

**COUNTY OF MILWAUKEE
INTER-OFFICE COMMUNICATION**

DATE: May 21, 2021

TO: Supervisor Marcelia Nicholson, Chairperson, County Board

FROM: Donna Brown-Martin Director, Department of Transportation

SUBJECT: From the Director, Department of Transportation, requesting authorization to create 1.0 FTE Transportation Program and Planning Manager in the Director's Office

POLICY

Board approval is required to create new positions.

BACKGROUND

The Director's Office of the Department of Transportation (Department) has identified the need to create a high-level transportation planning related position because of ongoing transportation program needs, in addition to growing and diverse transportation needs. Management of the East-West Bus Rapid Transit (BRT) project has been performed by the Senior Manager Grants Compliance. Grant compliance duties have increased due to increased federal funding and administration of state funding programs.

Ongoing planning of an expanded and enhanced transportation network, along with the study, analysis, and planning of latent transportation issues requires transportation planning expertise within the Department. Some of the transportation issues that the Department is unable to address with current staff include micro transit solutions and integration and implementation of regional transportation recommendations. The solutions to these various issues will also include a focus on racial equity and environmental sustainability.

Specifically, this position will develop and implement work plans for complex transportation programs and planning projects funded by federal grants. The position will be the Department's liaison with city, county, and state officials, the Milwaukee County Transit System, and the public.

RECOMMENDATION

The Director of the Department of Transportation recommends that the County Board create one position of Transportation Program and Planning Manager.

FISCAL EFFECT

The Transportation Program and Planning Manager position will be funded through federal grants.

Prepared by:

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Submitted by:

Julie Esch, Deputy Director

Donna Brown-Martin, Director, Department of Transportation