

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

Date: May 13, 2019

To: Supervisor Theodore Lipscomb, Sr., Chairman, County Board of Supervisors

From: Laurie Panella, Chief Information Officer, Department of Administrative Services - Information Management Services Division

Prepared by: Anu Bhangoo, IT Director – Governance and Strategy, Department of Administrative Services - Information Management Services Division

Subject: Request for extension for Department of Administrative Services - Information Management Services Division, working in conjunction with the Register of Deeds, to perform an assessment of the Register of Deeds' technical footprint and provide a report to County Board outlining its findings.

ISSUE

2019 Adopted Budget Amendment 1A015 requires the Department of Administrative Services - Information Management Services Division (DAS-IMSD) to work in conjunction with the Register of Deeds (ROD) to assess the ROD technology environment and submit a report the County Board of Supervisors no later than June 2019. The assessment has not yet begun and DAS-IMSD respectfully requests an extension of the final report for the reasons mentioned herein.

BACKGROUND

The 2019 Milwaukee County Budget Amendment 1A015 directed DAS-IMSD to perform, "an assessment of the Register of Deed's technical footprint. The assessment will explore opportunities to improve operational efficiencies, data redundancy, availability, and sustainability of critical records. DAS-IMSD, working in conjunction with the Register of Deeds, will provide a report to the County Board outlining its findings no later than June 2019."

DAS-IMSD has been unable to begin the assessment as we were waiting for the appointment of an interim Director of the ROD office by the Governor of Wisconsin.

Given that Budget Amendment 1A015 directed DAS-IMSD to work in conjunction with ROD, DAS-IMSD believed that until the Governor filled the vacant ROD position, such an assessment could not be successfully completed. The Governor just recently appointed a new ROD.

Therefore, DAS-IMSD respectfully requests a seven (7) month extension for the completion and submission of the report. DAS-IMSD would return to the County Board of Supervisors on this matter in January 2020.

OVERALL COST

DAS-IMSD anticipates using its full-time employee staff to perform an assessment of the ROD's technical footprint. Thus, we do not expect any professional services fees expenses for this activity.

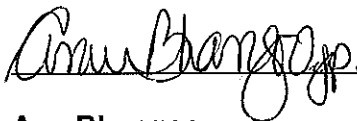
RECOMMENDATION

The Chief Information Officer of the Department of Administrative Services – Information Management Services Division is hereby given an extension till January 2020 for submittal of a report on the assessment of the Register of Deeds technology footprint.

FISCAL IMPACT

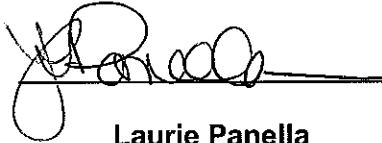
A fiscal note is attached.

Prepared by:



Anu Bhangoo
IT Director of Governance and Strategy
DAS – IMSD

Approved by:



Laurie Panella
Chief Information Officer
DAS-IMSD

Attachments:

- Attachment 1: Fiscal Note
- Attachment 2: Resolution

cc: County Executive Chris Abele
Supv. James "Luigi" Schmitt, Chair, Finance and Audit Committee
Supv. Willie Johnson, Vice Chair, Finance and Audit Committee
Members, Finance and Audit Committee
Raisa Koltun, Chief of Staff, County Executive
Kelly Bablitch, Chief of Staff, County Board of Supervisors
Scott B. Manske, Comptroller
Teig Whaley-Smith, Director, Department of Administrative Services
Joseph Lamers, Director of Performance, Strategy & Budget
Steve Cady, Research Director, Comptroller's Office
Shanin Brown, Finance and Audit Committee Coordinator
LaCricia McSwain, Financial Manager, Central Business Office