MILWAUKEE COUNTY FISCAL NOTE FORM

DATE: April 20, 2026

Original Fiscal Note ☒

Substitute Fiscal Note ☐

SUBJECT: A resolution/ordinance amending Chapter 32 – *Department of Administration*, Subchapter II – *Procurement Division*, Section 32.40 – *General* of the Milwaukee County General Ordinances (MCGO) to include a disclosure of other governmental contracts in the information required in the requests for proposals (RFPs) process

FISCAL EFFECT:

☒ No Direct County Fiscal Impact

☒ Existing Staff Time Required

☐ Increase Operating Expenditures
(If checked, check one of two boxes below)

☐ Absorbed Within Agency's Budget

☐ Not Absorbed Within Agency's Budget

☐ Decrease Operating Expenditures

☐ Increase Operating Revenues

☐ Decrease Operating Revenues

☐ Increase Capital Expenditures

☐ Decrease Capital Expenditures

☐ Increase Capital Revenues

☐ Decrease Capital Revenues

☐ Use of contingent funds

Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.

	Expenditure or Revenue Category	**Current Year**	**Subsequent Year**
Operating Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0
Capital Improvement Budget	Expenditure	$0	$0
	Revenue	$0	$0
	Net Cost	$0	$0

DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. [1] If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. Approval of this resolution would amend Chapter 32 – *Department of Administration*, Subchapter II – *Procurement Division*, Section 32.40 – *General* of the Milwaukee County General Ordinances (MCGO) to include a disclosure of other governmental contracts in the information required in the requests for proposals (RFPs) process. Each proposer shall identify all current contracts and any contracts held within the preceding five (5) years with federal, state, or local governmental entities. Such disclosure shall include the name of the governmental entity, a general description of the services provided, and the term of each contract.

B. This resolution does not require an appropriation of funds, but existing staff time will be needed to implement this change.

C. This resolution does not impact the budget in 2026.

D. No assumptions or interpretations were made.

Department/Prepared By Brady Coulthard, Research and Policy Analyst, Office of the Comptroller

[1] If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

[2] Community Business Development Partners' review is required on all professional service and public work construction contracts.

Authorized Signature

Did DAS-Fiscal Staff Review?	☐	Yes	☒	No	
Did CBDP Review?[2]	☐	Yes	☐	No	☒ Not Required