

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: June 8, 2022

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Shakita LaGrant-McClain, Director, Department of Health and Human Services (DHHS)

Subject: From the Director, Department of Health and Human Services, requesting an extension of the Temporary Assignment to a Higher Classification (TAHC) for the Administrator – Children, Youth and Family Services (CYFS)

File Type: Action Report

REQUEST

The Director of the Department of Health and Human Services (DHHS) is requesting approval of an extension of the Temporary Assignment to a Higher Classification (TAHC) effective June 11, 2022 until September 30, 2022 for the Administrator – Children, Youth and Family Services (CYFS).

POLICY

Temporary Assignments to a Higher Classification (TAHCs) are authorized pursuant to Milwaukee County Code of General Ordinances 17.085, and TAHCs that extend beyond 180 days require approval by the Milwaukee County Board.

Milwaukee County Code of General Ordinances:	17.085
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BACKGROUND

The previous Administrator – Children, Youth and Family Services resigned from employment with Milwaukee in December 2021. Mrs. Kelly Pethke has been serving as CYFS’s Administrator under a TAHC since December 13, 2021.

DHHS acted promptly to temporarily fill the position of Administrator – CYFS to ensure the continuity of management and support for the service area. Through the hard work of about 200 employees and numerous partner agencies, this division oversees a number of critical services for our community. These services include Children’s Long Term Support Services (CLTS), Children’s Community Options Program (CCOP), Birth to 3 Program, development and oversight of all services and programs intended to prevent youth from coming into the youth justice system, divert youth from court involvement, further youth justice involvement, detention and the State Department of Corrections (DOC). This area also oversees our Youth Detention Center, located at the Vel R. Phillips Youth and Family Justice Center, which is licensed for 127 beds to serve youth who are pre-disposition and post disposition.

DHHS is currently recruiting for the position and expects to fill it permanently no later than September 2022.

ALIGNMENT TO STRATEGIC PLAN

3B: Enhance the County’s fiscal health and sustainability

RECOMMENDATION

It is recommended that the Milwaukee County Board of Supervisors authorizes the extension of the existing Temporary Assignment to a Higher Classification (TAHC) for the Administrator – Children, Youth and Family Services currently filled by Mrs. Kelly Pethke making it effective from June 11, 2022 through no later than September 30, 2022.

FISCAL IMPACT

This position is funded in the 2022 Adopted Budget. Therefore, temporarily assigning an employee to the position via TAHC status or permanently filling the position has no fiscal effect. A fiscal note form is attached.

TERMS

The TAHC term dates are June 11, 2022 through no later than September 30, 2022.

VIRTUAL MEETING INVITES

Shakita LaGrant-McClain, DHHS Director

PREPARED BY:


Shakita LaGrant-McClain, DHHS Director

APPROVED BY:

Mary Jo Meyers, County Executive Chief of Staff

ATTACHMENTS:

Fiscal Note
Resolution



Shakita LaGrant-McClain, Director
Department of Health and Human Services

cc: County Executive David Crowley
Sup. Willie Johnson, Jr., Chair, Personnel Committee
Sup. Liz Sumner, Chair, Finance Committee
Sup. Shawn Rolland, Chair, Health Equity, Human Needs, Strategic Planning Committee
Mary Jo Meyers, Chief of Staff, County Executive's Office
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Steve Cady, Research and Policy Director – Comptroller's Office
Allyson Smith, Committee Coordinator, Office of the County Clerk
Pam Matthews, Budget Analyst – DAS
Lottie Maxwell-Mitchell, Research & Policy Analyst, Comptroller's Office