*U.S. Forest Service*
*Fiscal Year 2017 Great Lakes Restoration Initiative*
*Project Narrative Supplement Form*

**Project Information**

Applicant Organization:

Short Project Title:

Program Area (select one):        Mitigate EAB        Reduce Runoff        Enhance Wetland Filtration

Requested Start Date:

Requested End Date:

Federal Funds Requested:  $

**Project Overview**
**1,250 characters (including spaces)** – Provide a short project summary that includes the number of trees to be planted, location, partners, and expected impact in acres treated and/or gallons of water runoff avoided using standards defined in the Program Area information.

**Priority Landscape (20 points)**
**2,500 characters (including spaces)** – Provide information on the site location and its connection to a target water body, identifying local watershed plans and links to the State Forest Action Plan, Great Lakes Action Plan, Lakewide Action and Management Plan, or Remedial Action Plans. Attach a location and site map with GPS coordinates in Grants.gov.

**Scope of Work (30 points)**

**5,000 characters (including spaces)** – Provide a narrative that details the activities and methods proposed for addressing the goals, priorities, and emphasis of the Program Area for which you are applying. Review Guidance for Landscape Tree Planting and attach a 3-year tree maintenance plan in Grants.gov.

**Measurable Results and Significant On-The-Ground Outcomes Expected (30 points)**
List the estimated number/size of trees and other materials to be planted, acres treated, and/or gallons of water runoff avoided using standards provided in the Program Area description. Cost effectiveness in per acre treated or gallons of runoff avoided will be a factor in rating your proposal.

| Species and size of trees and other plant materials | Number | Number of gallons/acres treated |
|---|---|---|
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**Budget Detail**
**2,500 characters (including spaces)** – Provide a detailed description of budget items included in the SF-424A not clearly identified in the scope of work or measurable results, including personnel, travel, supplies (trees), equipment (>$5,000), indirect costs, and other.

**Timeline**
**1,250 characters (including spaces)** – Provide an approximate schedule of intermediate steps and major milestones. Timeline can be by months or quarters.

**Partnerships (10 points)**
**2,500 characters (including spaces)** – List and describe the role of any partners who will be materially involved, including subgrant or contract amounts, if applicable. Attach letters of support in Grants.gov.

**Sharing Results/Outcomes (10 points)**
**2,500 characters (including spaces) –** Identify strategies that will be used to engage people and share results/outcomes, including any proposed knowledge, tools, and innovations that may be developed for practical application beyond the life of the project.

**Key Personnel Qualifications**
**1,250 characters (including spaces) –** Include names and titles of project personnel. Attach a separate Statement of Key Personnel Qualifications that describes in more detail the experience and training of project personnel and any past experience with similar projects.