



Milwaukee County

DEPARTMENT OF ADMINISTRATIVE SERVICES ECONOMIC DEVELOPMENT DIVISION/MCAMLIS CONSULTANT RETENTION/CONSULTANT SELECTION APPROVAL

Date: December 3, 2012

I. PROJECT DESCRIPTION

Project Title: MILWAUKEE COUNTY SURVEYOR SERVICES

Letter Agreement

Project No.: 1199-13001

Agency: 119 Org. No.: 1199 Object No.: 6148

Project Code: ----- Activity: ---

Function: ---- Category:

II. CONSULTANT SELECTION PROCEDURE

The Milwaukee County Automated Mapping and Land Information System (MCAMLIS) Steering Committee approved an agreement at its 12/4/2012 meeting authorizing the Commission to 'act' in the capacity of the County Surveyor as described in Section 59.74 of the Wisconsin Statutes.

An RFP for County Surveyor services was not conducted. Justification for sole source is based upon Section 59.74 of the Wisconsin Statutes whereby the County Board is authorized to use SEWRPC in its role as 'acting' County Surveyor in the absence of a County Board appointed County Surveyor.

This agreement is entered into with the Regional Planning Commission 'acting' in its role as the County Surveyor as proscribed by Section 59.74 of the Wisconsin Statutes. Further under Wisconsin Statutes the Regional Planning Commission in its role as the 'acting' County Surveyor is assigned specific duties to be performed. These duties are as included under the Milwaukee County Surveyor services agreement.

Further noting that an agreement between Milwaukee County and the Regional Planning Commission has been in place since 1984 and as noted in the agreement MCAMLIS has been instructed by the County Board to continue to fund the County Surveyor work functions.

At its regular meeting held on December 4th 2012, the MCAMLIS Steering Committee re-authorized the execution of this agreement by and between the Southeastern Regional Planning Commission (SEWRPC) and the Milwaukee County Automated Mapping and Land Information System (MCAMLIS) Steering Committee.

The MCAMLIS Steering committee members include:

- Don Nehmer - MCAMLIS Steering Committee Chair, Capital Program

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- Manager, MMSD
- Nancy A. Olson - MCAMLIS Steering Committee Vice-chair, Chief Information Officer, City of Milwaukee
 - John Bennett - Inter-governmental Coordinating Council (ICC) member representative to the MCAMLIS Steering Committee, City Engineer, City of Franklin
 - Greg High - DAS/Facilities Management - Director, AE & ES Division
 - Timothy Marquardt - Manager - EDAM Support, We Energies
 - John L. La Fave, LIO - Milwaukee County Register of Deeds
 - Vince Masterson - Fiscal Mgt Analyst, representing Patrick Farley, Director of Milwaukee County Department of Administrative Services
 - Kurt W. Bauer - Milwaukee County Surveyor, Southeastern Regional Planning Commission

III. RECOMMENDED CONSULTANT SELECTION

The MCAMLIS Steering Committee recommends that a Lump Sum Letter Agreement be entered into with:

Southeastern Wisconsin Regional Planning Commission (SEWRPC)
P.O. Box 1607
Waukesha, WI. 53187-1607

Lump Sum Fee \$78,719.00

See Section 1 for Inter-agency letter agreement approach/scope of services, and schedule. This agreement has been renewed annually since 1984 and as noted in the agreement MCAMLIS has been instructed by the County Board to continue to fund the County Surveyor work functions.

DBE UTILIZATION

Section 1 of the report contains the Approved DBE Participation Recommendation Form that established a 17% DBE utilization goal for this project.

V. FISCAL NOTE

There are sufficient funds in the 2013 MCAMLIS Budget allocation for Milwaukee County Surveyor Services and retaining SEWRPC services.

VI. SPECIAL NOTES

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PREPARED BY: William Shaw, MCAMLIS Project Manager

OWNER DEPARTMENT APPROVAL

Consultant Retention Approved:

 12/4/12
Don R. Nehmer Date
Chair, MCAMLIS Steering Committee

DIRECTOR OF DAS/ECONOMIC DEVELOPMENT

Consultant Selection Approved:

Brian Taffora  12.19.12 Date
Director,
DAS/Economic Development

DIRECTOR OF DEPARTMENT OF ADMINISTRATIVE SERVICES

Consultant Selection Approved:

 Date 12-19-12
Patrick Farley
Director,
Department of Administrative Services

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COPIES AFTER APPROVAL

cc: W. Shaw, MCAMLIS, Economic Development
N. Soler, CDBP

Project File - Original

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Section 1 Consultant Approach/Scope, Schedule and
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Section 2 Approved DBE Participation Recommendation Form