

**-COUNTY OF MILWAUKEE-**  
INTEROFFICE COMMUNICATION

DATE : March 21, 2014

TO : Supervisor Marina Dimitrijevic, Chairwoman, Board of Supervisors

FROM : Josh Fudge, Director, DAS-PSB

SUBJECT : Request to create 1.0 FTE Assistant Juvenile Detention Superintendent (Pay Range 33M; Title Code TBD) and 1.0 FTE Juvenile Correctional Officer Supervisor (Pay Range 28M; Title Code TBD).

**REQUEST**

The Department of Health and Human Services (DHHS) is requesting to create 1.0 FTE Assistant Juvenile Detention Superintendent and 1.0 FTE Juvenile Correctional Officer Supervisor within the Delinquency and Court Services Division of DHHS.

**BACKGROUND/ANALYSIS**

The Assistant Juvenile Detention Superintendent will provide additional management oversight related to the Milwaukee County Accountability Program (MCAP). MCAP was implemented in mid-2012 to provide a short-term secure detention alternative to State Juvenile Corrections placement. Additional management is needed to manage MCAP. The Assistant Juvenile Detention Superintendent will also be responsible for managing Juvenile Correction Officers, overseeing contracted services, maintaining compliance with various Wisconsin State statutes, and coordinating GPS equipment utilization.

The Juvenile Correction Officer Supervisor is necessary to manage intake staff at the detention center. In September 2013, six positions were reclassified to Juvenile Correction Officer Supervisors (JCOS) in order to screen youth brought to the detention center for placement. Since the reclassification, the JCOSs have improved operational efficiency and reduced overtime amongst intake staff. An additional JCOS is needed to keep up with intake demands in the 24/7 operation, particularly during overnight hours that are traditionally more difficult to staff. The department expects this position to further increase operational efficiency.

**RECOMMENDATION**

The Department of Administrative Services, Fiscal Affairs recommends that the request to create 1.0 FTE Assistant Juvenile Detention Superintendent and 1.0 FTE Juvenile Correctional Officer Supervisor within the Delinquency and Court Services Division be approved.

**FISCAL NOTE**

Assuming the positions are filled at the first step in their respective pay ranges 15 pay periods remaining in 2014, the current year fiscal impact is a cost of \$100,246 (including salary, social security, and benefits costs). These costs entirely are offset by surplus Youth Aids funds; there is no tax levy impact.

Prepared by:  
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Department of Administrative Services

cc: Chris Abele, County Executive  
Supervisor Willie Johnson Jr., Co-Chair, Finance, Personnel & Audit Committee  
Supervisor David Cullen, Co-Chair, Finance, Personnel & Audit Committee  
Amber Moreen, Chief of Staff, Office of the County Executive  
Kelly Bablitch, Chief of Staff, County Board  
Hector Colon, Director, Department of Health and Human Services