stated that the time of the Executive Committee meeting will be scheduled for 9:00 a.m.

## VIII. ANNOUNCEMENTS

Commissioner Guskowski questioned if they should be using MS Teams, though he stated that Zoom is easier to access. Director Idzikowski stated IMSD has asked for them to transition off Zoom. They will continue to use Zoom the first quarter, then transition to MS Teams.

## IX. ADJOURNMENT

A motion was made to adjourn the meeting at 10:00 a.m.

**MOTION:** To adjourn the meeting.

**ACTION:** Motion prevailed by unanimous consent (Guskowski Moved, Miller Second).

Respectfully submitted,

Christel Colorado