

COUNTY OF MILWAUKEE
Inter-Office Communication

Date: May 20, 2026

To: Marcelia Nicholson-Bovell, Chairwoman, Milwaukee County Board of Supervisors
Supervisor Jack Eckblad, Chair, Committee on Audit

From: Jennifer Folliard, Director of Audits, Office of the Comptroller, Audit Services Division

Subject: From the Director of Audits, Office of the Comptroller, Audit Services Division, providing an informational report on the status of recommendations contained in the Register of Deeds Audit Report

File Type: Informational Report

REQUEST

This report is for informational purposes. There is no request at this time.

POLICY

The Audit Service Division (ASD) conducts performance audits which provide elected officials and County management with an objective, third-party analysis of their operations to help them improve performance, reduce costs, and make informed data-driven decisions. ASD's performance audit duties are defined in s. 59.255(2)(i), Wis. Stats. and Section 34.09 of the Milwaukee County Code of General Ordinances.

Wisconsin State Statutes:	59.255(2)(i)
Milwaukee County Code of General Ordinances:	34.09

BACKGROUND

At its meeting for the March 2021 cycle, the Committee on Audit reviewed our audit report, "Former ROD's Willful Disregard for County Policies and Procedures and Cooperative Vendors Facilitate Development of a "Pot of Gold" for Improper Use of County Funds," issued in February 2021. The resolution noting County Board concurrence with the report recommendations was adopted.

Attached is a copy of the Executive Summary page that provides general information about our audit. The full audit report is available on the Comptroller's website via the following link:

[ROD Audit Report](#)

We are facilitating the submission of the attached status report which has been updated to include the Department of Administrative Services (DAS) comments describing its progress toward implementing Recommendation 8, the single open recommendation out of the ten from our audit report.

As noted in its status report update to Recommendation 8, DAS management has collaborated with other departments to complete a total rewrite of the Administrative Manual of Procedures (AMOP) 15.01: Contracting Administration. Additionally, DAS is actively working with these same collaborators to complete ordinance updates necessary to close the recommendation.

This status report is informational. Due to the remaining efforts required to fully implement Recommendation 8, we plan to facilitate submission of DAS management's next status report for the December 2026 committee meeting cycle, or sooner if implementation is completed at an earlier time.

Related File No's:	21-297, 21-757, 22-401, 22-940, 23-357, 23-931, 24-523, 24-889, 25-404, and 25-713
Associated File No's (Including Transfer Packets):	None
Previous Action Date(s):	File No. 21-297 was adopted March 25, 2021 and signed by the County Executive on April 7, 2021.

ALIGNMENT TO STRATEGIC PLAN

Describe how the item aligns to the objectives in the [strategic plan](#):

3B: Enhance the County's fiscal health and sustainability

The report recommendations seek to enhance the County's fiscal health and sustainability.

FISCAL EFFECT

None

VIRTUAL MEETING INVITES

Jennifer Folliard, Director of Audits

Molly Pahl, Deputy Director of Audits

Liz Sumner, Milwaukee County Comptroller

Jim Moon, Deputy Comptroller

Aaron Hertzberg, Director, Department of Administrative Services

Amy Turim, Deputy Director - Operations, Department of Administrative Services

PREPARED BY:

Paul Grant, Audit Compliance Manager

APPROVED BY:

Jennifer F. Folliard

Jennifer Folliard, Director of Audits, Office of the Comptroller, Audit Services Division

ATTACHMENTS:

Executive Summary

Status Report

cc: Liz Sumner, Milwaukee County Comptroller
Audit Committee Members
David Crowley, Milwaukee County Executive
Aaron Hertzberg, Director, Department of Administrative Services
Amy Turim, Deputy Director - Operations, Department of Administrative Services
Scott Brown, Milwaukee County Corporation Counsel
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors
Stephen Cady, Research & Policy Director, Office of the Comptroller
Jane Geyer, Research Analyst, Office of the Comptroller
Janelle Jensen, Legislative Services Division Manager, Office of the Milwaukee County Clerk
Clarence H. Kinnard, Committee Coordinator, Office of the Milwaukee County Clerk